

OFFICE OF THE  
FIRST SELECTMAN

Telephone (203) 563-0100  
Fax (203) 563-0299

Email to: [lynne.vanderslice@wiltonct.org](mailto:lynne.vanderslice@wiltonct.org)



Lynne A. Vanderslice  
*First Selectman*

David K. Clune  
*Second Selectman*

Michael P. Kaelin  
*Selectman*

Lori A. Bufano  
*Selectman*

Deborah McFadden  
*Selectman*

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

RECEIVED FOR RECORD  
TOWN OF WILTON

2018 MAY -9 P 3:28

BY: LV

**BOARD OF SELECTMEN**  
**Monday May 7, 2018 at 7:30 PM**  
**Meeting Room B, Town Hall**

**PRESENT:** First Selectman Lynne Vanderslice, David Clune, Michael Kaelin, Lori Bufano, Deborah McFadden

**GUESTS:** Richard Stow, Thomas Burgess, Steve Pierce, JR Sherman, Anne Kelly-Lenz

**OTHERS:** Members of the Press and Members of the Public

**A. Call to Order**

Ms. Vanderslice called the meeting to order at 7:33 PM.

**B. Executive Session**

Ms. Vanderslice asked for a motion to go into Executive Session to interview Rem Bigosinski for the ZBA-Alternate position and for Discussion of Appointments. Motion moved by Mr. Kaelin, seconded by Ms. McFadden and carried 5-0.

Out of Executive Session at 7:51 PM.

Ms. Vanderslice asked for a motion to amend the agenda and add an Executive Session to discuss Café Ruche. Motion moved by Ms. McFadden, seconded by Mr. Clune and carried 5-0.

**C. Consent Agenda**

Motion made by Mr. Kaelin seconded by Ms. Bufano to approve the April 16, 2018 as amended. Motion carried 4-0 with Ms. McFadden abstaining as she was not present for the meeting.

**Minutes**

- Board of Selectmen Regular Meeting – April 16, 2018

Motion moved by Ms. McFadden seconded by Mr. Clune and carried 5-0 to approve the remaining consent agenda as follows:

**Refunds**

- As per Tax Collector's Memo dated May 4, 2018

#### Gifts

- Wilton Rocks for Food Musicians (Food Pantry) –\$600

Ms. Vanderslice thanked the Andy Schlesinger and the members of the Wilton Rocks for Food band for their donation.

#### D. Public Comment

None

#### E. Discussion and/or Action

1. Discussion with Inland Wetland Members Richard Stow and Tom Burgess  
Richard Stow and Tom Burgess, members of the Inland Wetlands Commission provided an update to the Board of Selectmen on the work of the Commission.
2. Dial-A-Ride Elderly Response Transportation Grant – Steve Pierce  
Steve Pierce reviewed the Dial-A-Ride Elderly Response Transportation Grant. After review, motion made by Ms. Bufano to approve the grant application, seconded by Ms. McFadden and carried 5-0.
3. Gifts – Wilton Baseball/Softball Association Items – Steve Pierce  
Steve Pierce Reviewed Gifts – Wilton Baseball/Softball Association Items (see attached memo. After review, motion made by Mr. Kaelin to accept the Gifts from the Wilton Baseball/Softball Association, seconded by Ms. McFadden and carried 5-0.
4. Weir Farm Scenic Road Alteration Request  
Ms. Vanderslice reviewed the Weir Farm Scenic Road Alteration Request. She noted that the original request from Weir Farm to alter their Nod Hill entrance was received almost year ago. She stated that as Nod Hill is a scenic road, under Sec 25E-6 of the Town ordinances, the Board is required to refer this to several departments for comment. Comments were received from all departments and forwarded to Weir Farm. Weir Farm provided a revised plan to address comments. After discussion and review, a motion was made by Ms. McFadden to approve the Weir Farm Scenic Road Alteration Request, seconded by Mr. Clune and carried 5-0.
5. Stadium Sponsorships – Dave Clune  
JR Sherman reviewed Stadium Sponsorships. Mr. Sherman noted that the Wilton Athletic and Recreational Foundation (WARF) was formed, received their EIN and filed the 501(c)3 and is awaiting final approval. Board consists of JR Sherman as President, Dave Clune Jr. as the Treasurer and David Cote as the Secretary. To date, \$35,000 in sponsorships from pilot program and just under \$9,000 in expenses. All have been very receptive to the program. Board members thanked Mr. Sherman and the others for their work and provided support to continue the advertising.
6. Appointment of BoE Representative as Trustee to OPEB – Glenn Hemmerle  
Ms. Vanderslice noted that the Board of Education has recommended Glenn Hemmerle as their representative as Trustee to the OPEB Committee. After review, motion made by Ms. Bufano to appoint Glenn Hemmerle as the BoE

Representative Trustee to the OPEB Committee. Motion seconded by Mr. Kaelin and carried 5-0.

