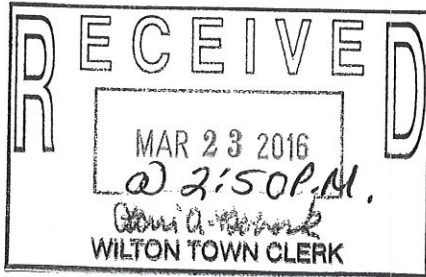


OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectman

Michael P. Kaelin
Second Selectman

David K. Clune
Selectman

Lori A. Bufano
Selectman

Richard J. Dubow
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN
MONDAY MARCH 7, 2016
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Lynne Vanderslice, Richard Dubow, Michael Kaelin, David Clune, Lori Bufano

GUESTS: Robert Cipolla, David Lisowski, Anne Kelly-Lenz

OTHERS: 2 Members of the Press and Members of the Public

Ms. Vanderslice called the meeting to order at 7:35 p.m.

A. Consent Agenda

Upon motion by Mr. Clune, seconded by Ms. Bufano, the consent agenda was approved as follows.

Minutes

- Board of Selectmen Meeting – February 16, 2016
- Board of Selectmen Budget Workshop – February 18, 2016
- Board of Selectmen Budget Workshop – February 25, 2016

B. Discussion and/or Actions

As speaker for Item 1 on agenda was not present, motion was made to move Item 4 on the agenda to Item 1. Motion made by Mr. Clune and seconded by Mr. Dubow and carried unanimously.

1. Consideration of Approval of the 2016 Distracted Driving High Visibility Enforcement (DDHVE) Grant

Lt. Robert Cipolla of the Wilton Police Department reviewed the 2016 Distracted Driving High Visibility Enforcement (DDHVE) Grant application. Lt. Cipolla stated that the grant is similar to the Comprehensive DUI Enforcement Grant that the Police department does annually. This is the first year the department is applying for the grant and it is the second year the State of Connecticut is offering the grant. The grant provides the opportunity help pay to have more officers on the road during specific dates in April and August for high visibility distracted driving enforcement. Tentative dates for the program are April 4-30 and August 3-16, 2016. Funds for the program is provided from the National

Highway Traffic Safety Administration and the grant offers 75% reimbursement with a 25% match from the Town. Motion made by Mr. Dubow to approve the application for the grant, seconded by Mr. Clune and unanimously carried.

2. October 1, 2015 Grand List

David Lisowski, Assessor for the Town reviewed the October 1, 2015 Grand List (summary attached). Mr. Lisowski stated that there was a slight increase of 0.18% in the Grand List. Mr. Lisowski also noted that the Grand List represents the assessed value of all property real estate, personal property and motor vehicles). It was noted that grand list will be used in figuring out the mill rate for FY2017, but that the current number is not final. The final numbers will likely change after the Board of Assessment Appeals reviews petitions and meets with property owners. Final petitions are due on or before March 18, 2016 and the Board of Assessment Appeals will meet in April 2016.

3. Legal Review

Mr. Kaelin reviewed the Town Counsel specifications, and Search Proposal that was prepared with regard to the Town Counsel position (documents attached). Mr. Kaelin clarified that he was not looking to hire an in-Town employee, but noted that the focus when looking for a Town Counsel should be on what is currently constituted under the town Charter in terms of functions and responsibility. He stated that the Town should be looking for a Town Counsel that functions more like a General Counsel who provides general legal advice and counsel, but not necessarily doing all the leg work or time consuming work that attorneys with expertise in their particular field do more efficiently.

4. Board of Education Business Operations Committee – Invitation to Join

Ms. Vanderslice noted the invitation offered by the Chairman of the Board of Education, Bruce Likly for two members of the Board of Selectmen to join the Board of Education's Business Operations Committee. Most Board members noted that a conflict may arise with regard to when scheduling of the meetings occur. Ms. Vanderslice will speak further with Mr. Likly regarding scheduling of meetings and possibly getting the Board of Selectmen on distribution of correspondence from the Committee.

