

OFFICE OF THE
FIRST SELECTMAN

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William F. Brennan
First Selectman

Harold E. Clark
Second Selectman

Ted W. Hoffstatter

Richard J. Dubow

James A. Saxe

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN REGULAR MEETING
TUESDAY, SEPTEMBER 3, 2013
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Bill Brennan, Hal Clark, Ted Hoffstatter, Richard Dubow, James Saxe

GUESTS: Sandy Dennies, Bob Nerney, Pat Sesto, Bruce Hampson, Kevin O'Brien, J. Casey Healey, Bruce Beebe, approximately 20 members of public, Jan Andras

OTHERS: Three members of media

Mr. Brennan called the meeting to order at 7:30 p.m.

A. Consent Agenda

Upon motion by Mr. Clark, the consent agenda was approved as follows:

Minutes

- Board of Selectmen Regular Meeting Minutes of 8/19/13. (Mr. Saxe was not present at that meeting.)

B. Discussion and/or Action

1. Keiser Property Conservation Easement

Pat Sesto, Director of Environmental Affairs, advised that plans to purchase this property began at least 10 years ago. The Town, the Land Trust and the Keiser Family are now ready to go ahead with the purchase of a conservation easement on 35 acres of property with great ascetic appeal. The Land Trust will contribute \$300,000 towards the \$2.5 million easement purchase price. A contract and easement will be finalized and brought to the Board of Selectmen at their next meeting for authorization to call a Special Town Meeting for 11/19 to vote on the funding.

2. Revised Fee Schedule – Inland Wetlands Commission

Ms. Sesto advised that the IWC fees have been the same since 2001, although the State of CT has raised their portion of the fees. Mr. Dubow moved to approve the revised fee schedule as outlined (attached), effective 9/3/13. Motion seconded and unanimously carried.

3. C-PACE Marketing Plan / CEFIA Grant / Memorandum of Understanding

Mr. Bruce Hampson, Energy Commission Chairman, reminded that the BOS had approved a resolution to participate in the C-PACE (Commercial Property Assessed Clean Energy) Program. We now need a signed agreement with CEFIA to implement the program. Mr. Clark moved to authorize the First Selectman to sign the Memorandum of Understanding between the Clean Energy Finance and Investment Authority and the Town of Wilton. Motion seconded and unanimously carried.

4. Wilton Youth Football – Proposed Turf Field – Middlebrook School

Attorney J. Casey Healey of Gregory & Adams, representing a group of residents proposing to convert the Middlebrook School Athletic Field from sod to synthetic turf, gave a general overview of the plan which will use private funds to be raised. The Planning and Zoning Commission will be holding a public hearing on 9/23 and the IWC on 9/26. Mr. Earl Goven, landscape architect with Blades and Goven, showed the plans for the \$800,000 synthetic turf and lights. Mr. Bruce Likly advised that the BOE has seen the plans, but has not voted yet, although he indicated that they are in favor. Mr. Dubow suggested sending the group the rules for a public/private partnership. Mr. Anthony LoFrisco, 33 Cider Mill Place, spoke about safety issues with synthetic turf, such as staff infections and ACL injuries.

5. Status of Capital Projects and Plans

The Middlebrook School roof has been completed and inspected. The Comstock roof replacement will begin this week and should take about a month. The Middlebrook toilet rooms are complete and will be inspected this week. The architect has been approved for the Miller Driscoll renovations project. A Letter of Intent has been signed and the contract is being developed. Mr. Saxe reported that a walk through at Comstock is scheduled for interested bidders on the project. The deadline for submission is 9/25 and a decision will be made 10/17. Regarding Yankee Gas expansion, Mr. Brennan reported that the next project review meeting will be on 9/18. YG is in the process of filing state and Metro North permits and is working on easements to be brought to the BOS. A public outreach program is being put together by YG.

6. Director, Facilities and Energy Management – Position Search Plans

The Board of Selectmen has approved the position description. The next step is the search process. Mr. Saxe, who was asked to do position search research, distributed his recommendation (attached) to use social media – LinkedIn, Monster.com and the CT Conference of Municipalities (CCM) Job Bank at a cost of \$940 vs. \$20,000 to hire NESAC. He stated that this is what big companies are now using. The other Board members disagreed and feel that the expertise

of NESC is necessary to bring in qualified candidates and to recommend the best candidates for interview by the Town. Mr. Brennan moved to approve the contract for NESC to perform the search for Director, Facilities and Energy Management. Motion seconded and carried: 4 YES – 1 NO (Saxe)

7. Appointment of new Wilton Health Director

Mr. Brennan moved to appoint Barrington A. Bogle as Director of Health for the Town of Wilton. Motion seconded and unanimously carried. Once Mr. Bogle has been approved by the State Department of Health, Mr. Steve Schole, current Director of Health will retire.

