

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Lori A. Bufano
Selectwoman

Joshua S. Cole
Selectman

Deborah A. McFadden
Selectwoman

Ross Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN SPECIAL MEETING
Friday February 28, 2020
Meeting Room B, Town Hall

PRESENT: First Selectwoman Lynne Vanderslice, Lori Bufano (via phone), Joshua Cole (via phone), Deborah McFadden, Ross Tartell

A. Call to Order

Ms. Vanderslice called the meeting to order at 2:32pm

B. Discussion and/or Action

1. Discussion of WestCOG Regional Incentive Performance Program Grant
Ms. Vanderslice reviewed the WestCOG Regional Incentive Performance Program Grants. See attached memo. Ms. Vanderslice noted the grant applications were recommended by municipal CEO's and staff at WestCOG.
2. Endorsement and Authorization of Grant Application
Motion moved by Ms. McFadden to endorse the grant applications. Motion seconded by Mr. Tartell and carried 5-0.

Ms. Vanderslice read the attached resolution. Motion moved by Ms. McFadden to adopt the resolution. Motion seconded by Mr. Tartell and carried 5-0.

C. Adjournment

There being no further business, meeting adjourned at 2:37p.m.

Next Regular Meeting – March 2, 2020

Respectfully Submitted
Jacqueline Rochester

Western Connecticut COUNCIL OF GOVERNMENTS



TO: WestCOG Council Representatives
FROM: Francis R. Pickering, Executive Director
DATE: January 21, 2020
RE: Regional Performance Incentive Program (RPIP) municipal resolutions

Purpose

Approval of a municipal resolution endorsing and authorizing WestCOG's RPIP applications by February 29, 2020. A sample resolution is attached.

Background

RPIP funds applications from Councils of Governments and Regional Educational Service Centers for projects that deliver cost savings or promote efficiency at the municipal and regional levels. Under state law, the legislative bodies of the members of Council of Governments submitting an RPIP application must pass a resolution that:

1. Endorses the applications submitted;
2. Authorizes the eligible applicant to apply for funding and to enter into any required contract and/or agreement should the proposal be selected for an award.

Delays by OPM reduced the typical multi-month application period to approximately one month. In recognition of the impracticality of collecting municipal resolutions by the application deadline of December 31, 2019, OPM is allowing resolutions to be passed after RPIP application submission and has extended the deadline for these resolutions to February 29, 2020.

Passage of a resolution comes without cost or commitment to a municipality: the projects would be fully funded by the state and the COG; post-award local participation is voluntary, and a municipality may opt in or out at any point.

** Under CGS Sec. 4-124s(a)(3), "Legislative body" means the board of selectmen, town council, city council, board of alderman, board of directors, board of representatives or board of the warden and burgesses of a municipality.*

Applications

WestCOG approved five (5) RPIP projects at its December 19, 2019. These are summarized below. Grant applications to fund these projects were submitted December 31, 2019. The applications can be viewed online at <https://westcog.org/rpip/>.

1. **Regional economic development initiatives.** This project completes three priorities in the region's federally- and state-approved Comprehensive Economic Development Strategy (CEDS). These are a: a) Coordination Plan for Industry Needs and Higher Education, to improve the "pipeline of employment"; b) Regional Tourism Development &

- Marketing Plan, to promote tourism and bring newcomers into the area; and c) Regional Agricultural Viability Study, to evaluate and advance agricultural models (e.g., biotech, conventional, organic) that may be economically viable in the region. The total cost is \$300,000, with WestCOG providing a 5% cash match.
2. **Regional planimetric dataset update.** This project will update the planimetric dataset used by municipalities in the region to reflect recent development. This key dataset captures the location, dimensions, and area of manmade features (e.g., buildings, sheds, decks, and pools; roads, driveways, parking, and sidewalks; utility poles, catch basins, and manholes; street trees, walls, and fences. These data serve as inputs into municipal systems for the identification, inventory, depiction, planning for, and management of these assets. The cost is \$234,682, with WestCOG providing a 5% cash match.
 3. **Regional animal control facilities/services.** This application will evaluate the feasibility and potential savings of sharing or consolidation of animal control facilities and services in the region, with the aims to reduce costs and enhance capacity and capabilities. The cost is \$112,349, with WestCOG providing a 5% cash match.
 4. **Regional transfer station facilities/services.** This project will evaluate the feasibility and potential savings of sharing or consolidation of waste transfer station facilities and services in the region, with the aims to reduce costs and enhance capacity and capabilities. The cost is \$88,667, with WestCOG providing a 5% cash match.
 5. **Statewide municipal boundary survey (class D) update.** The project will create a statewide municipal boundary dataset that meets Connecticut survey standards (class D). This dataset will replace existing state datasets, which are inconsistent, substantially inaccurate, and fail to meet relevant standards, with a high-quality boundary line dataset that state and local agencies can opt to use in their information systems. This project will extend statewide a successful pilot from the Lower Connecticut River Valley Region and will be coordinated by WestCOG. The cost is \$852,612, with no regional match (given the statewide benefits of the project).

Sample resolution language

Regional Performance Incentive Program (RPIP)
Resolution of Endorsement and Authorization

The LEGISLATIVE BODY of the CITY/TOWN of CITY/TOWN NAME convened on DATE and adopted by vote, a quorum being present, the following resolution:

“BE IT RESOLVED that the LEGISLATIVE BODY of the CITY/TOWN of CITY/TOWN NAME endorses the five (5) proposals approved by the Western Connecticut Council of Governments (WestCOG) at its regular meeting on December 19, 2019, and submitted in grant applications to the Connecticut Office of Policy and Management on December 31, 2019, and authorizes WestCOG to apply for funding and to enter into any required contract and/or agreement should one or more of these proposals be selected for an award.”

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RESOLUTION

Regional Performance Incentive Program (RPIP) Resolution of Endorsement and Authorization

The Board of Selectmen of the Town of Wilton convened on February 28, 2020 and adopted by vote, a quorum being present, the following resolution:

BE IT RESOLVED that the Board of Selectmen of the Town of Wilton endorses the five (5) proposals approved by the Western Connecticut Council of Governments (WestCOG) at its regular meeting on December 19, 2019, and submitted in grant applications to the Connecticut Office of Policy and Management on December 31, 2019, and authorizes WestCOG to apply for funding and to enter into any required contract and/or agreement should one or more of these proposals be selected for an award.

Board of Selectmen

Lynne A. Vanderslice, First Selectwoman

Lori A. Bufano, Second Selectwoman
Joshua S. Cole, Selectman
Deborah A. McFadden, Selectwoman
Ross H. Tartell, Selectman