

OFFICE OF THE
FIRST SELECTMAN

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William F. Brennan
First Selectman

Harold E. Clark
Second Selectman

Ted W. Hoffstatter

Richard J. Dubow

James A. Saxe

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN REGULAR MEETING
TUESDAY, JANUARY 22, 2013
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: First Selectman Bill Brennan, Hal Clark, Ted Hoffstatter, Richard Dubow, James Saxe

GUESTS: Sandy Dennies, Phil Damato, Elaine Tai-Lauria, Glen Hemmerle, Ann Duffy, three other Library Trustees, Jan Andras

OTHERS: 3 members of press

Mr. Brennan called the meeting to order at 7:30 p.m.

A. Consent Agenda

Upon motion by Mr. Dubow, the consent agenda was unanimously approved as follows:

Minutes

- Board of Selectmen Regular Meeting Minutes – January 7, 2013
- Board of Selectmen Budget Work Session – January 9, 2013

Gifts

- Donation of \$1,000 to the K-9 Police Fund from Greg Pinchbeck
- Donation of \$800 to the Senior Center from The Greens for the Senior Newsletter
- A string bass valued at \$7,500 to the WHS Orchestra from Michael Bertkau

These gifts are most appreciated.

B. Discussion and/or Action

Mr. Brennan moved to scramble the agenda. Motion seconded and unanimously carried.

1. Proposed Revisions to Alarm Systems Ordinance

A public hearing was held earlier this evening. No comments were received. Mr. Brennan moved to approve the proposed revisions to the Alarm Systems Ordinance, as per attachment. Motion seconded and unanimously carried.

2. Library Board of Trustees Quarterly Financial Report

Mr. Glen Hemmerle gave an overview of the mid-year financial report for the Library (attached). He also reported that the Library had 10,000 visits in five days during the Storm Sandy power outage. There were 13,000 transactions and 4,000 computer connections. The IT Department had to make adjustments to handle the needs. The Library Board expects a small surplus at the end of the fiscal year.

3. Security – Town and School Facilities

The First Selectman's office has received e-mails from 10 excellent volunteers to serve on the Security Task Force. These candidates will be asked to submit resumes. The Task Force will include Selectman Hal Clark and Police Chief Lombardo along with three representatives from the school administration. After review of the resumes, the BOS will select the most qualified citizen candidates to interview. This task force will be an advisory group to the Board of Selectmen.

4. Middlebrook School and Comstock Roofs - Capital Project

Hoffmann Architects and BVH have been looking into the drainage questions raised. Once this issue is settled, design will begin.

5. Other Capital Projects - Status and Updates

Miller Driscoll: Ms. Karen Birck, BOE, is working on the revised SOR for Miller Driscoll and expects to have it to the BOS in March. Turner Construction is preparing the timeline for the project.

High School/Middlebrook Toilets: KG&D is selecting the materials.

Comstock – Ms. Judy Zucker is preparing the SOR and expects to have it to the BOS in March.

Engine-Tanker - Mr. Saxe gave time line - Bid package distributed 1/15/13; Bids due back 2/19/13; Evaluate bid responses and meet with vendors for clarification 2/10 to 3/31/13; Select vendor 4/15/13; Manufacture 4/15 to 12/31/13; Delivery, final inspection and training 1/1/14 to 1/31/14; Final acceptance and payment 2/15/14.

6. Reappointment

Mr. Brennan moved to reappoint Nancy McManus to the Library Board of Trustees for a three year term. Motion seconded and unanimously carried.

7. Referral to Planning and Zoning Commission

Mr. Brennan moved to submit an §8-24 Referral to the Planning & Zoning Commission for a proposed grant of easement from the Town of Wilton to Yankee Gas Services Company. Said grant is being sought to facilitate the installation of a natural gas main, which will commence near the intersection of Danbury and Wolfpit Roads, run northerly through Wilton Center via Horseshoe Pond Road, River Road, Old Ridgefield Road and Center Street, School Road, Kristine Lilly Way and terminate at the Wilton High School. Motion seconded and unanimously carried.

8. Miscellaneous Other Business

EDC – A letter will be sent to the EDC Chair and Vice Chair asking them to meet with the BOS on April 1 to discuss the Economic Development Plan.

STM – At the 2/4 meeting, the BOS will vote to call a Special Town Meeting to vote on the Town-wide Fiber-Optic Plan funding.

Yankee Gas – Mr. Bruce Hampson, Chair of the Energy Commission, is estimating costs to convert boilers in our facilities.

C. Public Comment – None noted.

D. Reports

1. First Selectman's Report –

FEMA – The deadline for applying for funds for Sandy has been extended. This is noted on the Town website.

2. Selectmen Reports:

Mr. Saxe – No report

Mr. Hoffstatter – was invited to become a member of Go Green. They will be hosting another festival this year.