5. Consideration of Adoption of Amendment and Restatement of the Adoption Agreement for the Town of Wilton Money Purchase Pension Plan (the "401(a) Plan")

Ms. Vanderslice asked Sarah Taffel, Director of Human Resources to review the Amendment. Mr. Clune made a motion to approve the resolution as attached. Motion seconded by Ms. Bufano and unanimously carried.

6. Elderly Tax Relief

Ms. Vanderslice gave a brief review of the Elderly Tax Relief. She noted that the filing period began on February 1 and runs thru May 13, 2016. The current FY2016 budgeted \$1.1million, but will only use \$986,000. She noted that as more applicants come in she will be working with the Board of Finance to get a more accurate number to work with for FY2017. Ms. Vanderslice also asked the Board of Selectmen if the Elderly Tax Relief Committee should be put back together to take a look at the program. There was consensus that the committee should be reformed.

7. Appointments/Reappointments

Ms. Vanderslice noted that she reviewed a previous Board of Selectmen's meeting and wanted to clarify statements made with regard to the appointment process for Boards and Commission. She noted at the January 19, 2016 meeting the Board of Selectmen agreed any member of the public interested in applying for a vacancy on a Board or Commission is welcome to send a resume to the Board of Selectman or go through one of the party committees and recommend themselves for nomination. As there is confusion on the process, discussions will resume at the March 21, 2016 Board of Selectmen meeting with input from the RTC and the DTC on how best to proceed with regard to future appointments.

With regard to current resumes that were submitted for the open positions on the Economic Development Commission and the Miller Driscoll Building Committee, a motion was made by Dave Clune to consider the people who currently submitted resumes for the open positions on the EDC and the MDBC, and will not consider any other resumes until resolve with the RTC and the DTC what the process will be going forward, whether a new process or going back to the past process. Motion seconded by Mr. Kaelin and carried 4-1-0.

Ms. Vanderslice moved the appointment of Raymond Tobiassen to the Zoning Board of Appeals to fulfill the position vacated by Andrea Preston. Motion was seconded by Mr. Kaelin and unanimously carried 5-0.

Ms. Vanderslice then discussed moving the appointment of a candidate for the open position on the Commission on Social Services to the next Board of Selectman meeting. Consensus was reached to move the appointment to the next Board of Selectman meeting.

8. Miscellaneous Other Business

None

B. Public Comment

None

C. Reports

First Selectman's Report

Council on Public Facilities – Ms. Vanderslice noted that this committee has been dormant for over two years. She stated that she met with Chris Burney, Director Facilities and Energy Management and Malcolm Whyte, who is the current chair and they believe that are many good reasons to reactivate the committee as several projects are on the horizon and noted that she will be reaching out to the members and will update the Board of Selectmen after she has spoken to them.

Invasive Species – Ms. Vanderslice noted that she met with Bruce Beebe and Teresa Mucci of the Wilton Land Trust. She stated they expressed concerns about the invasive species along either side of the Norwalk River where it abuts Schenck's Island. She shared their concerns with Mike Conklin, Director of Environmental Affairs who has been out to Schenck's Island and is developing a plan to bring to the Conservation Commission and Inland Wetlands Commission.

Signage – Ms. Vanderslice stated that she has received a number of complaints from residents about non-conforming signage (Blinking neon signs, Banners, temporary A frames and lawn signs being left up as if permanent, etc.) She shared those concerns with Tim Bunting, Zoning enforcement officer for the Town and he will be following up, speaking with the businesses, explaining the law and giving a warning assuming the situation hasn't been previously warned. She noted that she wants businesses to know that this will be happening and remind them that, Neon signs are not allowed, Banners, A frames and lawn signs are allowed only on a temporary basis and must be permitted and that Window signs cannot exceed 25% of the window size.

Budget – Ms. Vanderslice and CFO Anne Kelly-Lenz met with Chair of the Board of Finance, Jeff Rutishauser. She noted that on behalf of the Board of Finance, Mr. Rutishauser was very pleased that the Board of Selectmen respected their target and requested a budget, which is \$17,000 less than this year's approved budget. The Board of Selectmen will be meeting with Board of Finance on March 16, 2016 at 7:30PM to review the FY2017 budget.

