

BOARD OF SELECTMEN FY 2010 BUDGET



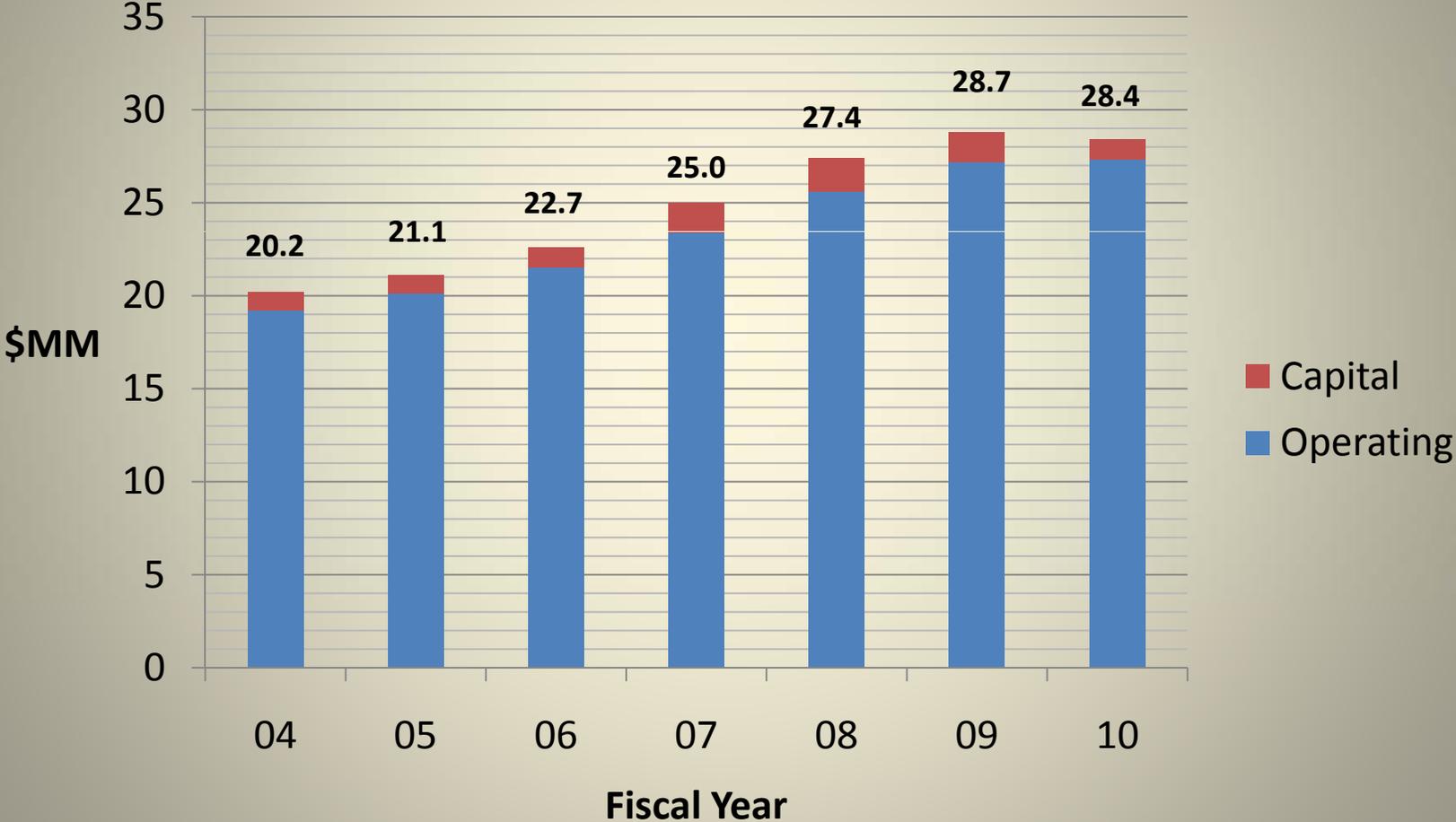
March 31, 2009

Board of Selectmen
FY 10 Operating and Capital Budgets
\$ MM

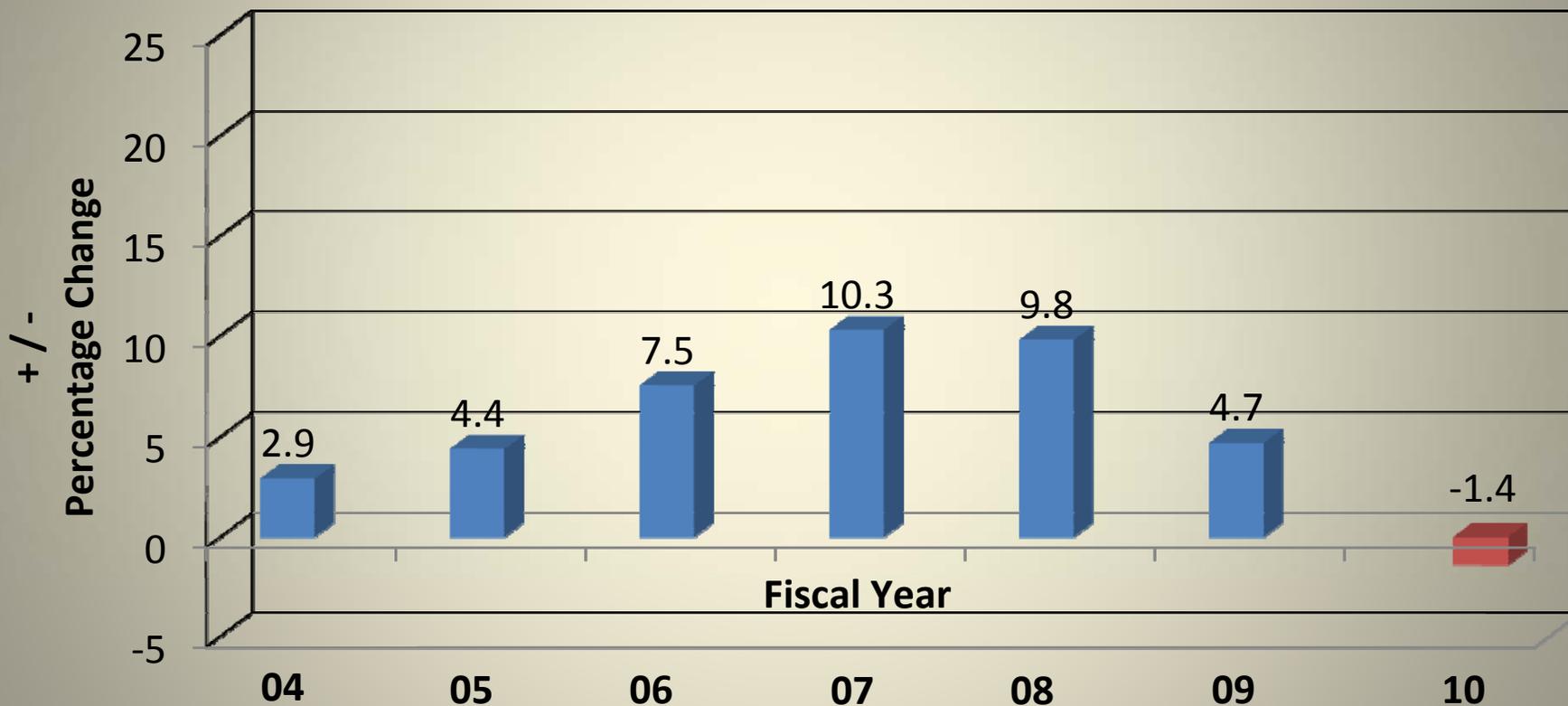
- **Proposed Budget \$395,000 Lower Than FY 09 Budget**

	FY 09 Budget	FY 10 Budget	Variance vs. FY 09 Budget	
			\$	%
Operating	27.2	27.3	+0.1	+ 0.5
Capital	<u>1.6</u>	<u>1.1</u>	<u>-0.5</u>	<u>-32.4</u>
Total	28.8	28.4	-0.4	- 1.4

