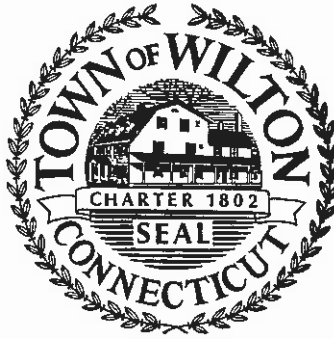


OFFICE OF THE
FIRST SELECTMAN

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William F. Brennan
First Selectman

Susan A. Bruschi
Second Selectman

Richard F. Creeth

Harold E. Clark

Ted W. Hoffstatter

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN
MONDAY, OCTOBER 17, 2011
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Bill Brennan, Selectman Susan Bruschi, Selectman Richard Creeth, Selectman Hal Clark, Selectman Ted Hoffstatter

GUESTS: Sandy Dennies, Sarah Taffel, Bruce Hampson, Steve Pierce, Jan Andras

OTHERS: Matt Coyne (Villager), Joan Lownds (Bulletin)

A. Consent Agenda

Upon motion by Mr. Clark, the Consent Agenda was unanimously approved as follows:

Minutes

- Board of Selectmen Meeting Minutes – October 3, 2011

Tax Refunds

- Real Estate and Motor Vehicle Tax Refunds (overpayments) as per Tax Collector's Memo dated October 12, 2011

Gifts

- Donation of \$250 by Quality Care Services to the Wilton Senior Center
- Donation of \$150 by the Alzheimer's Assoc. to the Senior Center
- Donation of \$500 by Brookdale Senior Living to the Senior Center

Everyone recognized here was thanked for their generous gifts. The gifts to the Senior Center are especially appreciated.

B. Discussion and/or Action

1. Interpretation of CT General Statute §10-153d – Teachers Contract
Attorneys for the Board of Education, the Town and our labor counsel have all given their opinion on the Statute and agreed on the procedure and sequence of events after a Teachers Contract has been negotiated with the Board of Education. Copy attached.
2. Comstock Energy Improvements – Summary of project and Town commitments for first three years of project
Mr. Bruce Hampson gave an overview of this project, which uses financial incentives and engineering resources made available through the CT Energy Efficiency Fund administered by CL&P. An Energy Audit was performed by the Environmental Systems Corporation (ESC), an energy services firm certified by CL&P to provide such services for "The Small Business Energy Opportunities Program". ESC has surveyed the Comstock Community Center, identified energy improvements, and estimated the annual energy savings and cost. The energy savings initiatives have an estimated pay back of approximately four and a half years. (Report attached.) Mr. Steve Pierce thanked Mr. Hampson for doing an outstanding job on this project that will save the Town money and energy usage. The Selectmen agreed. The Town is very fortunate to have Mr. Hampson volunteering his expertise in these matters.
3. Environmental Systems Corp. contract for Comstock Community Center
Mr. Creeth moved to authorize First Selectman William F. Brennan to sign the Contract Agreement between the Town of Wilton and Environmental Systems Corporation for work to be performed at the Comstock Community Center. Motion seconded and unanimously carried. The approval of this contract acknowledges the financing plan as discussed and attached to these minutes.
4. CL&P Letter of Agreement (LOA) regarding ESC Contract
Mr. Clark moved to authorize First Selectman William F. Brennan to sign the Energy Efficiency Services Letter of Agreement between the Town of Wilton and The Connecticut Light and Power Company, as administrator of the Connecticut Energy Efficiency Fund. Motion seconded and unanimously carried.
5. Energy Audit Plans
Board of Selectmen members have received a list of recognized environmental firms and will be setting up audits at their homes. Residents are urged to do this as well.

6. Miscellaneous Other business

DUI Enforcement – Every year, the Police Department files a grant application to help supplement their overtime costs. They would like to file an application again this year. Ms. Bruschi moved to approve the filing of an application for a DUI Enforcement Grant. Motion seconded and unanimously carried.

TOD Grant – The State had \$5 million available for Transit-Oriented Grants to municipalities, and received applications amounting to \$13.5. Unfortunately, the Wilton application for funds to construct a pedestrian bridge allowing commuters to walk to and from the Wilton Train Station was not selected. Awards were made primarily to larger cities. We will be looking at other available financing for this proposed project.

Wilton Commons – At the BOS meeting on 11/7/11, we will be meeting with Wilton Commons, Inc. to review the project and discuss possible need to extend the option to lease.

C. Public Comment: None noted

D. Reports

1. First Selectman's Report :

2013 Budget – Budget packets will be going out to department heads this week. They have been advised to develop flat budgets. This year, we are preparing a three-year budget which will provide a good planning guide.

Village Center – Most of the curbing has been completed, with topsoil and seeding. DPW will begin paving this week.

TV Cameras – Grant funds are being used to install cameras in the annex meeting room, which will allow another location where meetings can be televised.

Security – To improve security and balance open access for citizens, we are posting operating hours for the Town Hall and Annex. When offices are closed, the outer doors will be locked and re-opened if a meeting will be held in the evening.

2. Selectmen Reports

Ms. Bruschi: We need to get the word out that citizens need to be careful about locking their cars due to recent burglaries of valuable items from unlocked vehicles.

Mr. Hoffstatter: Has received thank you notes from those who have received Troop Boxes. With the holidays coming, there will be plenty of empty boxes available in the Town Hall lobby. Thanks to the "Bulletin" for doing a follow up article on re-usable shopping bags.

Mr. Clark: Thanked the press for following up on the Selectmen scheduling Energy Audits at their homes. We need to encourage others to do the same. He is very disappointed that we did not receive the TOD Grant for the pedestrian bridge to allow people to walk to the train station. We should also look at installing sidewalks on Wolf Pit when the sewer line is installed to Miller Driscoll School.