Mr. Clark – No report

Mr. Dubow – No report

E. Adjournment – Having no further business, the meeting was adjourned at 8:40 p.m.

Jan Andras, Recording Secretary

Alarm System Ordinance – revisions
Wilton Library Financial Report

BOS Minutes 01/22/13

Chapter 7. Alarm System

Proposed changes:

Now:

Annual Registration
Registration within 30 days of installation
No Registration Fee
Registration with 45 Days of Property Transfer
12 Month period begins July 1
Registration by Central Stations Required
Exterior audible sound alarms deactivated in 15 minutes
First 2 false alarms are free
2 or more false alarms in the same day are treated as one
Third or additional false alarms \$50 fine
Fines for other violations are \$25 including failure to register
False Alarms for non-registered alarms are \$25
Failure to pay within 30 days is a \$25 fine
Alarms Administration is with the Police Department

Change:

One Registration
Registration within 45 days of installation
No Change
No Change
12 Month period begins May 1
No Registration of Central Stations Required
No Change
No Change
No Change
Third or additional false alarms are \$100 each
Fines for all other violations are \$50
False Alarms for all non-registered is \$100 each
Failure to pay within 30 days is a \$50 fine
Alarms Administration is the Wilton Tax Office

2012

WILTON LIBRARY ASSOCIATION QUARTERLY OPERATING SUMMARY DECEMBER 2012									
	Y-T-D 07/01 - 12/31/12	Y-T-D BUDGET	VARIANCE ACTUAL TO BUDGET	ANTICIPATED REVENUE/EXPENSE TO YEAR END	3RD and 4TH QUARTER BUDGET	ANTICIPATED BUDGET VARIANCE	TOTAL ACTUAL + ANTICIPATED 2012-2013	BUDGET 2012-2013	TOTAL ANTICIPATED BUDGET VARIANCE
OPERATING REVENUE									
Outside Revenue	104,090	120,650	(16,560)	184,010	185,450	(1,440)	288,100	306,100	(18,000)
Town Grant- Operating	1,253,243	1,253,244	1	1,253,244	1,253,243	1	2,506,487	2,506,487	-
TOTAL OPERATING REVENUE	1,357,333	1,373,894	(16,561)	1,437,254	1,438,693	(1,439)	2,794,587	2,812,587	(18,000)
OPERATING EXPENSES									
Salaries & Benefits	1,220,429	1,287,176	66,747	1,023,537	997,378	(26,159)	2,243,966	2,284,554	40,588
Administration	58,641	54,812	(3,829)	34,559	34,888	329	93,200	89,700	(3,500)
Building	117,812	138,628	20,816	161,021	140,205	(20,816)	278,833	278,833	-
Public Service	54,804	54,100	(704)	121,696	109,400	(12,296)	176,500	163,500	(13,000)
Library Friends Development	5,911	3,700	(2,211)	10,089	12,300	2,211	16,000	16,000	-
TOTAL OPERATING EXPENSES	1,457,597	1,538,416	80,819	1,350,902	1,294,171	(56,731)	2,808,499	2,832,587	24,088
Surplus (Deficit)	(100,264)	(164,522)	64,258	86,352	144,522	(58,170)	(13,912)	(20,000)	6,088
QUARTERLY RESTRICTED FUNDS SUMMARY									
	Y-T-D 07/01 - 12/31/12	Y-T-D BUDGET	VARIANCE ACTUAL TO BUDGET	ANTICIPATED REVENUE/EXPENSE TO YEAR END	3RD and 4TH QUARTER BUDGET	ANTICIPATED BUDGET VARIANCE	TOTAL ACTUAL + ANTICIPATED 2012-2013	BUDGET 2012-2013	TOTAL ANTICIPATED BUDGET VARIANCE
RESTRICTED FUNDS REVENUE									
Annual Appeal	105,374	128,000	(22,626)	114,626	92,000	22,626	220,000	220,000	-
Donations	54,917	87,500	(32,583)	120,083	87,500	32,583	175,000	175,000	-
Fund Raising Events	31,053	24,000	7,053	88,947	96,000	(7,053)	120,000	120,000	-
TOTAL RESTRICTED REVENUE	191,344	239,500	(48,156)	323,656	275,500	48,156	515,000	515,000	-
RESTRICTED FUNDS EXPENDITURES									
Collection Materials	94,349	100,000	5,651	105,651	100,000	(5,651)	200,000	200,000	-
Collection Materials/Funds	13,250	17,500	4,250	21,750	17,500	(4,250)	35,000	35,000	-
Non-Collection/ Funds	40,812	77,800	36,988	114,788	77,800	(36,988)	155,600	155,600	-
Fund Raising Events	8,207	8,880	673	36,193	35,520	(673)	44,400	44,400	-
Technology-Special Projects	-	10,000	10,000	50,000	40,000	(10,000)	50,000	50,000	-
Reserve Fund	7,830	-	(7,830)	2,170	10,000	7,830	10,000	10,000	-
TOTAL RESTRICTED EXPENDITURES	164,448	214,180	49,732	330,552	280,820	(49,732)	495,000	495,000	-
Surplus (Deficit)	26,896	25,320	1,576	(6,896)	(5,320)	(1,576)	20,000	20,000	-
Combined SURPLUS (DEFICIT)	(73,368)	(139,202)	65,834	79,456	139,202	(59,746)	6,088	-	6,088