**Board of Selectmen
Operating and Capital Budgets
2004 – 2010**
\$MM



**Board of Selectmen
Operating and Capital Budget Requests
% Rate of Change vs. Previous Year**



**Board of Selectmen
FY 10 Budget**

THREE QUESTIONS:

- 1. How were budget expenditures able to be substantially reduced?**
- 2. Are these reductions sustainable?**
- 3. Will town services be impaired?**

Board of Selectmen FY 10 Budget

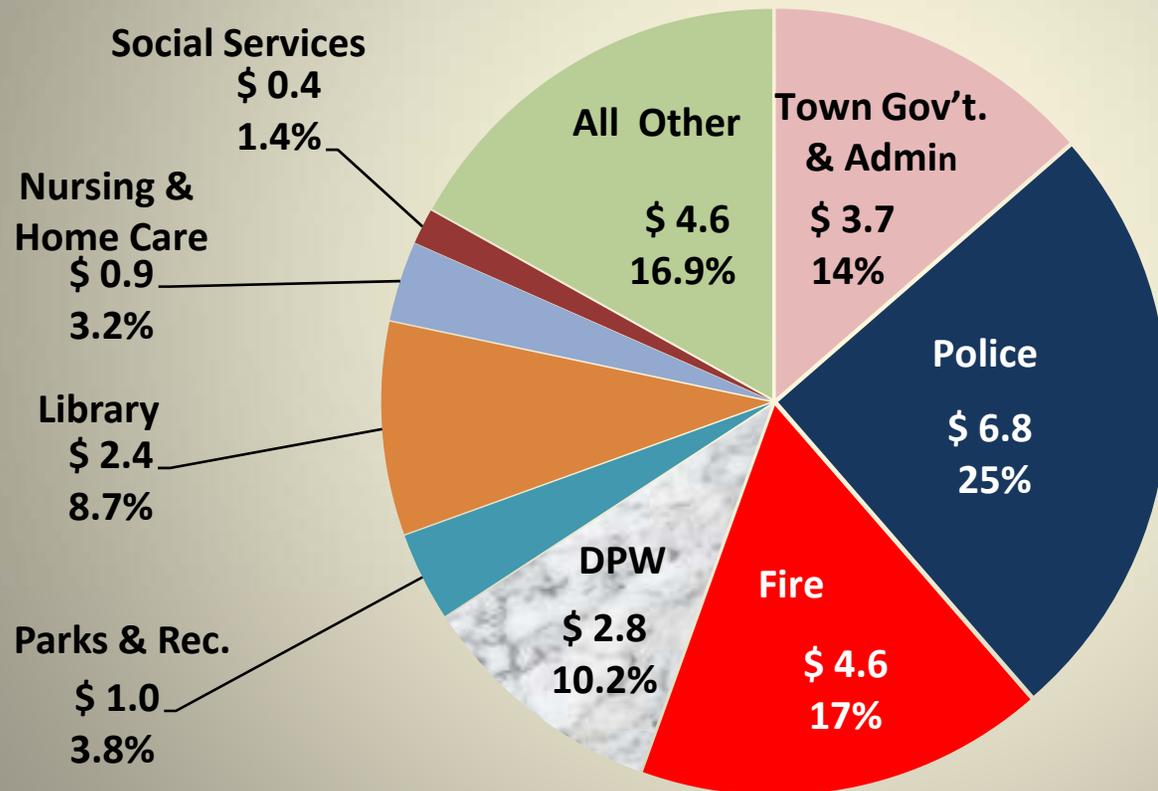
Actions Taken

- 2006-08
 - Headcount freeze – No new full-time positions added over last 3 years.
- June 08
 - All departments developed “stretch goals” to reduce FY 09 operating expenditures
- July 08
 - “Stretch goals” plan implemented
- Sept. 08
 - Organized Tri-Board meeting to activate contingency planning for FY 10 Budget
 - Cost reduction actions assessed under three scenarios
- Dec. 08
 - Start FY 10 Budget preparation. BOF mill rate models communicated. Cost reduction directives outlined in detail to departments
 - First meeting with union representatives

