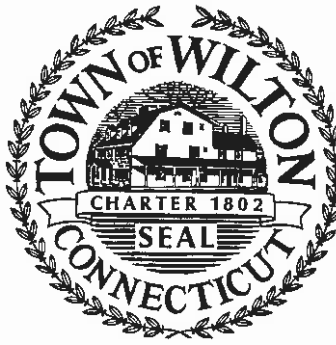


OFFICE OF THE
FIRST SELECTMAN

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Email to: Bill.Brennan@Wiltonct.org



William F. Brennan
First Selectman

Harold E. Clark
Second Selectman

Ted W. Hoffstatter

Richard J. Dubow

James A. Saxe

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN
MONDAY, DECEMBER 19, 2011
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Bill Brennan, Selectman Hal Clark, Selectman Ted Hoffstatter, Selectman Richard Dubow, Selectman James Saxe

GUESTS: Sandy Dennies, Tom Thurkettle, John Savarese, Peter Lucia, Kate Throckmorton, James Kallio and Ethan Williams (New World Systems), Jan Andras

OTHERS: Matt Coyne (Villager), Craig Donofrio (Patch), Alissa Smith (The Daily Wilton)

Mr. Brennan called the meeting to order at 7:30 p.m.

A. Consent Agenda

Upon motion by Mr. Clark, the Consent Agenda was unanimously approved as follows:

Minutes

- Board of Selectmen Special Meeting Minutes – November 17, 2011
- Board of Selectmen Regular Meeting Minutes – December 5, 2011

Tax Refunds

Motor Vehicle Tax Refunds as per Tax Collector's Memo dated 12/12/11

B. Discussion and/or Action

1. Briefing – Road Recovery & Restoration Program Plans

First Selectman Bill Brennan advised that we are "losing ground" in the paving of our roads. (See attached presentation.) With the current DPW road maintenance budget, only five miles of road can be repaved annually, and the heavy snow accumulation of last winter has contributed to serious deterioration of many Town roads. The Department of Public Works is gathering data on each road and will be preparing a plan for spending \$1 million per year, spread among roads in each of the four districts of the Town, over the next five years. Mr. Thurkettle passed out pictures of the roads that we are most concerned about because we are beginning to see structural deterioration – more than just a need for repaving. Mr. Dubow asked about possible grant monies available? Mr. Brennan advised that we are always looking for grants but in this case, the only thing available is our annual Town Aid Road state funding in the amount of \$130,000. We are not aware of any federal funds. Details of road restoration plans will be presented during the FY 13 Budget/Capital discussions.

Regarding the storm clean-up efforts, Mr. Thurkettle reported that approximately 60 miles of residential neighborhood roads have been covered by crews picking up brush. This has been a slow process due to serious abuses by contractors leaving brush and by the fact that we have only 15 employees who are also needed to patch roads before the asphalt plants close this week.

2. New World Systems Agreement – Capital Innovations

This is a capital program to replace our outdated software systems and to integrate town departments, that was approved during last year's budget sessions. We are now getting close to implementation and a licensing agreement.

Ms. Dennies advised that former Selectman Richard Creeth assisted them in the selection of this system, which will not only integrate departments but will handle permits, licenses, inspections and make property information available on-line to residents. It will also manage human resources and allow payroll to be done in-house, saving the cost of an outside vendor.

Peter Lucia, Integrated Systems Manager for Wilton, gave a presentation on costs and savings. It is estimated that we could save \$25,000 over a ten year period by being able to handle payroll in-house.

Mr. Jim Kallio of New World Systems advised that the company has been in business for 30 years working in public sector finance only, and providing software specifically for the government market.

Mr. Clark moved the Resolution of Governing Body for Equipment Lease Agreement (attached). Motion seconded and unanimously carried.

3. Bay State Consultants (TransCanada Electric Supply Agreement)

Ms. Dennies reported that we have an opportunity for significant savings if we extend our power purchase agreement with TransCanada Power Marketing Ltd. for 60 months. Mr. Dubow moved to authorize First Selectman Bill Brennan to accept pricing and, if reasonable, to look into an Agreement extension with TransCanada Electric Supply to December 2015. Motion seconded and unanimously carried.

4. Proposed driveway on Scenic Road – Nod Hill

An application for a driveway on Nod Hill Road was received from Ms. Kate Throckmorton and has been approved by all appropriate departments, boards and commissions. As per the Scenic Road Ordinance, final approval of the BOS is required. Mr. Brennan moved to approve the driveway application for 294 Nod Hill Road. Motion seconded and unanimously carried.

5. Appointments / Reappointments

Mr. Dubow moved to approve reappointments as attached. Motion seconded and unanimously carried. Mr. Brennan moved to approve new appointments as attached. Motion seconded and unanimously carried.

6. Proposed dates for Board of Selectmen / Wilton Library Trustees Meetings

The Board of Selectmen will meet with the Wilton Library Board of Trustees on 1/17/12 (BOS meeting), on 5/14/12 (at the Library) and on 8/6/12 (BOS meeting).

