

OFFICE OF THE
FIRST SELECTMAN

Telephone (203) 563-0100
Fax (203) 563-0299

Email to: Bill.Brennan@Wiltonct.org



William F. Brennan
First Selectman

Harold E. Clark
Second Selectman

Ted W. Hoffstatter

Richard J. Dubow

James A. Saxe

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN INFORMATION MEETING
MONDAY, JUNE 18, 2012
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Bill Brennan, Hal Clark, Richard Dubow, James Saxe
ABSENT: Ted Hoffstatter

GUESTS: Sandy Dennies, CFO, Fire Chief Paul Milositz, Tom Thirkettle, Gail Lavielle (State Representative), 3 members of public, Jan Andras

OTHERS: Joan Lownds (Bulletin), Korey Wilson (Villager), Melvin Mason (Daily Voice)

Mr. Brennan called the information meeting to order at 7:00 p.m. advising that this meeting is to hear residents' comments on possible retail alcohol sales on Sunday. The recently enacted state legislation allows alcohol sales in Connecticut on Sunday from 10:00 am to 5:00 pm.

Ms. Deborah McFadden, Westport Road, believes that Wilton is a family-oriented town. She opposed the change to allow liquor stores and opposed allowing grocery stores to sell beer. She now opposes Sunday alcohol sales and is in favor of "blue laws". Wilton survived without any liquor stores for decades. It is not necessary to add an additional day.

Mr. Frank Lugossy, Vintage Fine Wines in Wilton and Continental Wines in Greenwich, stated that he is against Sunday sales. He did open his Greenwich store at reduced Sunday hours but is already considering closing on Sunday due to the slow business he has seen to date. The apparent lack of interest does not justify his costs in opening the store.

Ms. Gail Lavielle gave some of the background of the new legislation, stating that the main driver for the state was additional revenue.

Mr. Brennan observed that there is only one resident here tonight, he has not heard from any residents and no letters have been written to the Board of Selectmen. It is up to the citizens to say that they feel there is a need for Sunday sales. The current

ordinance allows liquor stores to be open six days a week from 9:00 am to 8:00 pm which provides 66 hours of liquor sales per week to citizens. There was a consensus among the Board of Selectmen members that there is no need to take any actions or amend the ordinance at this time. The Charter allows for a petition process, if residents feel strongly about the issue at any time in the future.

The public information portion of the meeting was adjourned at 7:15 p.m.

**BOARD OF SELECTMEN REGULAR MEETING
MONDAY, JUNE 18, 2012
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Bill Brennan, Hal Clark, Ted Hoffstatter, Richard Dubow, James Saxe

GUESTS: Sandy Dennies, CFO, Fire Chief Paul Milositz, Tom Thurkettle, Sarah Taffel, Jan Andras

OTHERS: Joan Lownds (Bulletin), Korey Wilson (Villager), Melvin Mason (Daily Voice)

A. Consent Agenda

Mr. Dubow moved to approve the consent agenda. Mr. Saxe asked to add his statement regarding the 2012 Deer Management Plan, that he feels the present management system was working and did not require change. Consent agenda approved as amended (Mr. Clark abstained).

Minutes

- Board of Selectmen Meeting Minutes – 6/04/12 Regular Meeting

B. Discussion and/or Action

1. Emergency Management – Town Drill

Chief Paul Milositz, Emergency Management Director and Fire Chief, reported on the "hurricane" exercise that began this morning and will end on Friday. The scenario being used is that a CAP 4 Hurricane is headed up the coast and expected to hit Connecticut on Friday. If this were a true situation, Chief Milositz would be here tonight to report to the Board of Selectmen. Right now, Code Red messages are being sent to all town employees. On Thursday, Code Red test messages will be sent to residents advising that the storm is headed this way and the expected impact to Wilton. All of our notification methods will be tested, e-mails, Twitter, Facebook and manual postings at local businesses and Library.