7. Appointment of BoE Representative as Trustee of the Retirement Plan for the Employees of the Town of Wilton – Deborah Low  
Ms. Vanderslice noted that the Board of Education has recommended Deborah Low as their representative as Trustee of the Retirement Plan for the Employees of the Town of Wilton. After review, motion made by Ms. McFadden to appoint Deborah Low as the BoE Representative Trustee to the Retirement Plan for the Employees of the Town of Wilton. Motion seconded by Mr. Clune and carried 5-0.
8. Reappointment of Inland Wetlands Members – Richard Stow and Tom Burgess  
Ms. Vanderslice reviewed the reappointment of Richard Stow and Tom Burgess to the Inland Wetlands Commission. After review a motion was made by Mr. Kaelin to approve the reappointment of Richard Stow and Tom Burgess to the Inland Wetlands Commission. Motion seconded by Ms. McFadden and carried 5-0.
9. Appointments to Historic District Commission – full member and alternate  
Ms. Vanderslice reviewed the available openings on the Historic District and Historic Properties Commission. After review, a motion was made by Ms. Bufano to appoint alternates, Marianne Gustafson and Lori Fusco, as full members and to appoint Pamela Brown as an alternate member on the Historic District and Historic Properties Commission. Motion seconded by Mr. Clune and carried 5-0.
10. Appointment to Zoning Board of Appeals – full member and alternate  
Ms. Vanderslice reviewed the available openings on the Zoning Board of Appeals. After review, a motion was made by Mr. Kaelin to appoint Tracy Serpa as a full member and to appoint Rem Bigosinski and Jerry Holdrige as alternate members on the Zoning Board of Appeals. Motion seconded by Ms. Bufano and carried 5-0.
11. Appointment of Sub-Registrars of Vital Statistics  
Ms. Vanderslice reviewed the Appointment of Sub-Registrars of Vital Statistics. After review, motion made by Ms. McFadden to approve the appointment of the Sub-Registrars as suggested in the attached memo from the Town Clerk. Motion seconded by Mr. Kaelin and carried 5-0.
12. Appointment – Tree Committee and Deer Committee  
Ms. Vanderslice reviewed the recommendation of the Conservation Commission for openings on the Tree Committee and the Deer Committee. After review, motion made by Ms. McFadden to appoint Peg Koellmer to the Tree Committee and Matt Ellenthal to the Deer Committee. Motion seconded by Mr. Kaelin and carried 5-0.
13. Appointment – Term Correction Historic District – Matthew Kehoe  
Ms. Vanderslice reviewed the Term Correction for Matthew Kehoe who was reappointed at the 12/4/17 BOS meeting to term 12/1/17-11/30/2020. She noted that the terms on the Historic District Commission is a 5-year term and as Mr. Kehoe is a full member his term end should be 11/30/2022. Motion made by Ms.

Bufano, seconded by Ms. McFadden to approve the Term Correction for Matthew Kehoe to show term ending 11/30/2022 and carried 5-0.

14. Carry In/Carry Out Reminder

Ms. Vanderslice reviewed the Carry In/Carry Out Policy at the Town Parks and Fields. Ms. Vanderslice noted during the April 28th Townwide Clean Up Day 200 volunteers picked up 3200 pounds of trash. She thanked all the volunteers, Wilton Kiwanis, Wilton Hardware, the Traveling Framer, and Pinocchio Pizza for their donations. She also thanked the Conservation Commission and the Environmental Affairs Director Mike Conklin for their sponsorship. She noted that all the litter collected is an indicator that the public needs to be reminded of the Town's carry in/carry out policy which she reviewed with input from Mr. Pierce.

15. Town Meeting Follow Up

Ms. Vanderslice reviewed the Town Meeting and Adjourned Vote. On behalf of the Wilton employees, she thanked the voters for their support of the budget and bonding resolutions.

F. Selectmen's Reports

1. First selectman

Ms. Vanderslice noted that FOIA Training – All Boards with Town Counsel will be taking place on May 21, 2018 at 7:30PM

She also noted various activities she attended during the past week: The ASML Groundbreaking, Circle of Care grand opening and a session with the Cider Mill 4<sup>th</sup> Graders.

She congratulated Ms. McFadden on her recognition by the DTC.