Selectmen's Reports

Mr. Dubow

None

Mr. Kaelin

Mr. Kaelin spoke regarding the Neon sign located in the Center of Town. He noted that the neon signs are a turn-off to people. He is also interested in finding out if the town wanted to consider changing the zoning regulations in the center of town on Old Ridgefield Road and Center Street to permit residences on second floor of commercial buildings that are there. It was noted by other members of the Board that anyone could propose a regulation to Planning & Zoning. Mr. Kaelin also noted that he would like public input on the subject.


Mr. Clune

No report at this time, but very supportive of Mr. Kaelin's idea of looking into possibly putting residences above commercial buildings in center of Town.

Ms. Bufano

None

D. Adjournment – Having no further business, motion made by Mr. Clune to adjourn meeting at 9:11PM. Motion was seconded by Mr. Kaelin and unanimously carried.



Jacqueline Rochester
Recording Secretary
Taken from Video

		2014 GRAND		2014 GRAND LIST		2015 GRAND	
		ASSESSOR		BAA Adjust. Finalized by BAA		ASSESSOR	
RESIDENTIAL							
1-1	Lot		1,637,282,290	(40,040)	1,637,242,250		1,637,633,620
1-2	Excess Acreage		53,877,250	(16,170)	53,861,080		54,952,940
1-3	Dwellings	5366	1,358,080,190	(280,350)	1,357,799,840	5368	1,373,510,500
1-4	Out Buildings		29,802,360	(13,300)	29,789,060		30,034,690
1-5	Condominiums	539	151,636,100		151,636,100	542	154,435,890
			3,230,678,190	0.70 (349,860)	3,230,328,330	0.71	3,250,567,640
							0.62
COMMERCIAL							
2-1	Land		236,755,730	(87,220)	236,668,510		236,415,950
2-2	Comm'l Bldgs	183	246,418,650		246,418,650	183	247,317,940
2-3	Apartments	4	20,658,120		20,658,120	4	20,658,120
2-4	Comm'l Condo's	28	71,626,870		71,626,870	28	71,626,870
2-5	Comm'l Improv		6,508,090	(5,250)	6,502,840		6,554,990
2-6	Land (Apt.)		19,245,800		19,245,800		19,245,800
			601,213,260	-0.06 (92,470)	601,120,790	0.03	601,819,670
							0.10
PUBLIC UTILITY							
4-1	Land		19,966,520		19,966,520		19,966,520
			19,966,520	0.00	19,966,520	0.00	19,966,520
							0.00
VACANT LAND							
5-1	Residential Land		34,891,850	(81,690)	34,810,160		32,645,130
5-2	Commercial Land		159,880		159,880		159,880
5-4	Wetlands		68,600		68,600		68,600
			35,120,330	-1.24 (81,690)	35,038,640	-1.17	32,873,610
							-6.40
LAND USE							
6-1	Farm Land		41,480		41,480		41,480
6-2	Forest Land		73,250		73,250		66,530
6-3	Open Space		324,500		324,500		307,890
6-6	Nursery		5,420		5,420		5,420
			444,650	0.00	444,650		421,320
			3,887,422,950	0.56 (524,020)	3,886,898,930	0.58	3,905,648,760
							-5.25
							0.47
PERSONAL PROPERTY							
	Motor Veh.(15881)	16,396	198,131,460	0.56	198,131,460	0.56	16,257
	Non-reg. Vehicles		386,950		386,950		200,236,249
	Machinery		4,293,450		4,293,450		496,220
	Horses, Ponies		15,840		15,840		5,495,090
	Mfg. Machinery		53,680,980		53,680,980		11,760
	Furniture etc.		44,557,330	(13,820)	44,543,510		56,954,790
	Farm Machinery		427,630		427,630		42,649,560
	Farm Tools		6,500		6,500		490,680
	Mechanics Tools		192,460		192,460		9,440
	EDP		42,451,440		42,451,440		178,470
	Telecommunication		2,113,870		2,113,870		36,991,140
	Cables, Conduits		96,158,470		96,158,470		2,037,070
	Supplies		678,130		678,130		96,892,890
	Other Taxable PP		10,756,690	(42,600)	10,714,090		599,780
	Penalty		1,705,600	(14,110)	1,691,490		10,340,880
	PP TOTAL		257,425,340	4.08 (70,530)	257,354,810	4.05	1,742,110
							254,889,880
							-0.98
PP & MV			455,556,800	2.52	455,556,800	2.52	455,126,129
							-0.09
GROSS			4,342,979,750	0.76 (594,550)	4,342,385,200	0.78	4,360,774,889
							0.41
EXEMPTIONS			55,474,700	16.27	55,474,700	16.27	58,929,829
							6.23
NET			4,287,505,050	0.59	4,286,910,500	0.61	4,301,845,060
							0.33
I & E 10% Penalty			9,280,550	103.43	9,280,550	103.43	2,725,890
							-70.63
G.L. TOTAL			4,296,785,600	0.70 (594,550)	4,296,191,050	0.72	4,304,570,950
							0.18
*EXEMPTIONS *							
J	Mech. Tools/Solar		185,210				239,280
FAA	Blind		12,000				12,000
EAB	Totally Disabled		19,000	**100% reimbursed			21,000 **
IFA, IG/ Farm Tools,Horses			2,890				2,100
N	Trucks		147,230				343,899
NAB/R Mfg. Machinery							
			53,680,980	**reimbursed as grant			56,952,620 **
Veterans(inc.AOA)							
			1,247,390				1,190,930
Additional Vets							
			180,000	**100% reimbursed			168,000 **
			55,474,700				58,929,829

