

OFFICE OF THE
FIRST SELECTMAN

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Lynne A. Vanderslice
First Selectman

Michael P. Kaelin
Second Selectman

David K. Clune
Selectman

Lori A. Bufano
Selectman

Richard J. Dubow
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY OCTOBER 10, 2017
TOWN HALL – MEETING ROOM B**

PRESENT: First Selectman Lynne Vanderslice, Lori Bufano, Richard Dubow and David Clune
ABSENT: Michael Kaelin (Excused)

GUESTS: Sarah Gioffre, Chris Burney, Gregg Phillipson, Deputy Chief Amatrudo, Ross Tartell, Jack Majesky, TG Rawlins, Anne Kelly-Lenz

OTHERS: Members of the Press and Members of the Public

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:33 PM.

Ms. Vanderslice asked for a motion to add an Agenda item Form of Authorization Resolution for Board of Education Computer Equipment Lease with Wells Fargo and to scramble the agenda to move items 9 and 10 immediately following item 1 and to delete Executive Session and Item #2, as Dan Berg was unable to attend to present. Motion moved by Ms. Vanderslice, seconded by Mr. Dubow and carried unanimously.

B. Consent Agenda

Motion made by Mr. Dubow, seconded by Mr. Clune and unanimously carried to approve the consent agenda as follows:

Minutes

- Board of Selectmen Meeting – September 25, 2017

Gifts

- Kent Pond

Gladys Blundin - \$100	Eva Pao or Douglas Cullen - \$1,000
Laurie & Howard Greene - \$150	Mildred Hurd - \$50
Scott & Kim McKessy - \$100	Cynthia Kearns-Kamp - \$25
Eleanor Mihailidis - \$400	Maurizio & Jennifer Morello - \$50
Elizabeth Nagle & Michael O'Connell - \$100	Thomas & Anne Smith - \$75
Anonymous Donors - \$360	

Ms. Vanderslice thanked all for their generous donations.

C. Public Comment
None

D. Discussion and/or Action

1. **Miller Driscoll Building Project Update – Chris Burney**
Mr. Burney gave an update on the Miller Driscoll School Building Project. He noted that the project was done approximately 3 months ahead of schedule and is a functioning school. He also stated that the project is not 100% complete as there are punch list items and an issue with the HVAC system meeting specifications. All parties are working together collaboratively to address the issue, but as we do not have a resolution, an independent third-party is being engaged to review the system from top to bottom. The system itself performs testing throughout the day and we will perform independent testing. Payments are being withheld until the issue is resolved. He noted that Thursday Evening October 12, 2017 from 5-7 PM is the first of two open houses for the Miller Driscoll School for the public. Tentative date for the second open house is for November 18, 2017 from 9:00am – 11:00am.
2. **Donation – Art Wall Foundation – Baseball Scoreboard - \$6,500**
Mr. Burney reviewed the Donation by the Art Wall Foundation of a Baseball Scoreboard for the WHS Baseball/Softball Boosters Association. After review, a motion was made by Mr. Clune to accept the donation of the Baseball Scoreboard by the Art Wall Foundation. Motion seconded by Ms. Bufano and unanimously carried. Ms. Vanderslice thanked the Art Wall Foundation for its donation.
3. **Donation – Class of 2015 – Cement Patio back of WHS - \$10,993.50**
Mr. Burney reviewed the class gift of a Donation by the Class of 2015 for a Cement Patio at the back of WHS. After review, a motion was made by Mr. Clune to accept the donation from the Class of 2015 for a Cement Patio at the back of WHS to help offset the cost. Motion seconded by Ms. Bufano and unanimously carried. Ms. Vanderslice thanked the Class of 2015 for its donation.
4. **40 Things We Love About Wilton-Interactive Document – Sarah Gioffre**
Ms. Vanderslice reviewed the attached presentation regarding Town marketing efforts. Ms. Gioffre, who was responsible for the development of a new marketing piece titled 40 Things We Love About Wilton reviewed the piece, which is available for viewing and downloading on the town website.
5. **2017 Emergency Management Performance Grant Program (EMPG) Application**
Deputy Chief Amatrudo reviewed the 2017 EMPG Grant. He noted the grant amount for this year is slightly over \$9,300 and is used to offset a portion of the salary for the Emergency Management Director. He is looking for authorization from the Board to move forward with the application.
6. **Category A Initial CERT Training Program Related Expenses Grant**
Mr. Amatrudo reviewed the Category A Initial CERT Training Program Related Expenses Grant. He noted that the application is for an amount of up to \$1,000 and is looking for authorization from the Board to move forward with the application.
7. **Category D Grant for Scene Lighting**
Mr. Amatrudo reviewed the Category D Grant for Scene Lighting. He noted that the grant application is in the amount of \$1000.00 and is looking for authorization from the Board to move forward with the application.
8. **Regional/REPT Generator Grant**
Mr. Amatrudo reviewed the Regional/REPT Generator Grant. He noted that the grant application is in the amount of approximately \$2200 and is looking for authorization from the Board to move forward with the application. After review, motion was made by Mr. Dubow to approve the grant applications in items 5, 6, 7 and 8. Motion seconded by Mr. Clune and unanimously carried.

