

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Lori A. Bufano
Second Selectwoman

Joshua S. Cole
Selectman

Deborah A. McFadden
Selectwoman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN SPECIAL MEETING
Tuesday January 26, 2021
Held Electronically

PRESENT: First Selectwoman Lynne Vanderslice, Lori Bufano, Joshua Cole, Deborah McFadden, Ross Tartell

GUESTS: CFO Anne Kelly-Lenz

A. Call to Order

Ms. Vanderslice called the meeting to order at 9:15 pm.

B. Public Comment

None

C. Consent Agenda

Motion moved by Mr. Tartell seconded by Ms. McFadden and carried 5-0 to approve the Consent Agenda as follows:

Minutes

- Board of Selectmen Regular Meeting Executive Session – January 4, 2021
- Board of Selectmen Regular Meeting – January 4, 2021

Gifts

- Ellen J. Raleigh – CERT- \$50.00
- Fidelity Charitable (Anonymous Donor) – Gift Fund (Food Pantry) - \$2,500
- Headden - Town Forest

John "Peter" Headden & Stacy Ackerman -\$50.00	Andrew John & Soo Hooi Oh - \$50.00
Jeffrey Headden - \$1000.00	

D. Discussion and/or Action

1. Annual Town Meeting and Budget Process – Status and Schedule

Ms. Vanderslice reviewed the attached related to an expected executive order which would allow the BoS to deviate from budget requirements within the charter. Without that expected executive order, the BoS is required to set the Annual Town Meeting date by February 1st. Ms. Vanderslice recommended a date of May 8, 2021, with the understanding that if the executive order is issued, she, BoF Chair Jeff Rutishauser, BoE Chair Debbie Low and Superintendent Kevin Smith will be recommending a 3—day delay to early June. Motion to set the Calendar Year 2021 ATM meeting date at May 8, 2021 moved by Ms. Bufano, seconded by Ms. McFadden and carried 5-0.

2. Possible Appointments – Economic Development

Motion made by Ms. McFadden to nominate Martin Avallone and Peter Squitieri as members to Economic Development Commission for term ending June 30, 2022. Motion seconded by Mr. Tartell and carried 5-0.

E. Selectmen's Report

1. First Selectman

Ms. Vanderslice provided an update on two COVID outbreaks in town. One, occurred at SSND. She expressed the Town's gratitude to the CT DPH COVID-19 Response, which arrived Monday to assist SSND. The second occurred among Wilton High School. Updates are being issued by the Health Department. She recognized the entire Wilton vaccine team. The Social Services Dept is helping seniors 75 and up register for the vaccine. Social Services, Stephanie Rowe made an instruction YouTube video for those making appointments through VAMS. The CT DPH requested and was given permission to put the video on their website.

2. Selectmen

Ms. Bufano

Ms. Bufano noted that the Economic Development Commission is holding a Business Forum on January 27, 2021 at 7:15pm via zoom. The purpose is for business owners in Wilton to bring forward ideas on ways the town can better support their business and growth.

Ms. McFadden

None

Mr. Tartell

None

Mr. Cole

None

F. Public Comment

None

G. Adjournment

There being no further business, motion moved by Ms. McFadden, seconded by Ms. Bufano to adjourn meeting at 9:43 pm. Motion carried 5-0.

Respectfully submitted

Jacqueline Rochester

Taken from video

From: [Vanderslice, Lynne](#)
To: [boardofselectmen](#)
Cc: [Kelly-Lenz, Anne](#); [Rochester, Jacqueline](#)
Subject: Background for Tuesday's Meeting
Date: Monday, January 25, 2021 10:28:10 PM
Attachments: [Budget Schedule Alternatives.xlsx](#)

All,

The Governor is expected to soon issue an executive order, which will allow municipalities to deviate from the budget process and timeline in their Charter. The order is also expected to allow for no town meeting, a hybrid town meeting or an in-person town meeting and COVID excused absentee voting.

I was hoping it might be released by today. The Charter requires we set the ATM date by Feb 1. Just in case the EO isn't issued, will be recommending we set a date tomorrow. I don't like the idea of leaving it until the very last day. Once the EO is issued we can change the date.

I met with Jeff, Debbie, Kevin and Anne. We have agreed on a recommendation for a revised schedule once the EO is issued.

I have attached the proposed schedule that meets Charter requirements should the EO not be issued.

Budget Schedules Alternatives

	Day	Per Charter Meeting Dates
Set Town Meeting Date (required no later than February 1 per Charter)	Tuesday	<i>1/26/2021</i>
Regular BOS Meeting - Library	Monday	<i>2/1/2021</i>
Special BOS Budget Session	Wednesday	<i>2/10/2021</i>
Regular BOS Meeting	Tuesday	<i>2/16/2021</i>
BOS Budget submission to BOF	Friday	<i>3/5/2021</i>
BOS Budget presentation to BOF and preliminary bonded capital project discussion	Tuesday	<i>3/16/2021</i>
BOF - BOS Public Hearing	Tuesday	<i>3/30/2021</i>
Bonding referendums referred to BOF	Monday	<i>4/5/2021</i>
BOF budget deliberation and bonding referendums review	Tues - Thurs	<i>4/6, 4/7 & 4/8</i>
BOF recommendation on bonding referendums	Tuesday	<i>4/13/2021</i>
Town meeting (under extraordinary circumstances allowed to deviate from first 7 days	Saturday	<i>5/8/2021</i>
Town meeting Vote - (Saturday following ATM)	Saturday	<i>5/15/2021</i>