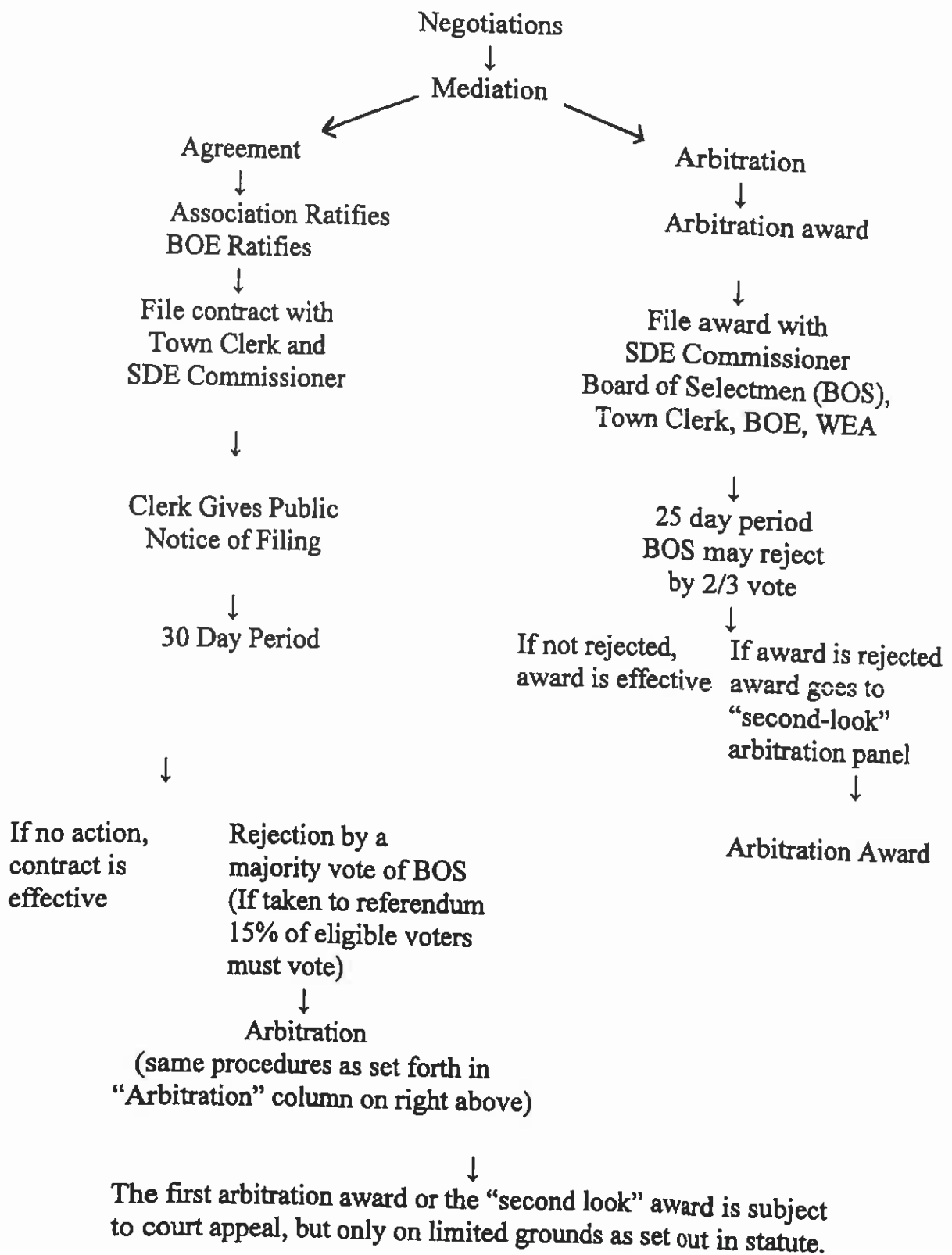
Mr. Creeth: Feels it is a good decision to prepare a 3-year budget for planning purposes.

- E. Adjournment: Having no further business the meeting was adjourned at 8:30 p.m.

Jan Andras, Recording Secretary

attachments

FLOWCHART OF NEGOTIATION, MEDIATION AND ARBITRATION





October 12, 2011

To: Bill Brennan, First Selectman

From: Sandra L. Dennies, CFO

Re: Additional Appropriation to Support Comstock Energy Improvements

The Town of Wilton has received a proposal for Energy and Economic Savings Opportunities at the Comstock Community Center from Environmental Systems Corporation and CL&P. The agreements describing the proposed improvements and the financing to address those improvements are on the Board of Selectman Agenda for October 17, 2011. As a part of that project, the Board of Selectman is also being requested to address funding for that project. The full project costs must be appropriated with a receiveable attached to the \$20,000 Grant. Total project costs required are as follows:

Total Cost:	\$151,370*	Includes \$46 State Required Building Permit Fees
CL&P Grant	\$20,078	
Net Cost	\$131,292	
CL&P Financed	\$100,000	No interest – 3 years of payments at \$2,778/month
Balance	\$ 31,245	Payment to ESC when they begin the work
	\$46	Building Permit Fees Payable to State of Connecticut

In addition to the upfront cost to the Town of \$31,245 to ESC, the Town also owes the State a Building Permit fee of \$46. The CL&P grant will offset project costs by \$20,078 and the balance will be supported by a no interest loan for 3 years from CL&P. It is anticipated that the savings will be \$28,703 per year and the loan amortization will be \$33,333 such that the actual cost of the project over the three years will be approximately \$13,800 to the Town. That is the anticipated cost to Wilton over the first three years of this project.