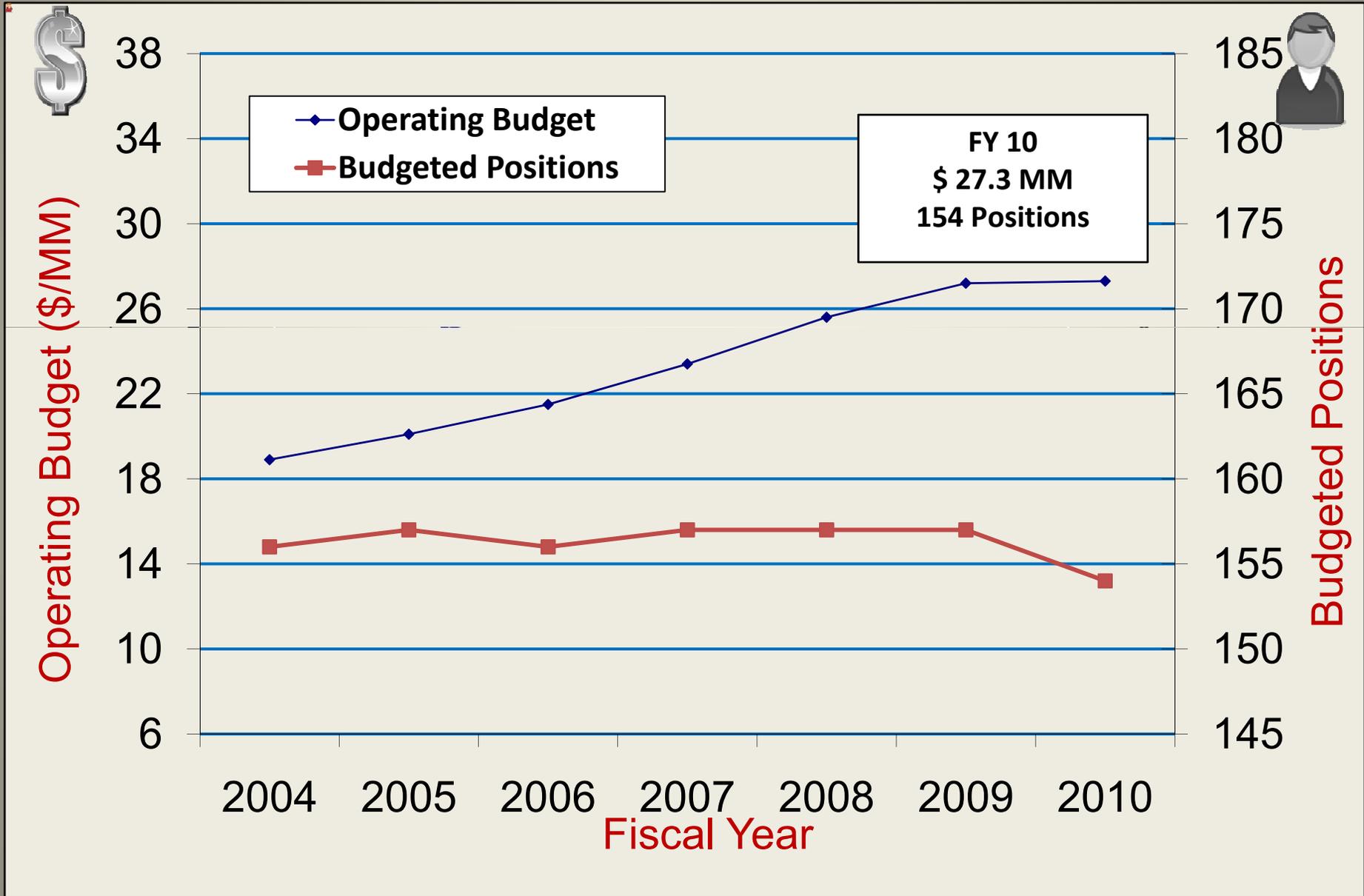
**Board of Selectmen
FY 10 Operating Budget by Department**

