

OFFICE OF THE
FIRST SELECTMAN

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William F. Brennan
First Selectman

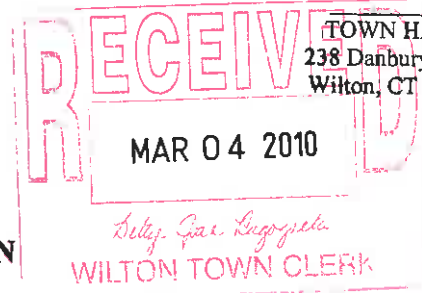
Susan A. Bruschi
Second Selectman

Richard F. Creeth

Harold E. Clark

Ted W. Hoffstatter

TOWN HALL
238 Danbury Road
Wilton, CT 06897



**BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, MARCH 1, 2010
WILTON TOWN HALL, ROOM B**

PRESENT: First Selectman William Brennan, Second Selectman Susan Bruschi, Selectman, Selectman Richard Creeth, Selectman Hal Clark

GUESTS: CFO Sandra Dennies, Sarah Taffel, Pat Sesto, Gail Lavielle, Matt Spoerndle, Jan Andras

OTHERS: Christian Camarota (Patch.com), Joan Lownds (Bulletin)

First Selectman Brennan called the meeting to order at 7:30 p.m.

A. Consent Agenda

A motion was made by Ms. Bruschi, seconded and unanimously carried, to approve the Consent Agenda, with correction to minutes:

Minutes

- Board of Selectmen Regular Meeting, February 16, 2010
- Board of Selectmen Budget Workshops, February 3, February 11, February 18 and February 22, 2010

Tax Refunds

- Real Estate and Motor Vehicle Tax Refunds as per Tax Collector Memorandum dated January 20, 2010

B. Discussion and/or Action

1. Resolution to approve the BOS FY '11 Operating and Capital Budget

Mr. Brennan moved to approve for submission to the Board of Finance on 3/5/10, the proposed FY '11 Operating/Capital Budget as summarized in the document (attached). Motion seconded and unanimously carried.

Mr. Brennan moved to approve for submission to the Board of Finance on 3/5/10, the Five Year Capital Improvement Program as outlined in document (attached). Motions seconded and unanimously carried.

2. Offer to acquire State-owned residential property

The State is selling a residential property at 105 Skunk Lane in Wilton. After a bid process, the sale price is set at \$553,171.24. As per State Statute, before the sale, the Town has been notified of its right of first refusal in purchase of the property.

Mr. Creeth moved to communicate to the Connecticut DOT that the Town of Wilton is not interested in purchasing the residential property at 105 Skunk Lane in Wilton, CT.

3. Medication Collection Day Plans

Pat Sesto, Director of Environmental Affairs, advised that a medication collection day is being planned for Saturday, May 1, 2010. Proper disposal of pharmaceuticals is necessary as we have evidence of medications in our surface waters, including the Norwalk River and Long Island Sound, as a result of medications being "flushed". In addition, prescription meds have become a problem with school aged kids. The Police Department, Youth Services Council and Conservation Commission are all in support of this effort. News of the event will be posted on the Town website, the Conservation newsletter and posters will be distributed with assistance from New Canaan who will also hold a collection.

4. DTC Recommendation of Steven Davidson to fill ZBA alternate position

Mr. Brennan moved to appoint Mr. Steven Davidson, 561 Danbury Road, as an alternate member of the ZBA, to fill the term left vacant by the resignation of Mr. Daniel Darst. Motion seconded and unanimously carried.

5. Transfer of funds currently in Cemetery Fund

The Town has a small Special Revenue Fund called the Cemetery Fund, which has a cash balance of \$200.28 representing one bequest and accrued interest. In order to facilitate the use of the funds for the intended purpose, it is being recommended by the Finance Department to disburse the funds to the intended recipient and close the Fund.

Ms. Bruschi moved to transfer the cash balance in the Cemetery Fund to St. Matthews Church and close the Fund. Motion seconded and unanimously carried.

6. Bond Refunding Resolution

Mr. Matt Spoerndle of Phoenix Advisors, LLC was present to explain the recommendation to refund up to \$17,000,000 in General Obligation Refunding Bonds. This is similar to the situation in June 2009 when we were able to refinance outstanding bonds at a lower interest rate. Rates are low right now and there is a potential for savings that could be concentrated in FY '11 rather than spread out in smaller amounts over years. If this is approved and accomplished within the next month, there would be time to adjust the FY '11 budget to reflect a significant savings in debt service.