Town Counsel Specifications

The Town Counsel is the chief legal officer of the Town of Wilton.

Town Counsel shall pass upon the legality of Town actions and proposed Town actions and approve notices of meetings of the Town Meeting.

Town Counsel shall give legal counsel and advice to Town Officials.

Town Counsel must be admitted to the Connecticut Bar.

Town Counsel will not be an employee of the Town, but will provide legal services to the Town on retainer.

Town Counsel will be paid for his/her services on an agreed hourly rate to be set forth in the retainer agreement between the attorney or the attorneys' law firm and the Town.

Town Counsel will be an independent contractor and responsible for all costs of maintaining his/her bar admission and ability to provide legal services in the State of Connecticut, including malpractice insurance.

Town Counsel will not be required to maintain regular office hours at Town Hall, but must be generally available by telephone during the business day to respond to requests for legal advice from Town officials, and will be required to meet in person with Town officials in Town Hall and elsewhere as requested by Town officials, and to attend board and commission meetings in the evening when requested to do so.

Town Counsel, General Counsel, Litigation, and/or Dispute Resolution Experience is required.

Working knowledge of the Town Charter, Parliamentary Procedures, the Freedom of Information Act, and Municipal, Election, and Land Use Law is important.

Must also be capable of recommending and supervising other attorneys providing litigation, labor and employment, employee benefits, municipal finance, environmental, and other legal services to the Town requiring expertise in a specific area of law.

Familiarity with alternative billing arrangements is also important.

Appoint search committee

Advertise in Connecticut Law Tribune.

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Wilton Board of Selectmen Town Attorney Search Proposal

Run advertisement in the Connecticut Law Tribune for three weeks, including the following information:

The Town of Wilton, Connecticut is requesting proposals from attorneys to serve as Town Counsel under a retainer agreement with the Town of Wilton.

Town Counsel is the chief legal officer of the Town of Wilton, but is not a Town employee.

Town Counsel must be admitted to the Connecticut Bar, and shall be responsible for all costs of maintaining his/her bar admission and ability to provide legal services in the State of Connecticut, including his/her own malpractice insurance.

Town Counsel, General Counsel, Litigation, and/or Dispute Resolution Experience is required.

Working knowledge of the Town Charter, Parliamentary Procedures, the Freedom of Information Act, and Municipal, Election, and Land Use Law is important.

Must also be capable of recommending and supervising other attorneys providing litigation, labor and employment, employee benefits, municipal finance, environmental, and other legal services to the Town requiring expertise in a specific area of law.

Qualified applicants should submit their resume and proposed retainer agreement to:

Michael P. Kaelin, Esq.
Board of Selectmen
Town of Wilton
239 Danbury Road
Wilton, CT 06901

After the resumes and proposed retainer agreements are submitted, they shall be circulated to and screened by:

_____,

who shall constitute the Search Committee.

