

OFFICE OF THE  
FIRST SELECTMAN

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Lynne A. Vanderslice  
*First Selectman*

David K. Clune  
*Second Selectman*

Lori A. Bufano  
*Selectman*

Joshua S. Cole  
*Selectman*

Deborah A. McFadden  
*Selectman*

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

RECEIVED FOR RECORD  
TOWN OF WILTON

2019 JAN 28 P 4:16

BY: *(Signature)*

**BOARD OF SELECTMEN  
REGULAR MEETING  
Tuesday January 22, 2019  
Meeting Room B, Town Hall**

**PRESENT:** First Selectman Lynne Vanderslice, David Clune (arrived at 8:05), Lori Bufano, Joshua Cole, Deborah McFadden

**GUESTS:** Donna Merrill and Peter Gaboriault of the Wilton Land Conservation Trust, Terri Schwartz and Police Chief John Lynch of the Wilton Security Task Force, Anne Kelly-Lenz

**OTHERS:** Members of the Press and Members of the Public

**A. Call to Order**

Ms. Vanderslice called the meeting to order at 8:03 p.m.

Ms. Vanderslice asked for a motion to add as item #2 - Wilton Security Task Force Update and Status. Motion move by Ms. McFadden, seconded by Mr. Cole and carried 4-0.

**B. Public Comment**

None.

**C. Consent Agenda**

Motion made by Mr. Cole, seconded by Mr. Bufano and carried 4-0 to approve the Minutes as amended: Right of First Refusal: 3<sup>rd</sup> line should read "The Town of Wilton has the right of first refusal".

**Minutes**

- Board of Selectmen Regular Meeting – January 7, 2018

**D. Discussion and/or Action**

1. Request for Support for State Grant to Acquire the Property known as 183 Ridgefield Road – Wilton Land Conservation Trust

Ms. Vanderslice began discussion and review of the Request for Support for State Grant to Acquire the Property known as 183 Ridgefield Road with Donna Merrill and Peter Gaboriault of the Wilton Land Conservation Trust. After discussion and review a motion was put forth to support the application by Ms. McFadden. Ms. Vanderslice amended the motion by Ms. McFadden to read unanimous support the application, identify that this is a priority project in the POCD, that there was prior application for development and at risk for 830g development and abuts historic district and historic cemetery and is on a state scenic road. Amended motion seconded by Mr. Clune and carried 5-0

2. **Wilton Security Task Force Update and Status**  
Terri Schwartz, Chair of the Wilton Security Task Force gave an update and status report on the Wilton Security Task Force. Ms. Schwartz reviewed the purpose and the mission given by the Board of Selectmen when the Task Force was formed. She reviewed objectives and tasks that the task force were set to achieve. She noted that those tasks have been achieved and based on letter written to the Board of Selectmen (letter attached) is looking for the task force to be dissolved. Ms. Vanderslice and the entire Board of Selectmen thanked Ms. Schwartz and the entire Wilton Security Task Force for their contribution and efforts in improving the safety of or Wilton Schools. After discussion and review, Ms. Vanderslice asked for a motion to dissolve the Wilton Security Task Force. Motion moved by Ms. McFadden, seconded by Ms. Bufano and carried 5-0.
3. **Update on Icy Road Conditions**  
Ms. Vanderslice provided an Update on Icy Road Conditions. She noted that certain roads (Ridgefield Rd, Cedar Rd, Cannon Rd, Belden Hill Rd and a number of other roads in town) are having issues with water seepage. Ms. Vanderslice read a statement that was put out on SeeClickFix by Chris Burney, Director of Public Works & Facilities specific to Cannon Rd. She noted that the town and the state have been out putting sand and salt on the roads. Ground is completely saturated and town is addressing as best we can. With regard to Cannon Rd a thorough examination of the issue is being done.
4. **Status of New Town Website**  
Ms. Vanderslice gave a status update on the New town Website. She noted that the New Town Website will be completed by the end of this quarter. Construction is done and existing information has been loaded. Sarah Gioffre who is heading up the project is in the process of meeting with each dept to review their respective department pages.
5. **Status of Pedestrian Bridge Grant**  
Ms. Vanderslice gave a status update on the Pedestrian Bridge Grant. She noted that at the January WestCog meeting the membership did recommend Wilton's grant along with five others to DOT. Next step is to submit to DOT.
6. **Revaluation Update**  
Ms. Vanderslice gave an update on the Revaluation. The date to sign up for scheduling a hearing has passed, but if someone does want to have an informal hearing, they can call the Vision number on the notice or number listed on the notice on the Assessor's page on the town website. She noted that notice was sent to the press informing them that the town expects a high number of appeals and is looking to appoint alternates to the Board of Assessment Appeals. Grand List is not complete, not required to be filed until the end of February.
7. **Distracted Driving High Visibility Enforcement (DDHVE) Grant Application**  
Ms. Vanderslice reviewed the DDHVE Grant Application. She noted that is an annual grant put forth by the Police Department. After review, motion put forth by Mr. Clune to approve the DDHVE Grant Application. Motion seconded by Ms. McFadden and carried 5-0.
8. **Financial Report**  
CFO Anne Kelly-Lenz and First Selectwoman Vanderslice reviewed the Monthly December Financial Report. Memo is attached.

