

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectwoman

Lori A. Bufano
Second Selectwoman

Joshua S. Cole
Selectman

Deborah A. McFadden
Selectwoman

Ross H. Tartell
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

BOARD OF SELECTMEN MEETING
Monday December 7, 2020
Held Electronically

PRESENT: First Selectwoman Lynne Vanderslice, Lori Bufano (joined at 8:26pm), Joshua Cole, Deborah McFadden, Ross Tartell

GUESTS: Mike Conklin – Director Environmental, Michael Wrinn – Director Planning & Land Use Management, CFO Anne Kelly-Lenz

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:38 pm.

Ms. Vanderslice asked for a motion to amend the agenda to include additional appointments under Item E-9 for Rick Stow – Inland Wetlands Commission, Joseph Guglielmo – Parks & Recreation and Dr. Joseph Hufnagel as Medical Advisor. Motion moved by Ms. McFadden, seconded by Mr. Cole and carried 4-0

B. Public Comment
None

C. Consent Agenda

Motion moved by Mr. Tartell seconded by Ms. McFadden and carried 4-0 to approve the Consent Agenda as follows:

Minutes

- Board of Selectmen Special Meeting Executive Session – November 2, 2020
- Board of Selectmen Regular Meeting – November 2, 2020
- Board of Selectmen Regular Meeting Executive Session – November 17, 2020
- Board of Selectmen Regular Meeting – November 17, 2020
- Board of Selectmen Special Meeting – November 24, 2020

D. Discussion and/or Action

1. Update on Merwin Meadows Dam Removal Project – Mike Conklin
Mike Conklin, Director of Environmental provided an update to the board regarding the Merwin Meadows Dam Removal Project. Save the Sound is the project manager

and has obtained a grant for engineering and permitting work. They have hired the engineering firm Stantec, conducted sediment samples and coordinated with CT DEEP Water Resources and Dam Safety. Save the Sound anticipates state & federal permits in 2021 and completion in 2022. Expect grants to cover the cost of the project. Save the Sound requested two actions by the BoS: 1- Authorize Mr. Conklin and Frank Smeriglio, DPW Assistant Director/Town Engineer to make technical decisions and, 2- Authorize the First Selectwoman to enter into a Memo of Understanding with Save the Sound to act as the town agent, apply for the permit for the drawdown of the river and to carry out the work. After review and discussion, motion made by Ms. McFadden to authorize Frank Smeriglio and Michael Conklin to make technical decisions related to the Merwin Meadows Dam Project. Motion seconded by Mr. Tartell and carried 4-0. Motion moved by Mr. Cole to authorize the First Selectwoman to work with Save the Sound, their attorney and town counsel to develop a Memo of Understanding between the Town of Wilton and Save the Sound which will be brought back to the BoS. Motion seconded by Mr. Cole and carried 4-0.

2. Regional Initiatives

Ms. Vanderslice and Mr. Wrinn reviewed the subjects listed below.

- Preparing for 5G – Michael Wrinn

Ms. Vanderslice noted WestCOG formed a Land Use Planning for Wireless Telecommunications Task Force to inform and make recommendations regarding the roll out of 5G. This September the Task Force released a comprehensive report, likely the definitive document to be used by municipalities across the state. Ms. Vanderslice recommended the Town be proactive in facilitating improved wireless technology. BoS members agreed. Mr. Wrinn and Ms. Vanderslice provided further details, including that they will be working with consultants and Town Counsel to develop the required strategies and regulations. Members were encouraged to review the [document](#) and view a [video presentation](#) of the recommendations.

- Broadband

Ms. Vanderslice shared that as a means of improving internet services, WestCOG members are investigating municipal owned or partial municipal ownership of broadband fiber. Ms. Vanderslice and other WestCOG Executive Committee members recently joined with municipal officials from across the country at a virtual meeting of the Public Officials Subcommittee of the Fiber Broadband Associations. Most members have or are in the process of rolling out municipal owned broadband.

3. Update on Development Activity – Michael Wrinn

Michael Wrinn gave an update on current and anticipated new development in town. He noted the Planning & Zoning website contains all current applications and related materials.

4. COVID Update

Ms. Vanderslice provided an update on COVID, including with the increase in cases, it is taking up an increasing amount of time for key employees. She noted a vaccine committee had been formed and COVID testing to be held on 12/11/2020 at Comstock.

5. Authorization to Execute the CDC's Vaccination Provider Agreement

Ms. Vanderslice noted all providers of the COVID vaccine must complete the CDC's Vaccination Provider Agreement. After discussion and review. Motion made by Ms.

McFadden to authorize the First Selectman to execute agreement with the CDC.
Motion seconded by Mr. Tartell and carried 5-0.

6. Financial Update – Anne Kelly-Lenz

Ms. Kelly-Lenz discussed the attached draft financial report with the Board of Selectmen.

7. BoS 2021 Meeting Dates

Ms. Vanderslice reviewed the attached proposed BoS 2021 meeting dates. Discussion on the July 5, 2021 and December 21, 2021 dates. After discussion, motion moved by Ms. McFadden to accept the schedule presented except for July 5, 2021. Motion seconded by Mr. Tartell and carried 5-0.