7. Miscellaneous Other Business

Miller Driscoll School SOR – The Council on Public Facilities will meet and will send their recommendations to the BOS members for discussion at the 1/3/12 BOS meeting. Mr. Bruce Likly, BOE Chairman, and Dr. Richards will also be invited to attend.

Flood Mitigation Plan – SWRPA was favorable to the proposal to request that the Army Corps of Engineers prepare a plan for the area. At the next SWRPA meeting, the request letter will be finalized and sent. Mr. Gordon Josseloff, First Selectman of Westport is the new SWRPA Chairman and Mr. Brennan is Vice Chairman of SWRPA

C. Public Comment: None noted

D. Reports

1. First Selectman's Report : The emergency management team will be preparing OP Ed articles for the media, with recommendations for residents to prepare for storms.

2. Selectmen Reports

Mr. Saxe: No report

Mr. Hoffstatter: The troop boxes have been very successful and are appreciated by those in receipt. The boxes and instructions are in the town hall lobby.

Mr. Clark: No report

Mr. Dubow: No report

E. Adjournment: Having no further business, the meeting adjourned at 9:25 p.m.

Jan Andras, Recording Secretary

Att. A. Road Restoration Plans Presentation

Att. B: Resolution for Equipment Lease Agreement

Att. C: Appointments/Reappointments



Board of Selectmen Briefing

Town of Wilton Road Recovery & Restoration Program

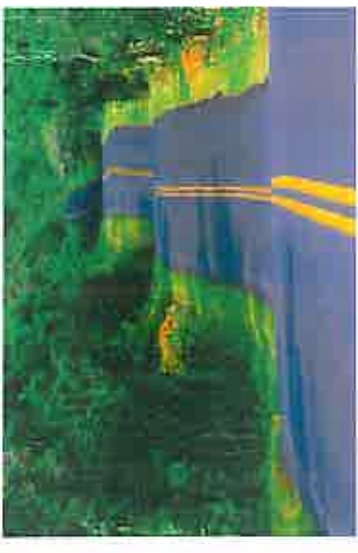


12-19-11

Town of Wilton

Road Recovery and Restoration Program

2013 - 2018



Background

- Town Roads – 127 miles
- Current DPW road maintenance budget – approximately 5 miles of road repaved annually
- 2009-2011 - cost of asphalt increased from \$70/ton to \$98/ton (State contract price) or +40%
- 2009-2011 - DPW's road maintenance budget increased from \$600,000 to \$650,000 or +8.3%
- Therefore, less miles of road are being maintained.

Town of Wilton
Road Recovery and Restoration Program
2013 - 2018



Issue

- Winter of 2010 – 2011 – heavy snow accumulations +66". Spring thawing/freezing cycles, water drainage/runoff – contributed to serious deterioration of many Town roads.
- How do we correct? How do we restore deteriorated roads to a reasonable level of repair to insure public safety?
- Current annual maintenance funds are insufficient. Average road life is approximately 15 years. Over 20 years at the current rate of paving of 5 miles/year, only 75 miles of road are resurfaced. Therefore, 52 miles of roads continue to seriously degrade.

Town of Wilton Road Recovery and Restoration Program 2013 - 2018

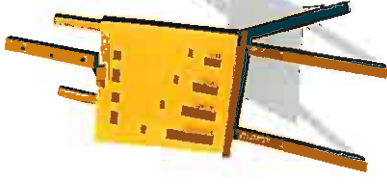


- Summary of 2011 Road Maintenance Activity
 - Analysis made by DPW of all Wilton Roads
 - Maintenance and repaving focused on roads with the most deteriorated conditions.
 - The following roads were partially repaved to “stretch” the life of the roads and the Town’s paving dollars.
 - Millstone Road • Musket Ridge Road • Wilton Woods Road
 - Powder Horn Hill Rd. • Rivergate Drive • Deer Run Road
 - Bald Hill Road • Old Huckleberry Road • Honey Hill Road
 - Cannon Road • Thunder Lake Road
 - Cost of road maintenance to date - \$760,000
- However, many roads throughout the town remain in poor condition and are in need of repairs and restoration.

Town of Wilton

Road Recovery and Restoration Program

2013 - 2018



- Department of Public Works Fall Road Survey
 - Town divided into four districts (see map)
 - September to November – all roads inspected
 - Roads classified into three categories: Main Roads, Secondary Roads and Tertiary Roads – based on use and road length.
 - Data developed for each category of roads in each district based on records of past paving maintenance.
 - Paving data was consolidated into five periods of time.
 - 2007-2011 Paving maintenance within last 5 years
 - 2002-2006 Paving maintenance within last 5-10 years
 - 2001-1997 Paving maintenance within last 10-15 years
 - 1992-1996 Paving maintenance within last 15-20 years
 - 1991 and before – Paving maintenance in excess of 20 years