9. 2017-18 Comprehensive DUI Grant
Lieutenant Gregg Phillipson reviewed the 2017-18 Comprehensive DUI Grant. He noted that the grant this year is for \$51,000 and will be 100% covered by DOT with no cost to the Town. After review, motion was made by Ms. Bufano to approve the application for the grant. Motion seconded by Mr. Dubow and carried unanimously.
11. Millone and McBroome Contract-Authorization for the First Selectmen to Authorize the Exercise of Optional Services Requested by P&Z Commission
Ms. Vanderslice reviewed the Millone and McBroome contract. She noted that the Board had previously authorized the First Selectman to sign a contract which contained optional services. Ms. Vanderslice stated she is looking for authorization to be given to allow the First Selectman to execute options as selected by P&Z. Motion moved by Mr. Dubow seconded by Mr. Clune to allow the First Selectmen to execute the contract with regard to options as selected by P&Z.
12. Crown Castle Cell Tower-Land Lease Extension Proposal
Ms. Vanderslice reviewed the Cell Tower – Land Lease Extension Proposal. She noted that as previously discussed with the Board, Crown Castle leases land at the Transfer Station for their tower under a lease that is expiring in June of 2018. Ms. Vanderslice and Town Counsel Doug LoMonte are in discussions regarding a renewal. The lease proposal will be presented to the Board of Selectmen.
13. Investment Committee Selection Process
Ms. Vanderslice reviewed the Investment Committee Selection Process. She noted that she met with Paul VonSteenburg who expressed a desire for increased efforts by the Investment Committee. Ms. Vanderslice suggested recommendations for qualified candidates come from the committee itself when positions are open as well as nominations from the RTC & DTC. The Board agreed with the suggestion.
14. Form of Authorization Resolution for Board of Education Computer Equipment Lease with Wells Fargo
Ms. Vanderslice noted that the Form of Authorization Resolution regarding the Board of Education Computer Equipment Lease with Wells Fargo needed to be approved. After review a motion was made by Ms. Vanderslice to approve the Form of Authorization Resolution (attached) for Board of Education Computer Equipment Lease with Wells Fargo as written and authorizing the First Selectman to sign the Lease Agreement. The Lease Agreement was reviewed by Town Counsel. Motion seconded by Ms. Bufano and unanimously carried.

F. Reports

1. First Selectman's Report
 - John Diczno – First Selectmen's Representative to the EDC
Ms. Vanderslice reviewed her appointment of John Diczno as the First Selectman's Representative to the EDC.
 - Carry In/Carry Out Update
Ms. Vanderslice updated the Board on the Carry In/Carry Out policy instituted at the Town Parks and Fields. She informed the Board that from a Parks & Recreation viewpoint there is reduced garbage at town parks and fields.
 - Tennis Court Construction Status Update
Ms. Vanderslice gave an update on the Tennis Court Construction which will continue throughout the year.

- Scarecrows will be going up again in Town. Apply thru the Chamber of Commerce. Applications are due October 16-17, 2017. Parks and Recreation will be putting up the scarecrows on October 20th
- Details to follow – Ms. Vanderslice noted that Parks and Recreation will be doing a scavenger hunt and that information will be available on the website as details are finalized.

