

OFFICE OF THE  
FIRST SELECTMAN

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Lynne A. Vanderslice  
*First Selectman*

David K. Clune  
*Second Selectman*

Lori A. Bufano  
*Selectman*

Deborah McFadden  
*Selectman*

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

RECEIVED FOR RECORD  
TOWN OF WILTON  
2018 JUL 26 P 2:52  
BY: LK

**BOARD OF SELECTMEN  
REGULAR MEETING  
Monday July 23, 2018 at 7:30 PM  
Meeting Room B, Town Hall**

**PRESENT:** First Selectman Lynne Vanderslice, David Clune, Lori Bufano,

**ABSENT:** Deborah McFadden (Excused)

**GUESTS:** Anne Kelly-Lenz, Kim Healy, Elaine Tai-Lauria and members of the Wilton Library Association, Sarah Taffel

**OTHERS:** Members of the Press and Members of the Public

**A. Call to Order**

Ms. Vanderslice called the meeting to order at 7:33 p.m.

**B. Consent Agenda**

Motion made by Mr. Clune seconded by Ms. Bufano and unanimously carried to approve the consent agenda as follows with an amendment to the July 10, 2018 Minutes to remove Michael Kaelin as present:

**Minutes**

- Board of Selectmen Regular Meeting – July 10, 2018

**Gifts**

- Realty Seven, Inc. – Horseshoe Pond - \$250
- F. Jared Sprole – Horseshoe Pond - \$200
- Jeff & Ebba V. K. Lavaty – Horseshoe Pond - \$100
- Wilton Baseball Association – New Infield Clay/Sand Mix for HS Varsity Softball Field
- Wilton High School Tennis Boosters – (4) Player Benches to placed on Route 7 Tennis Courts
- NRV (2) Benches – Horseshoe Pond Park

Ms. Vanderslice thanked all for their generous contributions.

**C. Public Comment**

Mark Ketley of Trakside gave an update on the Food Truck Festival that will take place August 12, 2018 from 11am-6pm.

**D. Discussion and/or Action**

1. Request to Purchase Town Land Abutting 66 Saddle Ridge Road  
Ms. Vanderslice reviewed a request to purchase Town land abutting 66 Saddle Ridge Road. The members agreed to continue discussions with the owners' attorney.

2. Year End Review – Wilton Library Association  
Kim Healy, Treasurer of Wilton Library Association gave the Year End Review (document attached) for the Wilton Library Association. Elaine Tai-Lauria, President of Wilton Library gave an overall update of the Library.

Ms. Vanderslice asked for a motion to move Item 8 on the agenda up to item 3. Motion moved by Mr. Clune, seconded by Ms. Bufano and carried 3-0.

3. PA 18-49 Accepting Charitable Contributions in Lieu of Taxes  
Ms. Vanderslice noted she had received information and a recommendation from Attorney Mario Coppola of Town Counsel's office regarding recently enacted PA 18-49. Based on the recommendation from both CT OPM Secretary Ben Barnes and Attorney Coppola the members agreed to take no action and await expected IRS regulations on the deductibility of such contributions in lieu of property taxes.
4. 2018 Deer Hunt Plan – Mike Russnok  
Mike Russnok reviewed the 2018 Deer Hunt Plan. It was noted that the Conservation Commission and Wilton Land Trust have approved the plan and awaiting confirmation from Aspetuck. After review motion made by Mr. Clune to approve the 2018 Deer Hunt Plan, seconded by Ms. Bufano and carried 3-0.
5. Authorize Blanket Authority to First Selectman to Execute Future Inland Wetlands Third Party Review Contracts When Fees are Paid by Applicant  
Ms. Vanderslice reviewed the request for Blanket Authority through the rest of the First Selectman's term to Execute Future Inland Wetlands Third Party Review Contracts When Fees are Paid by the Applicant. After review, motion made by Mr. Clune to approve the request, seconded by Ms. Bufano and carried 3-0.
6. Approval of Town Clerk Vendor Contract  
Anne Kelly-Lenz reviewed the request (memo attached) for approval of Town Clerk Vendor Contract with Cott Systems. It was noted that the contract has been reviewed by Town Counsel. After review, motion made by Mr. Clune to approve the contract with Cott Systems, seconded by Ms. Bufano and carried 3-0.
7. BOE Security Grant Applications  
Anne Kelly-Lenz reviewed the BOE Security Grant Applications. Motion made by Mr. Clune to authorize the First Selectwoman to move forward with the BOE Security Grant Applications. Motion seconded by Ms. Bufano and carried 3-0.
8. Update – Back the Track – Dave Clune  
Mr. Clune gave an update on Back the Track. He noted that Back the Track is a non-profit looking to raise funds to redo the track at Memorial Stadium. Guidance for Naming Policy for donors to be discussed at upcoming BOS meeting.

9. Recycling – Update on Impact of Ban by China  
Ms. Vanderslice gave an update on the impact of the Ban by China on the town's processing of recyclables received at the transfer station
10. July 30, 2018 Special Meeting to Appoint BOS Member  
Ms. Vanderslice noted that a special meeting will be held on July 30, 2018 at 8:00pm to interview candidates for the vacancy on the Board of Selectmen and appoint the new Selectman.
11. Vacancy Announcements – Additional Vacancy on Historic District Commission  
Ms. Vanderslice noted that there is an additional vacancy on the Historic District and Historic District Commission.
12. Proposed Appointments/Reappointments
  - P&R Representative to SIMM  
Motion made by Mr. Clune to appoint Farah Masani as the Parks & Recreation representative to the Schencks Island/Merwin Meadows Study Committee. Motion seconded by Ms. Bufano and carried 3-0.
  - Parks & Recreation Commission  
Motion made by Mr. Clune to appoint Joseph P. Guglielmo to the Parks and Recreation Commission. Motion seconded by Ms. Bufano and carried 3-0.
  - Historic District & Historic Property Commission  
Motion made by Ms. Bufano to appoint Lisa Pojano as a full member of the Historic District and Historic Property Commission. Motion seconded by Mr. Clune and carried 3-0.
  - Water Pollution Control Authority  
Motion made by Mr. Clune to reappoint Kathy Dhanda and Diane Martucci as members of the Water Pollution Control Authority. Motion seconded by Ms. Bufano and carried 3-0.
  - Wilton Library Association  
Motion made by Ms. Bufano to reappoint Kim Healy as the BOS Representative to the Wilton Library Association. Motion seconded by Mr. Clune and carried 3-0.

