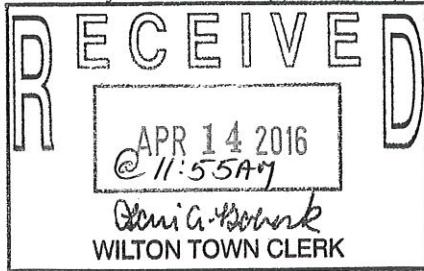


OFFICE OF THE
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Lynne A. Vanderslice
First Selectman

Michael P. Kaelin
Second Selectman

David K. Clune
Selectman

Lori A. Bufano
Selectman

Richard J. Dubow
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN
MONDAY MARCH 21, 2016
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Lynne Vanderslice, Richard Dubow, Michael Kaelin, David Clune, Lori Bufano

GUESTS: Sarah Taffel, Anne Kelly-Lenz, Toni Boucher, Deborah McFadden, John Kalamarides, Warren Serenbetz, Tom Dubin, Al Alper, James McSweeney

OTHERS: 2 Members of the Press and Members of the Public

Ms. Vanderslice called the meeting to order at 7:46 p.m.

A. Consent Agenda

Upon motion by Mr. Clune, seconded by Ms. Bufano, the consent agenda was approved as follows.

Minutes

- Board of Selectmen Budget Worksession – March 2, 2016
- Board of Selectmen Meeting – March 7 2016

Refunds

- As per Tax Collector's Memo dated March 16, 2016

B. Discussion and/or Actions

1. 2016-2021 South Western Region Natural Hazard Mitigation Plan
Robert Nerney, Town Planner reviewed the 2016-2021 South Western Region Natural Hazard Mitigation Plan. He noted that the plan was drafted for the South Western Region, who were formerly part of SWRPA and are now part of the Western Connecticut Council of Governments. He stated that states in order to be eligible for disaster funds in the event of a natural hazard have a mitigation plan in place. He stated that there is no cost impact to the town and no long term contract commitment. In fact he noted

that failure to have a plan in place might put the town at risk in terms of making the town ineligible for federal disaster relief. Motion made by Dave Clune to approve the 2016-2021 South Western Region Natural Hazard Mitigation Plan. Motion seconded by Lori Bufano and unanimously carried.

2. NRVT – Lease of State Land

Pat Sesto, Chairman of NRVT reviewed the Lease with the DOT for land to build an 8 car parking lot at Autumn Ridge and Sharp Hill Road. She noted that an application was submitted over a year ago to get permission from DOT to create the parking lot. The lease has to be with an entity, and as the NRVT is not an entity this is an opportunity to create a partnership where the NRVT looks to the municipality to be an entity to support the trail moving forward. There is no annual fee for the lease as the parking lot is designated for public use. There is a \$500 processing fee that will be provided by the NRVT. She also noted that the plan still has to go through the Planning and Zoning Commission for final approval to construct the lot. Mr. Kaelin asked about lighted crossing signs at Sharp Hill and Ms. Sesto noted that they are on order and that the lights will be pedestrian controlled. Mr. Kaelin also noted that the Wilton Women's Club fundraiser on April 1, 2016 benefits the NRVT. Motion made by Mr. Dubow to approve the Lease with the DOT. Motion seconded by Mr. Clune and unanimously carried.

3. Board/Commissions Vacancy Procedures

Ms. Vanderslice started the discussion on putting a procedure in place to accommodate unaffiliated members of the community who would like to come forward and serve on a board/commission without having to go through a particular party affiliation. She noted the recommendation put forth by the RTC that unaffiliated voters be required to receive 150 signatures on a petition and that affiliated voters interview with the respective town committee before being recommended.

Ms. Vanderslice asked DTC Chair Deborah McFadden to speak. Ms. McFadden noted that the DTC does not have an official position on the topic as the DTC have not had the opportunity to meet and vote prior to this meeting. She reiterated how important volunteers are and noted that the DTC has always been open to welcoming those unaffiliated who show interest in a board/commission position and always put forth who feels best qualified whether affiliated or unaffiliated.

Mr. Kaelin stated that he is not in favor of changing the basic system that is currently in place. He noted that we have to find a way for those who do not want to go through the political parties to step up and serve in town government if they want on an appointed board. He mentioned looking at the electoral model and petitioning.

It was noted by the Board of Selectmen that in future advertisements of open positions (whether RTC, DTC) the message should be broader in scope to welcome those individuals interested, whether affiliated or unaffiliated.

Ms. Vanderslice opened the floor to Public Comment on the subject.

Comments on the issue were made by, **Dr. James McSweeney** of Chicken Street, **John Kalamarides** of Westport Rd., **Warren Serenbetz** of Signal Hill Rd., **Tom Dubin** of Signal Hill Rd., **Senator Toni Boucher**, **Al Alper** of Pin Oak Lane and **Anthony Lofrisco**.

Ms. Vanderslice noted that the board will wait to hear from DTC on their position on the subject before moving forward.