2. Selectman's Reports

Ms. Bufano

Ms. Bufano thanked the Library and its volunteers for the wonderful Ladies Soiree evening. Great Job and had a lot of fun at the event. She also noted that she had the pleasure of attending her Wilton High School Reunion and that it was a great turnout and wonderful evening.

Mr. Clune

Mr. Clune noted that Ambler Farm Day had one of its biggest turnouts. He thanked all the volunteers that participated. He also noted the Circle of Care 5K ((501 (c)(3) for children with cancer) was on Sunday. He noted that there was a nice turn out despite the rain and thanked CERT for their help.

Mr. Dubow

- Mr. Dubow posed a question regarding the status of the solar project for the schools. Ms. Vanderslice responded to Mr. Dubow's question by indicating we working towards a solution to the language in the PPA agreement with CT Green Bank

G. Public Comment

None

H. Adjournment

Having no further business, Ms. Vanderslice asked for a motion to adjourn. Motion made by Mr. Dubow to adjourn meeting at 8:37 PM. Motion was seconded by Mr. Clune and unanimously carried.

Next Meeting – Oct 23, 2017

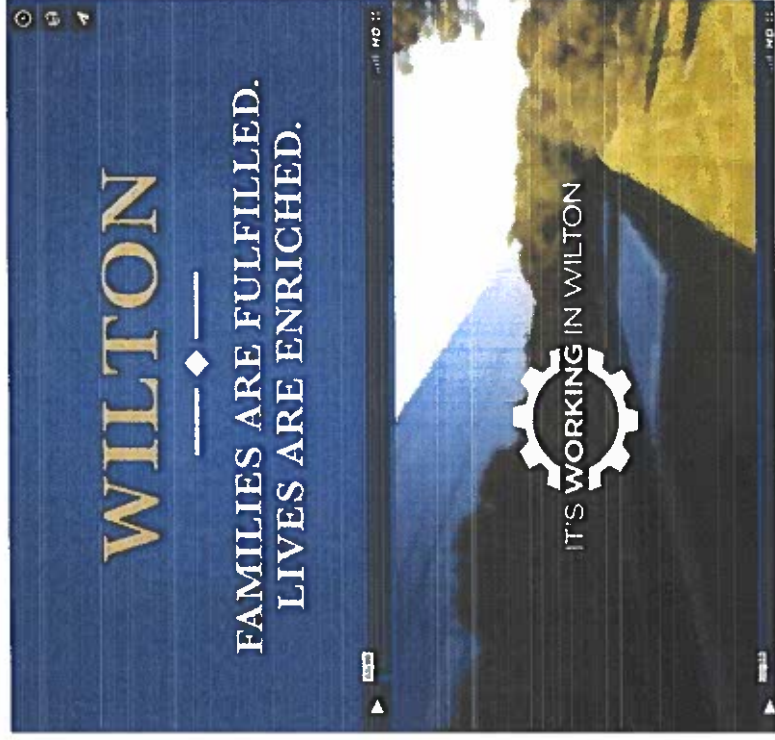


Jacqueline Rochester
Recording Secretary
Taken from Video

Board of Selectmen Meeting
October 10, 2017

- In this difficult and increasingly competitive real estate environment, town governments and/or local organizations have been taking a proactive role in marketing their towns. Examples include:
 - The Town of Weston launched “The Weston Way”. A residential focused initiative which includes a website and “ambassadors” for potential residential buyers
 - The Town of New Canaan, the New Canaan Chamber of Commerce, the New Canaan Board of Realtors and local real estate brokerages collaborated on a recently launched video “Home is New Canaan”
 - Wayne Addressi, proprietor of Ridgefield’s Addressi Jewelers and owner of a block of Ridgefield’s Main Street storefronts is organizing and fundraising to market Ridgefield via a professional multi media campaign. The Town of Ridgefield is not participating financially, but they are providing accounting services.
- The EDC and the First Selectman’s Office are both being proactive to market the town in a complimentary manner:
 - A suite of three tools has been created:
 - The EDC released a residential video *Wilton: Families Are Fulfilled. Lives are Enriched* in May
 - The EDC released a commercial video *It’s Working in Wilton* released in September
 - The First Selectman’s Office just an completed interactive marketing material called *40 Things We Love About Wilton*

- How will the Town utilize these the marketing tools?
 - Prime space on the Town's homepage including the two videos and the interactive material along with highlights of Wilton's advantages.