The search committee shall then decide which candidates to interview in person, and which candidate to recommend to the Board of Selectmen for appointment after conducting the interviews, checking references, and conducting any other candidate research the Search Committee deems necessary and appropriate.

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**RESOLUTIONS TO BE ADOPTED
BY THE BOARD OF SELECTMEN
OF THE TOWN OF WILTON**

WHEREAS, the Town of Wilton (the "Town") maintains the Town of Wilton Money Purchase Pension Plan (the "401(a) Plan") for the benefit of the eligible employees of the Town; and

WHEREAS, the 401(a) Plan is administered by ICMA Retirement Corporation, the Board of Selectmen of the Town are serving as the trustees of the 401(a) Plan, and the funds held in the 401(a) Plan are invested in the Vantage Trust (a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans); and

WHEREAS, it is desirable that the 401(a) Plan be amended and restated in order to reflect the requirements of the Pension Protection Act of 2006 ("PPA"), the Heroes Earnings Assistance and Relief Tax Act of 2008 (the "HEART Act"), the Worker, Retiree, and Employer Recovery Act of 2008 ("WRERA"), and subsequently-enacted legislation and regulations.

NOW, THEREFORE, BE IT

RESOLVED: That the amendment and restatement of the 401(a) Plan, in the form of the ICMA Retirement Corporation Governmental Money Purchase Pension Plan & Trust presented to this meeting, be and hereby is approved and adopted, together with such modifications as in the opinion of counsel for the Town are necessary or desirable to effectuate the intention thereof and to comply with the requirements of the Internal Revenue Code of 1986, as amended; and further

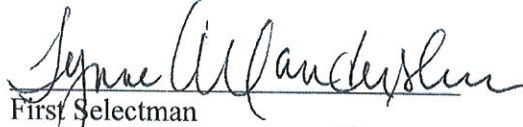
RESOLVED: That the assets of the 401(a) Plan shall be held in trust, with the Board of Selectmen of the Town continuing to serve as the trustees of the 401(a) Plan for the exclusive benefit of the 401(a) Plan participants and their beneficiaries, and that the assets of the 401(a) Plan shall not be diverted to any other purpose; and further

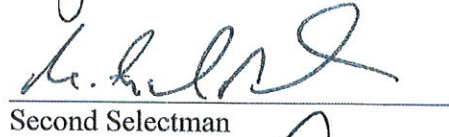
RESOLVED: That the funds held under the 401(a) Plan shall be invested in the Vantage Trust, and that the trustees' beneficial ownership of the assets of the 401(a) Plan held in the Vantage Trust shall be held for the exclusive benefit of the 401(a) Plan participants and their beneficiaries; and further

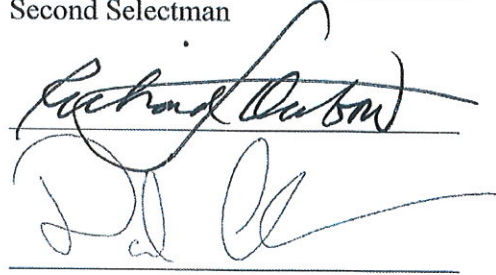
RESOLVED: That the First Selectman of the Town or any other officer of the Town designated by the First Selectman be, and hereby is, authorized and empowered, for and on behalf of the Town, to execute such documents and to take any and all other actions which may be necessary or desirable in order to effectuate the intention of the foregoing resolutions.

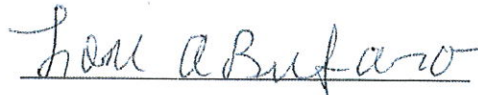
Dated this 7th day of March, 2016.

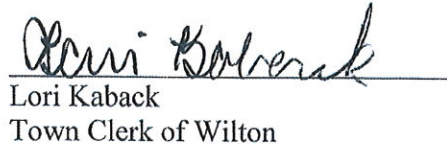
BOARD OF SELECTMEN


First Selectman


Second Selectman






Lori Kaback
Town Clerk of Wilton