2. Selectmen

Ms. Bufano

Ms. Bufano also congratulated Ms. McFadden on her recognition by the DTC and noted that she attended Town Wide Clean Up. She noted that the event was well attended and a lot of fun.

Mr. Clune

Mr. Clune noted that he also participated in Townwide Clean Up Day, attended the Fine and Performing Arts Show from the High School that was offered by the Library and the Ambler Farm Event.

Mr. Kaelin

Mr. Kaelin asked for clarification regarding the role of the Trustees of the Retirement Plan. Ms. Vanderslice responded to Mr. Kaelin's question and agreed to provide additional information.

Ms. McFadden

Ms. McFadden noted various events that took place in the Town – Library Book Sale, Brown Grotto Art Show, Scholarship Program at Women's First, Minks to Sinks and Mutt Strut. She noted the BoF Survey Committee will be meeting again and she will update the BoS. She had questions on the Police

Station/Town Hall Project, Five Year Capital Project, Road Paving Project and Clean Up efforts from the previous storms.

She noted that May 14, 2018 is the deadline for the community survey on Community Facilities for POCD and is available online. Next POCD Meeting is May 17, 2018 at 7:00 PM at Trakside at and the subject will be Wilton Center.

She noted that she would be interested to serve as liaison from the BoS to participate in Sustainable CT with the Energy Commission.

May 15, 2018 is the deadline to file for Tax Relief for those qualified.

She asked for information as to whether the Town intends to comply with the European Union's Global Data Processing Regulation.

She also attended the Free Range parenting lecture.

G. Public Comment  
None

H. Executive Session  
- Café Ruche  
Motion made by Ms. McFadden to enter into Executive Session at 9:16PM to discuss Café Ruche. Motion seconded by Mr. Kaelin and carried 5-0.

Out of Executive Session at 9:29 PM

Ms. Vanderslice asked for a motion to add an update on Commercial Sales and development as item I. Motion moved by Mr. Clune, seconded by Ms. McFadden and carried 5-0.

I. Update on Commercial Sales and Development  
Ms. Vanderslice updated the members on recent commercial property activity.

J. Adjournment  
Having no further business, Ms. Vanderslice asked for a motion to adjourn. Motion made by Mr. Kaelin to adjourn meeting at 10:02 PM. Motion was seconded by Ms. Bufano and carried 5-0.

Next Meeting – May 21, 2018



Jacqueline Rochester  
Recording Secretary  
Taken from Video



**STEVE PIERCE**  
Director

**SCOTT KIERAS**  
Assistant Director

**JIM LEWICKI**  
Program Coordinator

**BEVERLY HODGE**  
Administrative Secretary

---

May 2, 2018

Ms Lynne Vanderslice  
First Selectman  
Town of Wilton  
238 Danbury Rd  
Wilton, Ct. 06897

Dear Lynne,

Wilton Baseball/Softball Association requested consideration at the last Parks & Recreation Commission meeting to purchase two gifts for the town and they are:

1. One three tier bleacher for the Allen's Meadow Baseball Field and one three tier bleacher for the Cider Mill Softball Field.
2. Repair and Replace the Batting Cage at Middlebrook Field #1

They would also like to purchase a scoreboard controller for the varsity baseball field for use by the WBSA and would like to request permission from the town to use the scoreboard.

This request was presented to the Parks & Recreation Commission and unanimously approved.

The Parks & Recreation Commission would like to request the Board of Selectman consider approving these requests as gifts to the Town.

Please contact me should you have any questions regarding this donation.

Thank you for your consideration.

Sincerely,

Steve Pierce  
Parks & Recreation Director

TOWN CLERK  
Telephone (203) 563-0106  
Fax (203) 563-0130



TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897

April 30, 2018

Lynne A. Vanderslice, First Selectman  
Town of Wilton  
238 Danbury Road  
Wilton, CT 06897

Re: Appointment of Sub-registrars

Dear Lynne,

I would like to appoint the following Funeral Directors as sub-registrars of vital statistics pursuant to CGS §7-65(b) for the Town of Wilton:

William A. Skidd, Collins Funeral Home, 92 East Ave., Norwalk, CT  
Daniel P. Jowdy, 25 Catoonah Street, Ridgefield, CT 06877  
James P. Magner, Jr., Magner Funeral Home, 12 Mott Ave., Norwalk, CT

Please add the above names to your next Selectmen's meeting agenda for approval. Their term will expire on November 30, 2019.

If you have any questions, please feel free to contact me.

Thank you,

Lori A. Kaback, CCTC  
Town Clerk