WELCOME to WILTON, CONNECTICUT

*****An Ideal Place to Live & Work*****

*****Consistently Ranked a Top CT School District*****

*****Better Value for your Housing Dollar*****

*****Diverse Housing Options*****

*****Restaurants, Retail & Theater to Meet Your Needs*****

*****Easy Free Parking at Two Train Stations & Downtown*****

*****Nature & Outdoor Activities Abound*****

40 THINGS WE LOVE ABOUT WILTON

- How will the Town utilize these the marketing tools?
 - Distribution of residential focused materials
 - The interactive piece and the residential video will be distributed to Wilton's approximately 300 residential real estate brokers and to all other Fairfield County real estate offices
 - Targeted groups are being identified based on trends of recent Wilton home buyers and individuals who work in Wilton. We will be working with the EDC to identify a means of outreach
 - The EDC is focused on reviewing the analytics of their recent commercial video distribution efforts and developing additional strategies. The First Selectman's office will provide administrative support for those efforts

FORM OF AUTHORIZING RESOLUTION

A RESOLUTION OF THE GOVERNING BODY OF TOWN OF WILTON, AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER GOVERNMENTAL LEASE-PURCHASE AGREEMENT, AN ESCROW AGREEMENT AND A SUPPLEMENT WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, Town of Wilton (the "Lessee"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of CT is authorized by the laws of the State of Connecticut to purchase, acquire and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment constituting personal property necessary for the Lessee to perform essential governmental functions; and

WHEREAS, in order to acquire such equipment, the Lessee proposes to enter into that certain Master Governmental Lease-Purchase Agreement Number 278722 dated as of August 8, 2016 (the "Agreement"), and Supplement No. 278722-408 dated as of September 28, 2017 thereto (the "Supplement" and together with the Agreement, the "Lease"), each with Wells Fargo Equipment Finance, Inc. (the "Lessor"), and that certain Escrow Agreement with the Lessor as lessor and escrow agent, the forms of which have been presented to the governing body of the Lessee at this meeting; and

WHEREAS, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Supplement and Escrow Agreement as provided in the Agreement for the purchase, acquisition and leasing of the equipment to be therein described on the terms and conditions therein provided:

Now, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of Lessee as follows:

Section 1. Approval of Documents. The form, terms and provisions of the Agreement, the Escrow Agreement and the Supplement are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Board of Selectmen of the Lessee or other members of the governing body of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the First Selectman of the Lessee is hereby authorized and directed to execute, and the CFO of the Lessee is hereby authorized and directed to attest and countersign, the Agreement, the Escrow Agreement and the Supplement and any related Exhibits attached thereto and to deliver the Agreement, the Escrow Agreement and the Supplement (including such Exhibits) to the respective parties thereto and the Town Clerk of the Lessee is hereby authorized to affix the seal of the Lessee to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement, the Escrow Agreement and the Supplement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of an acceptance certificate and a tax certificate and agreement with respect to the Supplement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement, the Escrow Agreement and the Supplement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement, the Escrow Agreement, the Supplement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, the Escrow Agreement, the Supplement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the rental payments payable under the Lease are special limited obligations of the Lessee as provided therein.

Section 4. Appointment of Authorized Lessee Representatives. The First Selectman and CFO of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreement, the Escrow Agreement and the Supplement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement, the Escrow Agreement and the Supplement.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 7. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

ADOPTED AND APPROVED by the governing body of the Lessee this 10TH day of OCTOBER, 2017.

Town of Wilton, as Lessee

By: [Signature]
Name: LYNNE A. VANDERSUGS
Title: FIRST SELECTMAN

ATTEST:

By: [Signature]
Name: ANNE KELLY HENZ
Title: CFO