8. Social Services Proposal to Dispose of Old Property Lien

Ms. Lauren Hughes of Wilton Social Services advised that Ms. Sondra Breeland is trying to obtain a reverse mortgage, but has a lien on her property that does not show an amount. The former Social Services Director believes that this was part of a State general assistance program that no longer exists and that the money would have been reimbursed to the town anyway. Town counsel has looked at this and advises that the Board of Selectmen release the lien. Mr. Dubow moved to release the current outstanding lien provided that Ms. Breeland does not owe any back taxes. Motion seconded and unanimously carried.

9. Reappointment of Animal Control Officers

Mr. Clark moved to reappoint Robert Napoleon as Animal Control Officer and to reappoint Chris Muir as Assistant Animal Control Officer. Motion seconded and unanimously carried.

10. Miscellaneous Other Business

On School Road Toddler Program – Mr. Brennan read comments (attached).

- C. Public Comment – Ann Marie Galella, involved with Youth Field Hockey and Youth La Crosse, stated that these groups currently purchase field time because there is no time available for them on the public fields. Having additional fields in Wilton would mean that money could stay here and be used for maintaining fields.

D. Reports

1. First Selectman's Report: Mr. Brennan received many e-mails from citizens supporting a solution to the On School Road toddler program displacement. Thank you to all who have written. He will respond to each one tomorrow.

2. Selectmen Reports:

Mr. Dubow – No report

Mr. Clark – suggests looking into turf field safety issues raised by Mr. LoFrisco

Mr. Hoffstatter – appreciates Town officials listening to the parents and Director regarding the On School Road toddler program.

Mr. Saxe – No report

E. Adjournment – Having no further business, the meeting was adjourned at 9:20 p.m.



Jan Andras, Recording Secretary

Att.: Revised Fee Schedule – Inland Wetlands Commission
On School Road comments
J. Saxe recommendation for use of social media

INLAND WETLANDS & WATERCOURSES REGULATIONS

FEE SCHEDULE

EFFECTIVE SEPTEMBER 1, 2013

| Regulated Activity Applications | Fee |
|---|--|
| Minor Regulated Activity | \$150 + 60* |
| Intermediate Regulated Activity | \$450 + 60* |
| Significant Regulated Activity | \$1200 + 60* |
| ADDITIONAL FEES | |
| Subdivisions | Activity Fee + \$200/lot |
| Other Residential Developments | Activity Fee + \$200/unit |
| Commercial Development | Activity Fee + \$200/1,000 s.f. of proposed and/or altered impervious coverage |
| Significant Regulated Activity | Activity Fee + \$200/1,000 s.f. of disturbed land project-wide |
| Emergency Activity (see sec. 2.1.I) | \$150 + 60* |
| Map Amendment | No Fee |
| Declaratory Ruling | \$25 + 60* |
| Additional Compliance Inspections (see sec. 13) | \$100/excessive visit |
| Permit Renewal | Original Activity Fee |
| Corrective Action Permits | Fee |
| Minor Regulated Activity | \$300 + 60* |
| Intermediate Regulated Activity | \$900 + 60* |
| Significant Regulated Activity | \$2400 + 60* |
| ADDITIONAL FEES | |
| Subdivisions | Activity Fee + \$400/lot |
| Other Residential Developments | Activity Fee + \$400/unit |
| Commercial Development | Activity Fee + \$400/1,000 s.f. of proposed and/or altered impervious coverage |
| Significant Regulated Activity | Activity Fee + \$400/1,000 s.f. of disturbed land project-wide |
| Additional Compliance Inspections (see sec. 13) | \$150/excessive visit |
| Documents | Fee |
| Wetland & Watercourses Regulations | \$15 |
| Town Wetlands Map | \$7 |
| Aerial Lot Map | \$10/ lot |

*\$60 State Permit Fee

ON SCHOOL ROAD TODDLER PROGRAM

The Town administration recognizes that the State of Connecticut Department of Public Health's recent directive that the Town cease and desist the "On School Road" toddler program at Comstock Community Center had a significant impact on the families with children participating in the program and on the Director Sharon Cowley and her staff. The Town of Wilton and the Parks and Recreation Department staff acknowledge and are deeply sorry for the disappointment and distress this closure has caused the families affected.

Since being advised of the State's decision, the Town and Parks and Recreation Department have been rigorously exploring options that would allow Sharon's toddler program to continue in a manner that would be compliant with the State Department of Public Health regulations. Both short- and long-term options are being studied and considered in an effort to respond as quickly as possible to the families currently in need.

Town of Wilton officials will be meeting with Sharon Cowley tomorrow to review the various options they have identified to date. Given the variables that must be addressed, including possible alternative sites, facility requirements, possible collaborative efforts with other child care providers, or the development of a scaled down program, it is premature to establish any target dates for setting up future toddler programs.