Mr. Brennan moved the resolution entitled "Resolution With Respect To The Authorization, Issuance And Sale Of Not Exceeding \$17,000,000 Town of Wilton General Obligation Refunding Bonds". Motion seconded and unanimously carried (Brennan, Bruschi, Creeth, Clark, Hoffstatter). (Resolution attached to these minutes).

7. Miscellaneous other business – none noted

C. Public Comment – None noted

D. Reports

1. First Selectman

Plastic Bags – Representatives of the Grocers Assn. and the Retailers Assn. would like to speak with the Board of Selectmen. They will be invited to one of the regular meetings in April. Mr. Hoffstatter added that he has been receiving mostly positive comments about the proposed ban. Mr. Brennan asked that the Selectmen ask opinions of residents and business owners in Westport.

Georgetown Historic District #6 – The Historic District and Historic Properties Commission has distributed ballots to the properties in this proposed district. The Town is included in the vote, owning one property (G&B School). Mr. Brennan will return the ballot with positive response.

2. Selectmen Reports

Mr. Creeth – No report

Mr. Clark – The Energy Commission will begin discussions with Yankee Gas about the possible parameters of a gas line further along Route 7.

Mr. Hoffstatter – There are more Troop Boxes set up in the Town Hall lobby for those wishing to fill them.

Ms. Bruschi – The Tri Board will be meeting this week to discuss instructions to be given to a firm engaged to look at the cost-effectiveness of the Town and School's current procurement policies and practices.

E. Adjournment

Having no further business, the meeting was adjourned at 8:30 pm.


Jan Andras, Recording Secretary

Attachments: FY '11 Proposed BOS Budget
Proposed Capital Improvement Program
Bond Refunding Resolution

BOARD OF SELECTMEN

- Proposed FY '11 Operating and Capital Budget

| | FY '10 Budget | FY '11 Requested Budget | Variances to FY '10 Budget | |
|--|---------------------|----------------------------|-------------------------------|----------------|
| | | | \$ | % |
| - Operating Budget | \$27,444,915 | \$27,957,184 | + 512,269 | + 1.87% |
| - Operating Capital Budget | \$1,083,370 | \$1,331,805 | +248,435 | + 23% |
| - Total Operating & Capital Budget | <u>\$28,528,285</u> | <u>\$29,288,989</u> | <u>+ 760,704</u> | <u>+ 2.67%</u> |

**RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE AND
SALE OF NOT EXCEEDING \$17,000,000 TOWN OF WILTON GENERAL
OBLIGATION REFUNDING BONDS**

RESOLVED:

Section 1. Not exceeding \$17,000,000 General Obligation Refunding Bonds of the Town (the "Refunding Bonds") may be issued in one or more series and in such principal amounts as the First Selectman and the Town Treasurer shall determine to be in the best interests of the Town for the purpose of maximizing net present value savings and/or to moderate debt service payments. The Refunding Bonds are hereby authorized to refund all or any portion of any one or more series of the Town's outstanding General Obligation Bonds (the "Refunded Bonds"). The Refunding Bonds shall be issued and sold either in a negotiated underwriting or a competitive offering, and at such time or times as the First Selectman and the Town Treasurer shall determine to be most opportune for the Town. If the Refunding Bonds are sold in a negotiated underwriting, the First Selectman and the Town Treasurer shall approve and designate the managing underwriter. Each series of Refunding Bonds shall mature in such amounts and on such date or dates as shall be determined by the First Selectman and the Town Treasurer provided that no Refunding Bonds shall mature later than the final maturity date of the last maturity of any Refunded Bonds being refunded by such series. The Refunding Bonds shall bear interest payable at such rate or rates as shall be determined by the First Selectman and the Town Treasurer. The Refunding Bonds shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and the Town Treasurer bear the Town seal or a facsimile thereof, and be approved as to their legality by Robinson & Cole LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the Town and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the terms of any rights of redemption and redemption prices, the designation of the certifying, paying, registrar and transfer agent, shall be subject to the approval of the First Selectman and the Town Treasurer. The net proceeds of the sale of the Refunding Bonds, after payment of underwriter's discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The First Selectman and the Town Treasurer, are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby. The First Selectman and the Town Treasurer, are authorized to prepare and distribute preliminary and final Official Statements of the Town of Wilton for use in connection with the offering and sale of the Refunding Bonds, and they are hereby authorized to execute and deliver on behalf of the Town a Bond Purchase Agreement, a Continuing Disclosure Agreement, a Tax Regulatory Agreement and such other documents necessary or desirable for the issuance of the Refunding Bonds and the payment of Refunded Bonds.