\$ MM

Total = \$27.3



Board of Selectmen FY 10 Operating Budget and Headcount

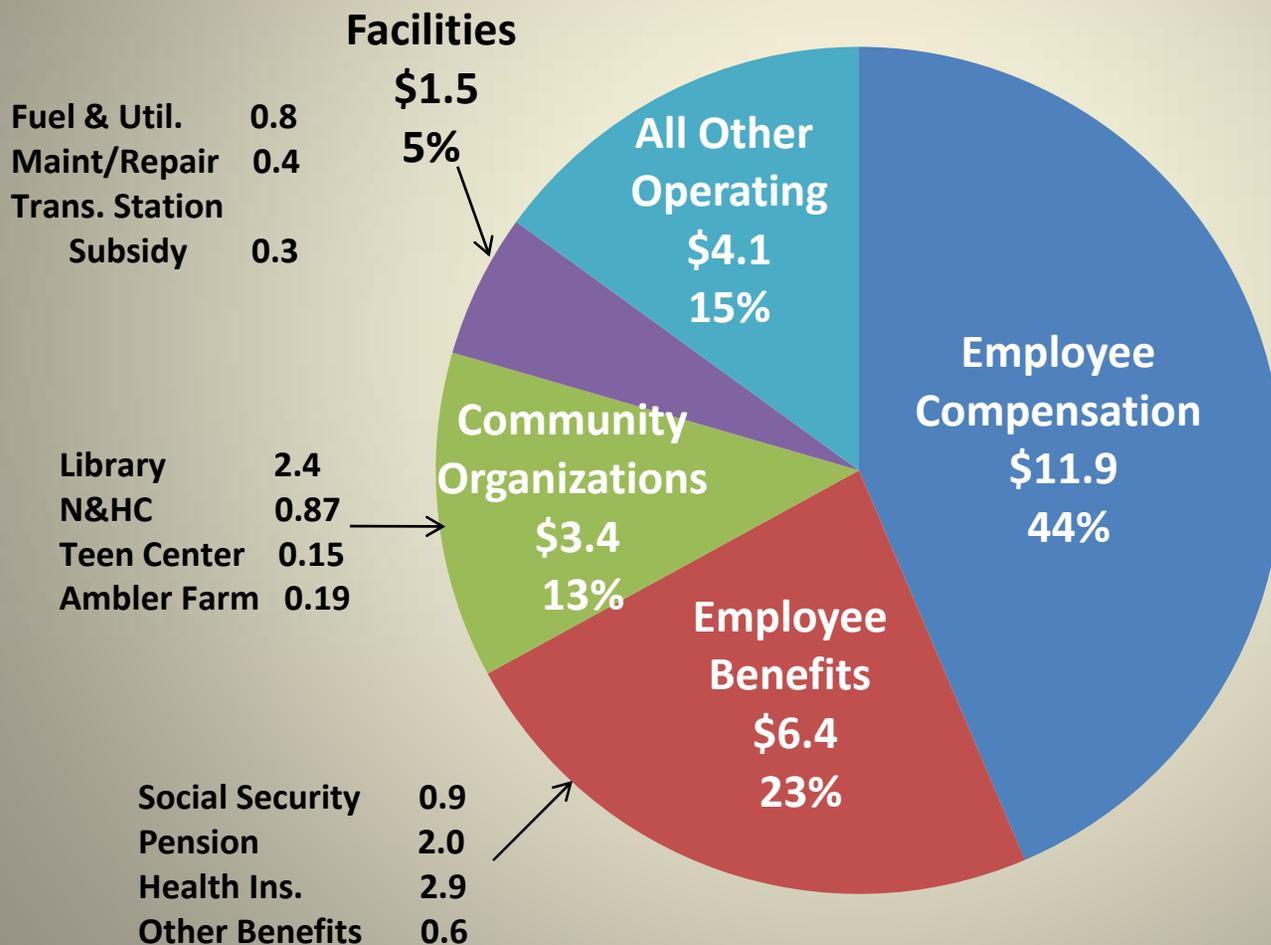


Board of Selectmen

FY 10 Operating Budget By Expenditure

\$ MM

Total = \$27.3



**Board of Selectmen
FY 10 Operating Budget By Expenditures
Variance Analysis**

\$ MM

	<u>FY 09 Budget</u>	<u>FY 10 Budget</u>	<u>Variance vs. FY09 Budget</u>		<u>Comments</u>
			<u>\$</u>	<u>%</u>	
● Operating Expenditures	27.2	27.3	+0.1	+0.05%	
● Major Variances					
- Employee Comp.	11.7	12.0	+0.3	+2.3%	Three positions eliminated
- Employee Benefits	6.3	6.4	+0.1	+1.0%	Social Security, Medicare, Pension Contrib., Medical Ins. OPEB and other benefits
- Community Organizations	3.4	3.5	+0.1	+1.6%	Library +0.7% Teen Center +10.5% NH & C +4.4% Ambler Farm -46.0%
- Utilities and Heating Fuel	1.2	1.1	-0.1	-9.0%	Lower prices and fixed contracts
- Transfer Station Subsidy	0.30	0.251	-0.49	-16.4%	New disposal contract savings partially offset by eliminated CRRA Revenue

**Board of Selectmen
FY 10 Budget
Expenditure Reduction Actions
\$ MM**

- **BOS Action**
 - Eliminated 3 full time positions – Savings = \$259,000

● BOS FY 10 Budget	<u>FY 09</u>	<u>FY 10</u>	<u>Variance</u>		<u>If Positions Retained</u>
			<u>\$ MM</u>	<u>%</u>	
- Employee Compensation	11.7	12.0			
- Benefits	<u>6.3</u>	<u>6.4</u>			
Total Comp. & Benefits	18.0	18.4	+0.4	+1.9	+3.3%

**Board of Selectmen
FY 10 Budget
Misc. Other Expenditure Reductions – FY 09 vs. FY 10**

<u>Expenditures</u>	<u>Reductions vs. FY 09</u>
Conferences and Seminars	-43.9%
Training	- 8.7%
Postage	-13.2%
Building Maintenance Supplies	-10.7%
Computer Software	-49.7%
Printing and Binding	-27.6%