4. Pullman and Comley LLC Retention Letter for Labor Legal Services
Sarah Taffel, Director reviewed the Retention Letter for Labor Legal Services. She noted that the agreement is with Don Huston who has been the Town's Labor Counsel for over 20 years. Mr. Huston just recently became associated with the Firm of Pullman and Comley LLC and the firm is seeking the execution of the engagement letter for Mr. Huston. Terms and rate for Mr. Huston essentially remain the same. Motion made by Dave Clune to authorize the First Selectman to execute the Engagement Letter. Motion seconded by Mr. Dubow and unanimously carried.
5. CLP/Eversource and Wilton Common Easements
Ms. Vanderslice asked Bob Nerney to review the easements. Mr. Nerney noted that the easements are being requested by CLP/Eversource in order to service Wilton Commons with electrical service. As the Town has a 99 year lease with Wilton Commons consent needs to come from the Town. Motion made by Ms. Bufano to authorize the First Selectman to approve the Easements. Motion seconded by Mr. Dubow and unanimously carried.
6. Charge to Fire Station II Building Committee
Ms. Vanderslice noted that the Committee has been established and are getting ready for their first meeting. Ms. Vanderslice reviewed a draft Charge for the Fire Station II Building Committee (memo attached) that she put together. The charge was then reviewed and discussed by the Board of Selectmen. Mr. Dubow asked that quarterly reports be provided to the Board of Selectmen.
7. Appointments/Reappointments
Ms. Vanderslice moved the re-appointment of Michael O'Connell to the Commission on Social Services. Motion by Mr. Kaelin to reappoint Michael O'Connell to the Commission on Social Services, seconded by Ms. Bufano and unanimously carried.

The additional opening for the Commission on Social Services was discussed with regard to the two individuals interviewed for the position. Mr. Dubow moved to table the discussion on the open position.

Discussion ensued on the appointment for the open position on the Miller Driscoll Building Committee. Two strong candidates for the position. Mr. Kaelin is in favor of adding an additional position to the Committee and filling

that position in order to appoint both candidates at the next Board of Selectmen meeting. Item to be added to the April 4, 2016 board agenda.

8. Miscellaneous Other Business

Mr. Kaelin in speaking with Town Counsel noted that Town Counsel does not wish to speak in a public forum regarding how legal services are provided to the Town and that he concurs. He stated that ultimately the discussion was to address the question how best to provide legal services? Mr. Kaelin has learned in these discussions that there is a need for advice from lawyers who provide legal service to municipalities, and recommended that a search committee be appointed at the next Board of Selectmen meeting to begin the process.

B. Public Comment

Anthony Lofrisco commented on the search for Town Counsel.

C. Reports

First Selectman's Report

Wetland Disturbance Fee – Town has been contacted by an attorney representing three property owners seeking a refund of a portion of the wetland disturbance fee, related to the change in fees that was passed in 2013 and recently repealed. Ms. Vanderslice reviewed the schedule of fees paid along with a breakdown of the incremental amount that will be discussed at the next Board of Selectman meeting in April.

Pedestrian Bridge – Process is still ongoing but the process is slowed. Completion not expected in summer 2016 but more likely in 2017. Suspending of Steap Grant has been discussed. Checked with the state and should not affect this project, discussion of suspension is for any new grants going forward. Mr. Dubow stated had not received any recent update on the plan and asks that a presentation on the plan be scheduled.

Miller Driscoll – Received emails inquiring about the possibility of a full sized gym. Would cost more to expand the current gym than to build a new gym. Suggested discussions with Mr. Clune and get together with others that are interested to discuss fundraising for athletics. Email to be forwarded to Mr. Clune

Ms. Vanderslice thanked the Fire Department for their hard work. She noted that there was a fire on Scribner Hill on Friday afternoon and a brush fire on Skunk Lane on Sunday morning.

Selectmen's Reports

Ms. Bufano

Ms. Bufano attended the Police Department Annual Awards ceremony. She noted it was a great event and stated was very proud of the Town's Police Department.

Mr. Clune

Mr. Clune noted the Public Hearings on March 28, 2016 and March 29, 2016 and urged all to attend to share their views. He also encouraged all to email their views to the various boards presenting.

Mr. Kaelin

Mr. Kaelin asks all to wear bright clothing when walking throughout Town to help avoid any possible hazards that may occur.

Mr. Dubow

None

- D. Adjournment – Having no further business, motion made by Mr. Kaelin to adjourn meeting at 10:17PM. Motion was seconded by Mr. Clune and unanimously carried.



Jacqueline Rochester
Recording Secretary
Taken from Video

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DRAFT

To: Fire Station II Building Committee

Date: March 21, 2016

From: Lynne Vanderslice

CC: Chris Burney

Subject: Initial Objectives and Procedures

Thank you for agreeing to serve on the Fire Station II Building Committee. In advance of your first meeting and on behalf of the Board of Selectmen, I am providing the following initial guidance for the conduct of your meetings and your initial objectives. More detailed guidance will be provided as your work progresses.

The Committee must comply with Charter and public meeting requirements including

- Election of a Chair
- Open and publicly noticed meetings
- Agendas filed with the Town Clerk 24 hours prior to a meeting
- Draft minutes filed with the Town Clerk within 7 days of a meeting

Your initial objectives should include the following:

- Determination of the capacity of the septic system
- Determination of a potable water source
- Investigation of shared services with appropriate surrounding towns
- Determination of the continued applicability of the Statement of Requirements
- Provide the Board of Selectmen with a recommendation as to achieving the SRO
- Provide the Board of Selectmen with a recommendation for the Committee's expenditure authorization procedures and levels
- Provide the Board of Selectmen with quarterly status reports

Chris Burney has been assigned as a non-voting Advisor to the committee. The Board of Selectmen and all other town employees will be happy to provide appropriate assistance if requested.