Section 2. This resolution shall be effective until December 31, 2010.

FY 2011 - 2015 CAPITAL IMPROVEMENT PROGRAM
 FY'S 2012 - 2015 ARE FOR PLANNING PURPOSES ONLY AND ARE NOT
 APPROPRIATIONS OR BOND AUTHORIZATIONS
 (Fiscal Years of Appropriations, Not Financialings)
 ALL FUNDING SOURCES

2/25/2010

| Department or Board | Project | Proposed Funding Source | 2,011 | 2,012 | 2,013 | 2,014 | 2,015 | Totals |
|-------------------------------|-------------------------------|-------------------------|--------|-----------|-----------|------------|-----------|------------|
| Board of Selectmen | | | | | | | | |
| <u>Board of Selectmen</u> | Open Space Acquisition | Bonds | - | 2,100,000 | 2,000,000 | | | 4,100,000 |
| | Subtotal | | - | 2,100,000 | 2,000,000 | - | - | 4,100,000 |
| <u>Assessor</u> | Revaluation | General | | 100,000 | 82,000 | | | 182,000 |
| | Subtotal | | - | 100,000 | 82,000 | - | - | 182,000 |
| <u>Registrars of Voters</u> | Privacy booth | General | - | - | - | - | - | - |
| | Subtotal | | - | - | - | - | - | - |
| <u>Human Resources</u> | HRIS Planning | General | - | - | - | - | - | - |
| | Subtotal | | - | - | - | - | - | - |
| <u>Information Technology</u> | Integrated Tech. System | Bonds | | 497,000 | 510,000 | 380,000 | 190,000 | 1,577,000 |
| | Geographic Information System | General | 25,000 | 50,000 | 60,000 | 42,000 | 44,000 | 221,000 |
| | Computer Hardware | General | 57,175 | 66,900 | 57,000 | 62,800 | 79,000 | 322,875 |
| | Computer Software | General | 11,000 | 42,000 | 13,000 | 14,500 | 15,000 | 95,500 |
| | New Telephone System | General | | | | 350,000 | | 350,000 |
| | Subtotal | | 93,175 | 655,900 | 640,000 | 849,300 | 328,000 | 2,566,375 |
| <u>Health</u> | Vehicle Replacement | | | | | 31,000 | | 31,000 |
| | Subtotal | | - | - | - | 31,000 | - | 31,000 |
| <u>Town Facilities</u> | Town Hall Complex design | Bonds | | | 290,000 | | | 290,000 |
| | Town Hall Complex constr. | Bonds | | | | | 5,500,000 | 5,500,000 |
| | Comstock Renovations | Bonds | | | - | 20,000,000 | | 20,000,000 |
| | Other Town Properties | General | | | | | | - |
| | Ambler Farm | Bonds | | 250,000 | 250,000 | | | 500,000 |
| | Gilbert & Bennett Furnace | General | | 60,000 | | | | 60,000 |
| | Subtotal | | - | 310,000 | 540,000 | 20,000,000 | 5,500,000 | 26,350,000 |
| <u>Police</u> | Vehicles & Accessories | General | | 90,000 | 130,000 | 133,000 | 136,000 | 489,000 |
| | Radar Trailer | General | | | | | | |

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(Fiscal Years of Appropriations, Not Financials)
ALL FUNDING SOURCES

2/25/2010

Department or
Board

Proposed
Funding
Source

Project

2,011

2,012

2,013

2,014

2,015

Totals

| | | | | | | |
|-------------------------------------|---------|--------|---------|---------|---------|---------|
| Ballistic Vests | General | 10,875 | 9,750 | 9,100 | | 29,725 |
| MDT Replacement (Computer Hardware) | General | 10,000 | 10,000 | | 10,000 | 30,000 |
| Space Study | General | | | 10,000 | | 10,000 |
| Digital Speed Sign | General | | 15,195 | | | 15,195 |
| Weapons Replacement | General | 5,670 | | 22,000 | | 27,670 |
| Radar Equipment | General | | | 5,000 | | 5,000 |
| Subtotal | | 26,545 | 124,945 | 176,100 | 146,000 | 606,590 |