8. Appointments – Possible Appointments to the Commission on Social Services and Zoning Board of Appeals

Ms. Vanderslice noted that Zoning Board of Appeals regular member (Sunila Kapur) resigned.

Motion moved by Ms. McFadden to appoint Maxine Tobias and Suzanne Wakeen to the Commission on Social Services. Motion seconded by Mr. Cole and carried 5-0.

Motion moved by Ms. McFadden to appoint Jaclyn Coleman who is the current alternate to the regular member position vacancy on the Zoning Board of Appeals just created. Motion seconded by Ms. Bufano and carried 5-0. There are two vacancies now in the Zoning Board of Appeals- alternate position.

9. Reappointments

Ms. Vanderslice made the motion to reappoint the following individuals:

- Jennifer Kendra – Parks & Recreation Commission
- Michael Whitted – Inlands Wetlands Commission
- Jackie Algon – Conservation Tree Committee.
- Richard Stow – Inland Wetlands Commission
- Joe Guglielmo – Parks & Recreation Commission
- Dr. Joseph Hufnagel – Medical Advisor

Motion seconded by Ms. Bufano and carried 5-0.

Ms. Vanderslice noted she had notified the public of vacancies through email sent through the Town's e-alert messaging system. One response.

E. Selectmen's Report

1. First Selectman

- Ms. Vanderslice reminded residents and nonprofits that temporary event permits are required for events open to the public. Obtaining the event permit will ensure that proper health protocols are followed.
- Ms. Vanderslice noted the availability of the vaccine has given residents a sense of hope. The Town is seeking to keep that hopeful feeling through new activities throughout the holiday season.
- Ms. Vanderslice thanked all for the tree lighting video and especially to new Police Commissioner Adrienne Reedy for her uplifting performance.

2. Selectmen

Ms. McFadden

Ms. McFadden inquired whether the Town has seen an improvement in response by Eversource during the current storm. Ms. Vanderslice noted there had only been a small number of outages, but Eversource had implemented a new issue reporting portal, which the police department did utilize.

Mr. Tartell.

Mr. Tartell noted that he attended CCM's Annual meeting that was scheduled for December 1st & 2nd held virtually. He reviewed subjects discussed.

Mr. Cole

No Report.

Ms. Bufano

No Report.

F. Public Comment

None

G. Adjournment

There being no further business, motion moved by Ms. McFadden, seconded by Mr. Tartell to adjourn meeting at 8:59 pm. Motion carried 5-0.

Respectfully submitted
Jacqueline Rochester
Taken from video!

Revenue

Taxes	65,650,282	116,715,634	63,478,101	(53,237,533)	116,725,634	10,000
Education	115,724	207	115,449	115,242	500,207	500,000
Town Intergovernmental	115,773	780,961	273,354	(507,607)	780,571	(390)
Licenses, Permits & Fees	948,699	1,142,675	1,171,260	28,585	1,375,450	232,775
Other Revenues	219,406	485,433	367,209	(118,224)	637,695	152,262
Interest	327,114	390,000	40,683	(349,317)	100,000	(290,000)
Investments	4,124	10,000	(13,206)	(23,206)	10,000	0
	<u>67,381,121</u>	<u>119,524,910</u>	<u>65,432,850</u>	<u>(54,092,060)</u>	<u>120,129,557</u>	<u>604,647</u>

Expense

Debt Service	4,002,904	9,015,041	2,494,207	6,520,834	9,015,041	0
Board of Education	24,760,350	82,344,563	27,435,393	54,909,170	82,344,563	0
Board of Selectmen	11,777,397	32,097,312	13,276,101	18,821,211	31,683,327	413,985
Board of Selectmen Capital	199,957	818,412	939	817,473	818,406	6
Charter Authority	0	2,969,160	0	2,969,160	956,700	2,012,460
	<u>40,740,608</u>	<u>127,244,488</u>	<u>43,206,639</u>	<u>84,037,849</u>	<u>124,818,037</u>	<u>2,426,451</u>

Jacqueline Rochester
Executive Assistant
Office of the First Selectman



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TOWN HALL
238 Danbury Road
Wilton, CT 06897

TO: Board of Selectmen
FROM: Jacqueline Rochester
DATE: November 17, 2020
RE: 2021 Board of Selectmen Meeting Schedule

Below is the 2021 Board of Selectmen Meeting Schedule:

DATE	DAY OF WEEK	REASON
January 4	Monday	
January 19	Tuesday	
February 1	Monday	
February 16	Tuesday	
March 1	Monday	
March 16	Tuesday	
April 5	Monday	
April 20	Tuesday	
May 3	Monday	
May 18	Tuesday	
June 7	Monday	
June 22	Tuesday	
*July 5	Monday	
July 20	Tuesday	
August 2	Monday	
August 17	Tuesday	
September 7	Tuesday*	*Monday September 6th is Labor Day Holiday
September 21	Tuesday	
October 4	Monday	
October 19	Tuesday	
November 1	Monday	
November 16	Tuesday	
December 6	Monday	
December 21	Tuesday	

All meetings fall on the first Monday and third Tuesday of each month except where noted.

***All dates Approved at the December 7, 2020 Meeting except the July 5, 2021 meeting date**