**Town of Wilton
Road Recovery and Restoration
Program
2013 - 2018**

**Town of Wilton, CT
Road Maintenance Districts**



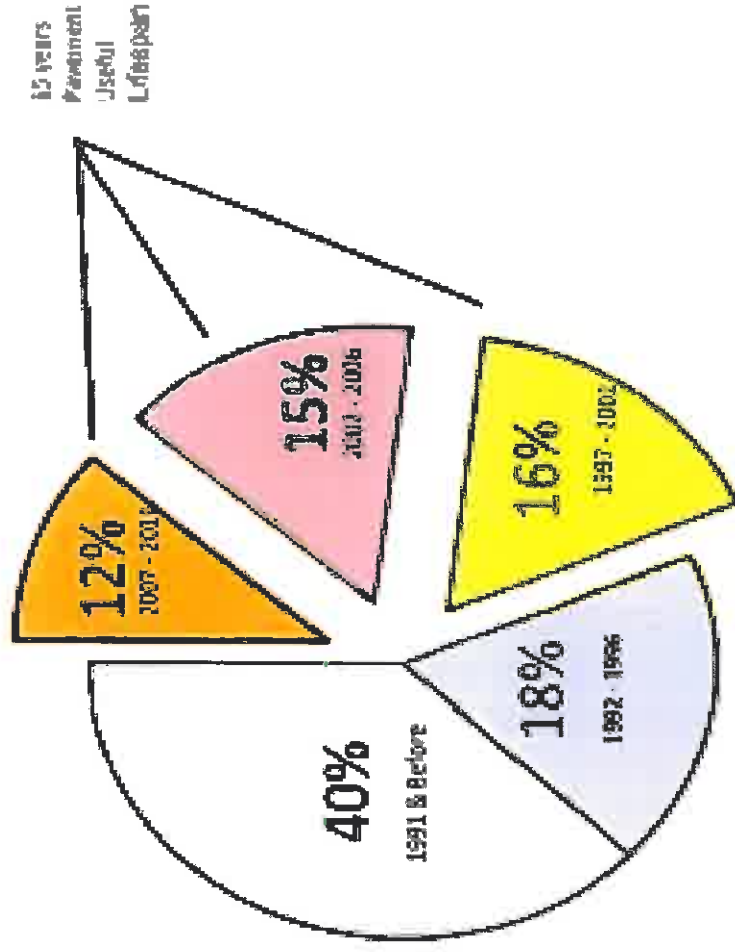
1 inch = 3,000 feet

Town of Wilton Road Recovery and Restoration Program 2013 - 2018

All Town Roads

■ Total Miles Paved 2007-2011 ■ Total Miles Paved 2002-2006 ■ Total Miles Paved 1997-2001

■ Total Miles Paved 1992-1996 ■ Miles to be Paved



Town of Wilton

Road Recovery and Restoration Program

2013 - 2018

Other Towns' Road Restoration Programs

<u>Town</u>	<u>Program</u>	<u>Length of Program</u>	<u>\$ Value</u>	<u>Funds Bonded Capital</u>	<u>Vendor or Self Managed</u>
•Bethel	Road Recovery Program	4 years	\$8.5mm (approx \$2.25 mm/yr)	Bonded Capital	Self Managed
•Redding	Reclamation & Restoration Road Project	6 years (3+3 years)	\$8.0 mm	Bonded Capital	Self Managed
•Trumbull	Progressive Pavement Management Program	5 years	\$13.2 mm (approx \$2.6mm/yr)	Bonded Capital	Vendor
•Ridgefield	Road Rehabilitation Program	10 yrs (started 1997)	(approx \$1.2 mm-\$1.5 mm/yr)	Bonded Capital	Self Managed
•New Canaan	Pavement Improvement Program	5 yrs	(approx \$2.0 mm/yr)	Bonded	Vendor
•Westport	Pavement View Plus Program	11 yrs	Annual cost \$1.0mm-\$1.7mm	Operating Expense	Self Managed
•Brookfield	Road Paving & Preservation Project	5 yrs	\$10.0 mm (approx. \$2.0 mm/yr)	Bonded Capital	Self Managed
•Greenwich	Asphalt Paving Program	Annual (started 1996)	(approx. \$2.5 mm/yr) \$13.1mm	Bonded Capital	Self Managed
•Wilton	Road Restoration Program	1989-93	\$12.0 mm	Bonded Capital	Self Managed

Town of Wilton
Road Recovery and Restoration Program
2013 - 2018

Summary

- 40% of Wilton roads have not been repaved in 20 or more years. Many are major roads.
- Current annual road maintenance funds (\$650,000) are insufficient to repair and restore the Town's roads.
- As many other towns have done, and as Wilton did in 1989-93, an additional road recovery and restoration program is required to "catch up".
- DPW will present details of road restoration plans during FY 13 Budget/Capital meetings.
- Early estimate – an additional \$1mm/year for five years

Revised 1/03

**Board of Selectmen Meeting
December 19, 2011**

Appointments/Reappointments

REAPPOINTMENTS

Police Commission
Chris Weldon

Historic Districts and Historic Properties
Kevin Quinlan

NEW APPOINTMENTS

Conservation Commission
Donna Merrill
Susan DiLoreto

• Commission on Social Services
Suzanne Schintzius

Tree Committee
Jane Lancellotti

Building Inspector Appeals Board
James Newton

• ZBA
Tim Meyer