At the end of July, there will be a state-wide test where we will be able to test our communications with the state and with other municipalities.

2. Economic Development Commission

Over the past year, the BOS has been putting effort into forming an Economic Development Commission. Over the past two months, the search for candidates has been publicized, resulting in letters being sent to 24 residents who either expressed an interest or were referred. Of those, there were 12 responses of willingness to serve.

Mr. Brennan moved to form a Wilton Economic Development Commission. Motion seconded and unanimously carried.

Mr. Brennan recommended appointing 9 candidates to serve on the EDC, with three being designated as reserve candidates for future vacancies. Mr. Saxe noted that the list contains 12 excellent candidates, in a variety of professions, however, there are no females on the list. After further discussion, it was decided to postpone action on appointees to find out if there are others interested. Mr. Dubow pointed out that he would like to see a candidate with a background of environmental advocacy. The cut-off date for any additional candidates to express an interest will be Thursday, June 28, 2012 in order to take action on appointments at the July 2, 2012 BOS meeting. Interested candidates need to write a letter expressing why they are interested in serving on the EDC and include a resume.

3. Bonded Capital Projects Review

Mr. Brennan prepared an update on capital projects (copy attached). Mr. Clark will be receiving updates from the Friends of Ambler Farm on their fund-raising efforts. Mr. Saxe asked that the BOS also receive budget and time-line updates on the Ambler Farm project. As reported by Mr. Saxe at the last meeting, the fire tanker RFP has been issued and fire department reps will be talking to neighboring fire departments that have recently purchased equipment, to learn what they have found to be pros and cons.

4. Wolfpit Road Sewer Project - Charter Authority Appropriation for Conduit Installation

Mr. Brennan advised that the extension of sewers on Wolfpit Road allows the Town to seize an opportunity, while trenches are open, to lay conduit for future fiber optic cables. The sewer contract bids have been received and a pre-award meeting will be scheduled for the near future. The conduit installation would require 4,500' of two lines of 4" pvc pipe, estimated at \$152,512 plus \$17,488 for civil engineering supervision of the project, to be funded by an appropriation from Charter Authority. Mr. Saxe asked what would be the future costs for the fiber optics? Ms. Dennies will report back with an estimate. No action was taken at this time.

5. Town Signage – Public Property

Mr. Brennan recently met with Mr. Nerney and with the Chairman and Vice Chairman of the Planning & Zoning Commission and took the opportunity to discuss the number of signs popping up around town, especially at the corner of Route 7 and School Road, some without the proper permits. These signs can cause sight line issues and problems during events such as Minks to Sinks and the annual carnival. In addition, temporary signs for events in other towns are cropping up and eventually becoming trash along the side of the road. Currently, signs are regulated by P&Z regulations. We have only one zoning enforcement officer who tries to remove non-permitted signs but has time constraints. At the next BOS meeting, Mr. Brennan would like to discuss the possibility of a committee to review our policies and recommend solutions for some of these problems.

6. Appointment of Joseph W. Hufnagel as Medical Advisor

Mr. Clark moved to appoint Joseph W. Hufnagel, D.O., F.A.A.P. as Medical Advisor for the Town of Wilton and to authorize First Selectman Brennan to sign the Agreement for Medical Advisor Consultative Services. Motion seconded and unanimously carried.

7. Appointment to Inland-Wetlands Commission

Mr. Brennan moved to appoint Mr. Dominick Pastorello to the Inland Wetlands Commission to fill the term of Richard Reiter. Motion seconded and unanimously carried.

8. Miscellaneous Other Business

Fiber Optic Project – Ms. Dennies reported that she will be preparing the objectives for this project. She spoke with BVH to clarify issues that were brought up during public hearings. Three auditing firms will be looking at our current IT infrastructure and the BVH report. In addition, she plans to get statements from the Board of Education, Police, Fire and other agencies that would benefit from this project. Two focus groups will be held to get feedback from residents.