Uniform Cleaning	-39.6%
Consulting Services	- 5.9%

**BOARD OF SELECTMEN
FY 10 OPERATING CAPITAL PLAN**

\$ MM

<u>Capital Projects by Category</u>	<u>FY 10 Proposed</u>	<u>Comments</u>
● Vehicle and Equipment Replacement	177.5	- Replace 6 police cars (funded from Police user fee fund) - Replace one pick-up truck - Replace 1 large dump truck - Replace 2 mowers
● Building Renovation and Maintenance	230.0	- Town facilities – repairs/maintenance - Transfer Station site and building improvements - Transfer Station – new scale
● Road Pavement	600.0	- Town road repaving
● Information Systems	50.9	- Computer hardware and software
● Public safety and security	24.9	- Police Radar Trailer - Ballistic Vests
	<hr/> 1,083.3	

**Board of Selectmen
FY 10 Budget
Proposed Bonded Capital Projects FY's 2010-2014
\$MM**

Board of Selectmen	<u>FY 10</u>	<u>FY 11</u>	<u>FY 12</u>	<u>FY 13</u>	<u>FY 14</u>	<u>Total</u>
Open Space Acquisition		2,100	2,000			4,100
Town Hall Complex			290		5,500	5,790
Comstock Comm./Sr. Center				20,000		20,000
Ambler Farm		500				500
Fire Apparatus				695	495	1,190
Total Board of Selectmen	---	2,600	2,290	20,695	5,995	31,580

Board of Selectmen FY 10 Budget

Summary

- **FY 10 Budget - 1.4% vs. FY 09 Budget**
- **Town prepared for difficult times**
 - Lowered our costs and intensified controls
 - Hiring and headcount freeze maintained
 - Operating in “lean mode” for the next 24-36 months.
 - Not filling vacated positions
 - Union representatives involved in contingency planning
- **Top Priorities**
 - Operate cost efficiently, preserve skilled employee positions and maintain town services.

Board of Selectmen Operating Capital \$ MM