Central Dispatch

| | | | | | | |
|-----------------------------|---------|--------|--------|--------|--------|---------|
| Console | General | 28,085 | | | | 28,085 |
| Voice Recorder | General | | 17,650 | | | 17,650 |
| Portable Radio Replacements | General | | | 11,700 | 11,700 | 35,100 |
| Mobile Radio Replacements | | | | 7,000 | 7,000 | 21,000 |
| Subtotal | | 28,085 | 17,650 | 18,700 | 18,700 | 101,835 |

Fire

| | | | | | | |
|----------------------------------|---------|---------|---------|---------|-----------|-----------|
| Staff/Support Vehicles | General | 35,000 | 46,000 | | 48,000 | 129,000 |
| Mobile Data Terminals | General | | 76,000 | | | 76,000 |
| Thermal Imagers | General | | | 39,000 | | 39,000 |
| Engine-Tanker 4 Replacement | Bonds | | | 695,000 | | 695,000 |
| Training Room | General | | | | | - |
| SCBA Replacement | General | 200,000 | | | | 200,000 |
| SCBA Compressor | General | 14,000 | | | | 14,000 |
| Fire HQ Mezzanine | General | | 35,000 | | | 35,000 |
| Replacement/Renovation Station 2 | Bonds | | | | 2,000,000 | 2,000,000 |
| Engine 3 Replacement | Bonds | | | | 550,000 | 550,000 |
| Subtotal | | 249,000 | 157,000 | 734,000 | 2,000,000 | 3,738,000 |

Public Works

| | | | | | | |
|-------------------|---------|---------|---------|---------|---------|---------|
| Large Dump Trucks | General | 130,000 | 120,000 | 240,000 | 140,000 | 760,000 |
| Large Plows | General | 20,000 | 20,000 | 44,000 | | 106,000 |
| Small Dump Trucks | General | | | | 52,000 | 52,000 |
| Pickup truck | General | | | | 40,000 | 40,000 |
| Bushwhacker | General | | | | | - |
| Large Sanders | General | | 25,000 | 50,000 | 28,000 | 103,000 |
| Small Sanders | General | | | | 16,000 | 16,000 |

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ALL FUNDING SOURCES

2/25/2010

Department or
Board

Proposed
Funding
Source

Project

2,011

2,012

2,013

2,014

2,015

Totals

| | | | | | | |
|---------------------|---------|---------|-----------|-----------|-----------|-----------|
| Sweeper | General | 140,000 | - | - | - | 140,000 |
| Compressor | General | 40,000 | - | - | - | 40,000 |
| Chipper | General | - | 30,000 | - | - | 30,000 |
| Excavator | General | 150,000 | - | - | - | 150,000 |
| Loader | General | - | - | 150,000 | - | 150,000 |
| Backhoe | General | - | - | 90,000 | - | 90,000 |
| DPW Car | General | - | 35,000 | - | - | 35,000 |
| Grader | General | - | - | - | - | - |
| Tri-axle Truck | General | 20,000 | - | - | - | 20,000 |
| Pavement Management | General | 625,000 | 675,000 | 700,000 | 725,000 | 3,375,000 |
| Subtotal | General | 795,000 | 1,145,000 | 1,099,000 | 1,053,000 | 5,287,000 |

Parks & Recreation

| | | | | | | |
|-----------------------------|---------|---|---------|--------|--------|---------|
| Dump Truck | General | - | 55,000 | - | - | 55,000 |
| Compact Track Loader | General | - | 65,000 | - | - | 65,000 |
| 15 Passenger Van | General | - | - | 30,000 | - | 30,000 |
| Toro Groundmaster 5800 | General | - | - | - | - | - |
| Compact Track Loader | General | - | - | - | - | - |
| Groundmaster 328D | General | - | - | - | 25,000 | 25,000 |
| Dial-a-Ride Van | General | - | 48,000 | - | - | 48,000 |
| Merwin Basketball Court | General | - | - | - | - | - |
| Merwin Bathhouse Renovation | General | - | - | - | - | - |
| Quad 4x4 | General | - | - | - | - | - |
| Subtotal | General | - | 113,000 | 55,000 | 30,000 | 223,000 |

Transfer Station

| | | | | | | |
|----------------|---------|---------|---|---|---|---------|
| Roll-Off Truck | General | 140,000 | - | - | - | 140,000 |
| Subtotal | General | 140,000 | - | - | - | 140,000 |

IWC & Conservation

| | | | | | | |
|-------------|---------|---|---|---|---|---|
| Landscaping | General | - | - | - | - | - |
| Subtotal | General | - | - | - | - | - |