9. Appointments  
No appointments.

E. Selectmen's Reports

1. First Selectman

- Boards/Commissions

Ms. Vanderslice noted that she along with Town Counsel will be attending board and commission meetings to review a number of topics.

- DEEP announced public meeting on the Aquarion Application for February 26, 2019 at 6:30pm at Brubeck

- Provided an update at the BoF meeting held on January 16, 2019

- Reminder – Prescription Drug Discount card

- Reminder – Social Service Assistance for Furloughed Employees

2. Selectmen

Ms. Bufano

Ms. Bufano posed a question to the First Selectwoman for clarification on her role as BoS Representative on the EDC. Ms. Vanderslice clarified that under the Town Charter, the First Selectman is a nonvoting ex-officio member of all town boards and commissions. The Charter allows the First Selectman to appoint a representative to these boards. Ms. Bufano is the First Selectman representative to the EDC. Ms. Vanderslice noted that there may be confusion around the matter as in the past people referred to it as the BoS Representative.

Mr. Clune

None

Mr. Cole

Mr. Cole noted the upcoming Chamber of Commerce Winter Carnival that will be taking place on January 27, 2019 from 12pm – 4pm.

Ms. McFadden

Ms. McFadden once again thanked the Wilton Security Task Force for all their work and discussed a number of additional topics.

F. Public Comment

Steve Hudspeth of Glen Hill Rd commented on Vision Appraisal and on the Grant Application to Acquire the Property known as 183 Ridgefield Road by the Wilton Land Conservation Trust. He also commented on Miller Driscoll and the POCD Survey.

G. Adjournment

Having no further business, Ms. Vanderslice asked for a motion to adjourn. Motion made by Mr. Clune to adjourn meeting at 9:25 p.m. Motion was seconded by Mr. Cole and carried 5-0.

Next Meeting – February 4, 2019



Jacqueline Rochester  
Recording Secretary  
Taken from Video

238 Danbury Road  
Wilton, CT 06897

[www.wiltonct.org](http://www.wiltonct.org)



**Terrie Schwartz**  
*Chairman*

Roseann DeSimone  
John Logan  
John Suchy

**Advisors:**  
Police Chief John Lynch  
Dr. Kevin Smith, BOE  
Jory Higgins, WPS

## Wilton Security Task Force

December 18, 2018

1ST SELECTMANS OFFICE

DEC 18 2018

Wilton Board of Selectmen  
238 Danbury Road  
Wilton, CT 06897

Dear Board of Selectmen:

Shortly after the tragedy at Sandy Hook, the Wilton Board of Selectmen (BOS) established the Wilton Security Task Force (WSTF) and set forth its charter mission.