#### E. Selectmen's Reports

##### 1. First selectman

- WestCOG Update
  - Ms. Vanderslice noted that the regional study of snow plow management will be out in August and deals with route optimization and information on material towns are using as part of their snow removal.
  - Ms. Vanderslice noted that CT Rides is a resource for employees who commute within Wilton and has requested a list of Wilton businesses who are participating. She noted that this will be a tool for the EDC.
  - Department of Health (Drinking Water Section) provided updated testing on public water well and the results for Wilton were very good.

## 2. Selectmen

Ms. Bufano

Ms. Bufano thanked all who exhibited and participated in Sidewalk Street Fair. Resident inquired regarding Carry In/Carry Out especially at Tennis Courts (e.g. adequate signage).

Mr. Clune

Mr. Clune noted that he will do follow-up regarding Back to Track to have information for BOS meeting in August.

## F. Public Comment

None

## G. Executive Session

- Discussion of Proposed Settlement Agreement – Trifero v Town of Wilton  
Motion made by Mr. Clune to enter into Executive Session at 8:50pm to discuss Proposed Settlement Agreement – Trifero v Town of Wilton and invite Sarah Taffel. Motion seconded by Ms. Bufano and carried 3-0.

Out of Executive Session at 9:25 pm

## H. Vote – Settlement Agreement – Trifero v Town of Wilton

Motion made by Mr. Clune to approve the proposed Settlement for Trifero v Town of Wilton, seconded by Ms. Bufano and carried 3-0.

Ms. Vanderslice asked for a motion to add an agenda item to Discuss Fire Station II Building Committee and Police/Town Hall Building Committee Meeting Schedule. Motion moved by Ms. Bufano, seconded by Mr. Clune and carried 3-0.

## I. Fire Station II Building Committee & Town Hall/Town Hall Building Study Committee

The BOS discussed the meeting schedule for Fire Station II Building Committee and Police/Town Hall Building Study Committee meeting schedule.

## J. Adjournment

Having no further business, Ms. Vanderslice asked for a motion to adjourn. Motion made by Mr. Clune to adjourn meeting at 9:47 p.m. Motion was seconded by Ms. Bufano and carried 3-0.

Next Meeting – Special Meeting July 30, 2018 – 8:00 p.m.



Jacqueline Rochester  
Recording Secretary  
Taken from Video

**Wilton Library Association**  
**Monthly Financial Summary**  
**June 2018**

Category	2017-2018		2017-2018		Current	
	2017-2018		2017-2018		FY Actual	
	YTD	FY Forecast	Curr Month	Budget	Var to Budget	Budget % Tot
					\$	%
						Revs
<b>REVENUE</b>						
Town Grant	2,752,453	2,752,453	2,752,453	2,752,453	-	0.0% 76%
Other Revenue	254,656	254,656	254,656	277,437	(22,781)	-8.2% 8%
<b>TOTAL OPERATING REVS</b>	<b>3,007,109</b>	<b>3,007,109</b>	<b>3,007,109</b>	<b>3,029,890</b>	<b>(22,781)</b>	
Fundraising	558,304	558,304	558,304	590,000	(31,696)	-5.4% 16%
<b>TOTAL REVENUE</b>	<b>3,565,413</b>	<b>3,565,413</b>	<b>3,565,413</b>	<b>3,619,890</b>	<b>(54,477)</b>	<b>-1.5% 100%</b>
<b>EXPENSES</b>						
Salaries & Benefits	2,524,819	2,524,819	2,524,819	2,524,390	(429)	0.0% 70%
Building Utilities & Maint	215,380	215,380	215,380	219,500	4,120	-1.9% 6%
Technology & Supplies	160,187	160,187	160,187	174,000	13,813	-7.9% 5%
Insurance, Audit & Other	104,702	104,702	104,702	112,000	7,298	-6.5% 3%
<b>TOTAL OPERATING EXP</b>	<b>3,005,088</b>	<b>3,005,088</b>	<b>3,005,088</b>	<b>3,029,890</b>	<b>24,802</b>	<b>-0.8%</b>
Library Content & Programs	298,975	298,975	298,975	392,000	93,025	-23.7% 11%
Development & Fundraising	130,486	130,486	130,486	133,000	2,514	-1.9% 4%
Other	65,976	65,976	65,976	65,000	(976)	1.5% 2%
<b>TOTAL RESTRICTED EXP</b>	<b>495,437</b>	<b>495,437</b>	<b>495,437</b>	<b>590,000</b>	<b>94,563</b>	<b>-16.0%</b>
<b>TOTAL EXPENSES</b>	<b>3,500,525</b>	<b>3,500,525</b>	<b>3,500,525</b>	<b>3,619,890</b>	<b>119,365</b>	<b>-3.3% 100%</b>
<b>Surplus ( Deficit)</b>						
	<b>64,887</b>	<b>64,887</b>	<b>64,887</b>	<b>-</b>	<b>64,887</b>	<b>0.0%</b>