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 (Fiscal Years of Appropriations, Not Financings)
 ALL FUNDING SOURCES

2/25/2010

| Department or Board | Project | 2,011 | 2,012 | 2,013 | 2,014 | 2,015 | Totals |
|---------------------|--------------------------------------|-----------|-----------|-----------|------------|-----------|--------------|
| | Subtotal | | | | | | |
| EMS | | | | | | | |
| | New Ambulances | | 225,000 | | | | 225,000 |
| | Telephone Equipment | | 15,000 | | | | 15,000 |
| | Subtotal | - | 240,000 | - | - | - | 240,000 |
| | Board of Selectmen | 1,331,805 | 4,963,495 | 5,344,800 | 22,713,000 | 9,212,700 | 43,565,800 ✓ |
| | | | | | | | |
| | | | | | | | |
| | Board of Selectmen by Funding Source | | | | | | |
| | Bonds | - | 2,847,000 | 3,745,000 | 20,930,000 | 7,690,000 | 15,212,000 |
| | General | 1,331,805 | 1,876,495 | 1,599,800 | 1,783,000 | 1,522,700 | 28,113,800 |
| | EMS Fund | - | 240,000 | - | - | - | 240,000 |
| | | | | | | | |
| Subtotal | | 1,331,805 | 4,963,495 | 5,344,800 | 22,713,000 | 9,212,700 | 43,565,800 |

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(Fiscal Years of Appropriations, Not Financials)
ALL FUNDING SOURCES

2/25/2010

Department or

Board

Board of Education

Miller Driscoll

Proposed
Funding
Source

Project

| | 2,011 | 2,012 | 2,013 | 2,014 | 2,015 | Totals |
|---|-----------|------------|------------|------------|-----------|------------|
| | | | | 0 | 0 | |
| Expansion and /or Renovation to Accommodate Special Ed. and Program Changes (1) | | | 7,500,000 | | | 7,500,000 |
| Sprinkler System (2) | | 1,200,000 | | | | 1,200,000 |
| Replace Skylights (3) | | | | 360,000 | | 360,000 |
| Design Funding/Siding Roofing | 250,000 | | | | | |
| Exterior Window Replacement (4) | | 550,000 | | | | 550,000 |
| Replace Steel Siding (5) | | 1,100,000 | | | | 1,100,000 |
| Roof Replacement (5) | | 1,200,000 | | | | 1,200,000 |
| Subtotal | 250,000 | 4,050,000 | 7,500,000 | 360,000 | - | 11,910,000 |
| School Roof (6) Design Funding | 150,000 | | | | | 150,000 |
| School Roof (6) | | 1,350,000 | | | | 1,350,000 |
| Exterior Window Replacement (7) | 550,000 | | | | | 550,000 |
| Subtotal | 700,000 | 1,350,000 | - | - | - | 2,050,000 |
| Education Total | 950,000 | 5,400,000 | 7,500,000 | 360,000 | - | 13,960,000 |
| Grand Total | 2,281,805 | 10,363,495 | 12,844,800 | 23,073,000 | 9,212,700 | 57,525,800 |

SUMMARY BY FUNDING SOURCES

| | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 | Totals |
|----------|-----------|------------|------------|------------|-----------|------------|
| General | 1,331,805 | 1,876,495 | 1,599,800 | 1,783,000 | 1,522,700 | 28,113,800 |
| EMS Fund | - | 240,000 | - | - | - | 240,000 |
| Bonds | 950,000 | 8,247,000 | 11,245,000 | 21,290,000 | 7,690,000 | 29,172,000 |
| Totals | 2,281,805 | 10,363,495 | 12,844,800 | 23,073,000 | 9,212,700 | 57,525,800 |

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 ALL FUNDING SOURCES

2/25/2010

Department or
Board

Project

Proposed
Funding
Source

2,011 2,012 2,013 2,014 2,015 Totals

Notes:

- (1) The steering committee will meet to determine the programmatic and physical needs of the Miller/Driscoll complex. These may include sewer service, traffic flow and/or expansion. The committee will also review and prioritize the other projects that are on the long range capital bonding plan for Miller/Driscoll.
- (2) MD is only school building without sprinklers. This will be mandatory if there is an expansion project.
- (3) This project may not be necessary if roof replacement is properly designed and installed
- (4) Exterior windows are single pane and inefficient.
- (5) These two projects will probably be combined.
- (6) Replace roof on entire original sections of Middlebrook (excluding the auditorium)
- (7) Exterior windows are single pane and inefficient.