The Board of Selectmen gave the Task Force the mission of “recommending measures to keep school children, staff and Town employees safe.” During the ensuing years a cadre of dedicated and skilled professionals, each with a particular acumen, comprised the task force. They donated numerous volunteer hours assessing and making recommendations, all within the context and fabric of the community resulting in a safer and more secure Wilton.

The Board of Selectmen gave the Task Force six specific objectives:

- “Assess the current status of safety and security in Wilton’s schools and public facilities.
- Analyze identified areas in which security gaps and shortfalls exist and recommend remediation.
- Recommend balanced security practices and solutions to further enhance safety and security.
- Assess new technology, systems and products, makes cost/benefit assessments and provide recommendations that support Wilton security enhancement objectives.
- Promote security educational programs and strengthen relationships between school administrators and emergency response personnel to create a safe school and community environment.
- Educate Wilton organizations and the community of best practices.”

For the past almost six years, the Task Force has met routinely to achieve these objectives; in addition, the Town provided the Task Force authority to spend \$500,000 to implement recommendations. Some of the accomplishments of the Task Force include:

- Identified the need and successfully lobbied for the creation of a second School Resource Officer position.
- Identified the need and successfully lobbied for the creation of a Safe School Climate Coordinator position, further assisting in the identification and interviews of candidates.

- A member of the Task Force participated in the first meeting of the District Emergency Operations Planning group bringing together the School District, First Responders and the Task Force.
- Members of the Task Force served as non-voting participants to both the Comstock and Miller Driscoll building committees, consulting on security measures to be included in the renovation projects.
- Identified the need for and funding of projects across the district resulting in greater controlled access to facilities.
- Identified the need for, and funding various physical security hardware and technology upgrades throughout the District.
- As appropriate the Task Force has been in communication with the Wilton YMCA, Library and non-public schools in the community sharing task force findings and recommendations.
- The WSTF meetings have been open to the public for comment and input; several articles have been published in local newspapers informing the community at large of progress.
- In concert with the Wilton Police Department partially funded acquisition of Urban Area Security Initiative (UASI) radios to enhance overall communications and preparedness across the community and region.

Serving on the WSTF has been both an honor and privilege. The members found gratification contributing to the town and are proud of these lasting accomplishments.

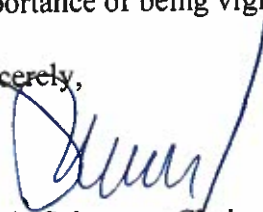
The Task Force is of the unanimous opinion the charge levied upon it has been fulfilled and should now be dissolved and submit this conclusion to the BOS for confirmation.

All current Task Force members have stated a willingness to provide their expertise in the future at the request of the Board of Selectmen and/or the Board of Education, either individually or as a reconstituted group as deemed appropriate.

Preparedness is a key factor in the outcome of all hazards. Security measures at times may be perceived as inconvenient but the culture had to change to meet today's secure school paradigm.

There remains a continued need to communicate with students, staff, and community at large the importance of being vigilant.

Sincerely,

  
Terrie Schwartz, Chairman

  
Chief John P. Lynch

Wilton Security Task Force

FINANCE DEPARTMENT  
Tel (203) 563-0114  
Fax (203) 563-0299



TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897

January 18th, 2019

To: Board of Selectmen

From: Anne Kelly Lenz

Re: FY 2019 Financial Reporting December 2018

Below I have listed the key items of the FY 2019 forecast versus the budget.

FY 2019 revenues are currently forecasted \$551,252 higher than the budget, mainly due to:

- Education -up \$115,795 due to State ESC funds that were received to true up the Excess Cost from FY 18.
- Interest on cash reserves earning higher than expected.
- A delinquent tax case was resolved and all taxes paid.

FY 2019 expenses are currently forecasted \$1,429,910 lower than budget, mainly due to:

- Favorability of \$166,528 currently in the BOS budget due to open positions (10) in various departments - all but 2 have been filled at this point.
- Charter Authority -savings of \$1,263,003 as the Town is forecasting it to be unused at this time.