Lastly, Town officials recognize the desire of the families who have expressed their heartfelt hope to have the toddler programs continued and are making every effort to develop a workable and achievable solution.

Once again, on behalf of the Town of Wilton and the Board of Selectmen, we are very sorry for this unexpected program closure and most appreciate your cooperation and understanding on this matter.

William F. Brennan
First Selectman

Social Media Alternative for Town Manager Position

Total Budget for Search \$940.00 vs. \$20,000 for Traditional Search

- **LinkedIn** - \$395 for 30 day search, *"The world's largest professional network with 225 million members in over 200 countries and territories around the globe."*
- **Monster.com** - \$395 for 45 day search, *"We've been doing this for over ten years, and have expanded from our roots as a "job board" to a global provider of a full array of job seeking, career management, recruitment and talent management products and services."*
- **CCM Municipal Job Bank**- \$150 for 45 day search, *"A sampling of recently posted positions include town manager, health director, fleet manager, auditor, police officer, public works director, field engineer; superintendent of solid waste, senior accountant, building official."*

LinkedIn Jobs Network

Let our jobs do your
sourcing for you



LinkedIn Jobs find the best passive and active candidates on the world's largest professional network

Expand your audience to passive candidates

Target the *best* candidates, not just active candidates. Only 20% of professionals are actively looking for a job. Only LinkedIn helps you reach these as well as the millions of passive candidates open to the right opportunities.

Let your jobs find the best candidates

Get your jobs in front of the right candidates, automatically. LinkedIn's matching algorithms target candidates with the most relevant jobs based on their LinkedIn profiles.

Give your jobs a viral boost

Take advantage of the world's largest professional network, where members forward jobs to connections and share to LinkedIn, Facebook and Twitter.

Measure your impact

Understand exactly which types of candidates your jobs are reaching through revolutionary job analytics. See who's viewing your jobs by role, company, geography and more to ensure you're reaching the best professionals.

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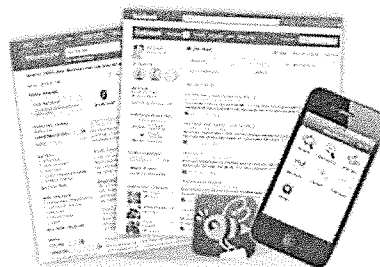
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Attract the best candidates with Monster Job Postings.

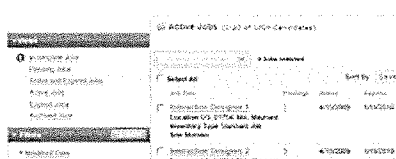
- **Reach candidates everywhere**
On desktop and mobile, from Monster.com to Facebook, on our affiliate websites including Military.com and Jobs.com, and over 1,000 local newspaper partner websites, [Monster job postings reach candidates](#) where they spend time online.
- **Post a job in minutes**
Creating a job ad is fast and easy.
- **Take advantage of flexible posting options**
Choose 30- or 60-day postings. Purchase a job posting first and then publish instantly, or buy in bulk and save.



Use Monster's FREE hiring tools to:

- **Manage Job Postings**
Edit, renew and post jobs—all in one place.
- **Manage Candidates**
 - Save and view resumes.
 - Use screening questionnaires to eliminate unqualified candidates.
 - Create and send letters to job seekers.
- **Post Jobs to Social Media**
Extend your reach to Facebook with a BeKnown™ company profile. Claim your free profile and your Monster jobs will automatically appear with a one-time configuration! Additionally you can set up your Monster account to directly publish new jobs to your company's Facebook Wall or Twitter page. When job seekers click on your posts or tweets, they will be directed to your Monster Job Postings to learn more and apply.
- **Reach job seekers with Mobile Recruiting**
Get the attention of job seekers on the go. Create QR codes for your job postings and drive offline candidates to your jobs on Monster. Job seekers scan your QR code with a smartphone and connect to your Monster Job Postings. Use your QR codes in print ads, on storefront displays, at trade shows, and more.

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John Smith
Check out our job opening for a Vice President of Sales in Cambridge, MA! ZZZGroup
<http://www.zzzgroup.com>

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Duration 60 days

Quantity 1

| # | Price Each | Savings |
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| 2 | \$385.00 | \$10.00 |
| 3 | \$375.00 | \$20.00 |
| 4 | \$350.00 | \$45.00 |
| 5-9 | \$320.00 | \$75.00 |
| 10-24 | \$265.00 | \$130.00 |
| 25-49 | \$200.00 | \$195.00 |
| 50-99 | \$165.00 | \$230.00 |
| 100-249 | \$135.00 | \$260.00 |