2012 STEAP Grant – Tomorrow, Mr. Brennan will be meeting with the appropriate town department heads to discuss a strategy for submitting a comprehensive application for funding for further Town improvements. In addition, Governor Malloy recently announced a \$5 million Main Street Improvement Fund for municipal infrastructure projects. An application will be submitted for an award of funds for a project to construct a bridge walkway from the train station to the village center, “mainline to Main Street”.

C. Public Comment: None noted.

D. Reports

1. First Selectman's Report - No further reports

2. Selectmen Reports

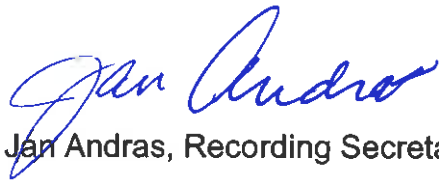
Mr. Dubow – No report

Mr. Clark – Attended Georgetown Day this past weekend. It was a great success and drew a large crowd.

Mr. Hoffstatter – Will be collecting the data from the local markets as to the percentage of plastic bags that are being replaced with re-usable bags and bring information back to the BOS.

Mr. Saxe –

Having no further business, the meeting was adjourned at 9:05 p.m.



Jan Andras, Recording Secretary

attachment: Capital Projects Update

CAPITAL PROJECTS REVIEW MEETING – June 11, 2012

This note will summarize the main action points and next steps agreed to at this meeting.

- Miller Driscoll project
 - Turner Construction Company (TCC) will plan and organize a forensic evaluation of this facility consistent with the June 8, 2012 proposal. TCC to provide additional detail on evaluation services. Considering suggestions discussed, total cost should not exceed \$50,000.
 - John Murphy to be contacted to coordinate work plans and start dates. School is over on June 22nd and the summer activities schedule needs to be reviewed with TCC.
 - Time required to conduct the evaluation was estimated to be two weeks with an additional two weeks to complete the evaluation report.
 - TCC to send Bill Brennan an engagement letter agreement by June 18, 2012.
- Roof Replacements
 - Comstock Community Center
 - Middlebrook School

TCC will prepare RFP documents to enable firms to submit architectural proposals to prepare design documents and drawings for each facility. Watsky Associates report will be used to provide scope of work required. RFPs will be requested from the following three firms:

- Hoffman Architects
- KG&B Architects
- SLAM Architects

TCC will assist Wilton in the evaluation of proposals. Quotes will be requested from roofing contractors for a combined roof quote of both facilities, plus individual facility roof quotes.

The consensus was the timing appears too tight for roof replacements this summer. However, Comstock might be possible for late summer/early fall. Decision to be made based on collaboration with the selected architect, roofing vendor available and facility usage.

- Middlebrook School Auditorium
 - A/C Installation
 - Seat Replacement

Dr. Richards was investigating sources and rationale for the \$70,000 capital funding, which appears to be very low for this project?

Malcolm agreed to discuss the project with Bruce Hampson to determine the scope of work to develop two A/C systems options:

- The first would be a state of the art system similar to the high school HVAC system, and
- The second would be a basic A/C system that would be adequate for this facility.

TCC will inspect the facility and has recommended an architectural/engineering firm be employed to design the A/C system and prepare estimated costs. When this information is available, a decision will be made regarding funding availability and what action will be required to proceed.

- Restroom Renovations

- High School
- Middlebrook School

TCC will inspect restrooms at both facilities in order to recommend architectural/engineering firms to design the improvements and drawings required for each facility. TCC will then prepare RFP documents for proposals from the architectural firms. This is a two year project, timing as follows:

2012 - Planning and Design Activity

2013 - Implementation and Renovation Activity

Once an architectural/engineering firm is selected and work is completed, vendor quotes will be solicited.

This sums up the key items discussed and action plans agreed to. If I have missed anything, please advise.

Thank you,

Bill Brennan