TOTAL \$395.00

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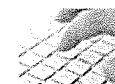
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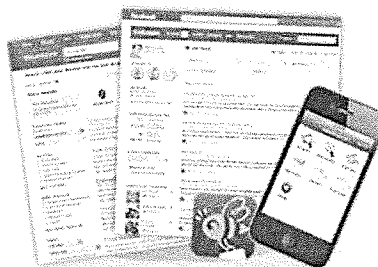
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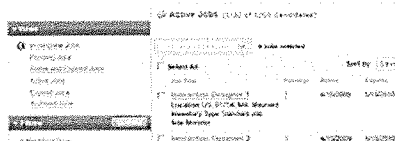
- **Reach candidates everywhere**
On desktop and mobile, from Monster.com to Facebook, on our affiliate websites including Military.com and Jobs.com, and over 1,000 local newspaper partner websites, Monster job postings reach candidates where they spend time online.
- **Post a job in minutes**
Creating a job ad is fast and easy.
- **Take advantage of flexible posting options**
Choose 30- or 60-day postings. Purchase a job posting first and then publish instantly, or buy in bulk and save.



Use Monster's FREE hiring tools to:

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- **Manage Candidates**
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 - Use screening questionnaires to eliminate unqualified candidates.
 - Create and send letters to job seekers.
- **Post Jobs to Social Media**
Extend your reach to Facebook with a BeKnown™ company profile. Claim your free profile and your Monster jobs will automatically appear with a one-time configuration! Additionally you can set up your Monster account to directly publish new jobs to your company's Facebook Wall or Twitter page. When job seekers click on your posts or tweets, they will be directed to your Monster Job Postings to learn more and apply.
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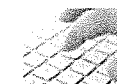
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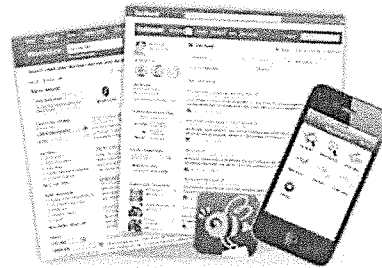
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Quantity | 1

| # | Price Each | Savings |
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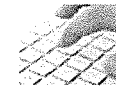
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CCM Municipal Job Bank:

The CCM municipal job bank is viewed by hiring administrators and potential candidates in every Connecticut city and town hall and those far beyond. Since its inception, hundreds of positions have been successfully filled through the job bank in every corner of the state.

The CCM municipal job bank is open to municipal officials across the country as well as to the public at large. A sampling of recently posted positions include town manager, health director, fleet manager, auditor, police officer, public works director, field engineer, superintendent of solid waste, senior accountant, building official, and the list could go on and on.

The CCM municipal job bank also has sections for private sector employers seeking workers with applicable public experience and for municipalities issuing requests for proposals. The CCM Job Bank is accessed not only by Connecticut municipal officials, but also by colleagues across the country and by interested members of the public at large.

If you have any questions, please contact Beth Scanlon at 203-946-3782 or bscanlon@ccm-ct.org.

The fee for a 45-day, 150 word Job Bank listing:

- \$150 for CCM members (*Municipal, Local Public Agencies, Municipal Business Associates*)
- \$300 for non-members and their associated agencies.

[Click Here to Submit a Job Bank Listing](#)

CCM has developed an Internship Placement and Referral service to connect municipalities, local government agencies, and private sector employers to all of Connecticut's colleges and universities. Internship opportunities can be posted and will be distributed to the internship coordinators. In addition, students wishing to find local government placements can search for opportunities.

The fee for 45-day, 250 word Internship listing:

- FREE for CCM members (*Municipal, Local Public Agencies*)
- \$200 for Municipal Business Associate members
- \$500 for non-members

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Municipal Employment Opportunities

These opportunities are offered by the municipal employers listed in the specific advertisement. Please do not contact CCM regarding these listings.

- [DIRECTOR OF HUMAN RESOURCES AND LABOR RELATIONS](#) - HARTFORD, CT
- [EQUIPMENT OPERATOR](#) - GROTON (T), CT
- [PART-TIME IT TECHNICIAN](#) - BROOKFIELD, CT
- [TOWN PLANNER](#) - ELLINGTON
- [BUDGET SPECIALIST](#) - STATE OF CT, OFFICE OF POLICY AND MANAGEMENT (OPM)
- [TOWN ACCOUNTANT](#) - FALMOUTH, MA
- [COMPTROLLER](#) - NORWICH, CT
- [DIRECTOR OF PUBLIC WORKS, SOLID WASTE & RECYCLING](#) - BRANFORD, CT

CCM Employment Opportunities

These opportunities are offered by CCM and CIRMA. Please contact hr@ccm-ct.org regarding these opportunities.

- [GOVERNMENT RESEARCH ANALYST](#) - CCM, NEW HAVEN
- [RISK MANAGEMENT CONSULTANT TRAINEE](#) - CIRMA, NEW HAVEN, CT