

OFFICE OF THE
FIRST SELECTMAN

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William F. Brennan
First Selectman

Harold E. Clark
Second Selectman

Ted W. Hoffstatter

Richard J. Dubow

James A. Saxe

TOWN HALL
238 Danbury Road
Wilton, CT 06897

**BOARD OF SELECTMEN MEETING
MONDAY, OCTOBER 20, 2014
MEETING ROOM B, WILTON TOWN HALL**

PRESENT: **BOARD OF SELECTMEN** – First Selectman Bill Brennan, Richard Dubow, Hal Clark, Ted Hoffstatter, James Saxe

GUESTS: Sarah Taffel, Sandy Dennies, Jacqueline Rochester

OTHERS: 2 Members of the Press

Mr. Brennan called the meeting to order at 7:30 p.m.

A. Consent Agenda

Upon motion by Mr. Clark, seconded by Mr. Dubow, the consent agenda was approved as follows:

Minutes

- Board of Selectmen Meeting – October 6, 2014

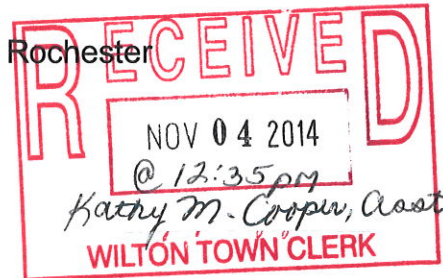
Tax Refunds

- As per Tax Collector's Memorandum of October 14, 2014

B. Discussion and/or Action

1. Yankee Gas – Project Summary

Mr. Brennan gave a summary on the status of the Yankee Gas Project. Week of October 20th is the final week of activity with plans to energize by the end of the month or sooner. Grading work is being done from Merwin Meadows to School Road with paving on school road and various road crossings. Will be meeting with Yankee Gas next week to discuss what needs to be done before project completion and to discuss potential gas line installation up Wolfpit Road to serve Miller Driscoll and Sisters of Notre Dame. Spoke to consultant for Sisters of Notre Dame and they are very interested in conversion to natural gas.



2. Capital Projects and Plans

- Miller Driscoll – The Building Committee is continuing with scheduled activity. Subcommittee has been set up to focus on the selection of a third party architect to manage the selection process for the construction manager. Company that is selected will manage the RFP's, evaluations, recommendations, interviews, etc. Approval of plans by the EPA and preparation of information for submission to the state for reimbursement are high priority and major focus.
- Comstock – Construction drawings are being finalized. RFP's to go out for bid. During construction activity, Miller Driscoll school facility will be used for alternate shelter for the Town if needed. Storage areas at Comstock to be cleared out to be used for swing office space once construction begins.
- High School Boiler Conversions – RFP's are out for bid. Boiler one start up after conversion would be December 1st and can provide heat to the high school until boiler 2 and 3 are converted (will be a sequential conversion).
- Middlebrook School/Cider Mill School Boiler Conversions – Kruger Associates, consulting engineers will be doing engineering plans for both boiler replacements for these facilities.

3. Consideration of a FY15 Employee Pension COLA

Mr. Brennan asked Sarah Taffel to review FY15 Employee Pension Cost of Living increase (attached). Selectman Clark asked to be recused from the discussion and vote. After discussion, Board of Selectmen voted to table discussion for further review and vote to take place at the November 17, 2014 BOS meeting.

4. FY15 Finance Status Report and FY16 Budget Plans

Mr. Brennan asked Sandy Dennies give a review of FY15 Budget (summary attached). Ms. Dennies reviewed status of budget as of September 30, 2015. Ms. Dennies stated that we are right on target as to where we would be at this point of completion of the fiscal year. Monthly Finance Reports to be sent to Board of Selectmen members. Mr. Brennan mentioned the failure of 2 lifts in Department of Public Works that need to be replaced and will probably need to go to Charter Authority for funds to repair. The lifts are needed to continue with maintenance of Town vehicles. Maintenance of town vehicles are now being outsourced for any needed repairs and is an added cost.

5. Wilton FY2015 Renewal Energy Purchase Agreement

Mr. Brennan reviewed the contract to purchase FY 2015 Renewal Energy Credits that the Town has pledged to purchase as a CT Clean Energy Community (agreement attached). Motion made by Hal Clark to allow the First Selectman to sign the FY2015 Renewal Energy Purchase Agreement. Motion seconded by Dick Dubow, unanimously carried.

6. Appointments/Reappointments

Mr. Brennan moved to appoint Carol Lenihan as an alternate to the Historic District and Historic Properties Commission to fill the vacancy created by the resignation of Al Stauderman who is now a regular member. Motion seconded by Hal Clark, unanimously carried.

7. Miscellaneous Other Business

- Mr. Brennan mentioned an equipment failure that took place at the last Board of Selectmen meeting (October 6, 2014). Mr. Brennan handed out a flyer (attached) describing what caused the failure and stated that the issue has been resolved. Successful attempts were made to retrieve the recording and recording is now available on Channel 79.
- FOI Education of Board/Commission members – Mr. Brennan stated that Educational session on Tuesday, October 28, 2014 at 7:30PM in Room B at the Town Hall on how the FOI laws apply to those who serve on town boards and commissions. Session is to be conducted by Tom Hennick, an attorney with the FOI office and a public education officer. Have received confirmation from members of the various Boards and Commissions that will be attending.
- Next Board of Selectmen meeting is on November 3, 2014. Will be having a Public Information Meeting on Two Rod Highway at 7:30PM with Board of Selectmen meeting following.

C. Public Comment

None

D. Reports

First Selectman's Report

- Wish List for Wilton – Food Pantry, would like to see more emphasis on obtaining contributions of personal care items (deodorant, toothpaste, shampoo, toilet tissue, etc.) as well as food items. Town has been blessed by the different organizations that do food drives. Personal appeal to community to make any contributions they can.
- Park Benches – Great spots still available in Town Center and Merwin Meadows. Appealing to organizations and families to consider making a donation to honor members (of their organization or a family member) by donating a teak park bench. Town will install the bench. Pat Sesto in the Town Hall Annex is the contact person. Full cost of the benches is \$1400, which includes installation.
- Dedication of the new Fire Engine will take place at the Firehouse on Wednesday October 29, 2014 at 10:00 AM.

Selectmen's Reports

Hal Clark – Attended the opening of the next 6/10 of a mile of the Norwalk River Valley Trail. Opening was very well attended. All that have previously contributed to this project had committed to contribute to the next section as well.

Dick Dubow – None

Ted Hoffstatter – None

E. Adjournment – Having no further business, the meeting was adjourned at 9:35 p.m.

A handwritten signature in dark ink, appearing to read 'Jacqueline Rochester', with a large, stylized initial 'R' at the end.

Jacqueline Rochester, Recording Secretary

RETIREMENT PLAN FOR EMPLOYEES OF THE TOWN OF WILTON

Exhibit F
continued

Plan 4 - Fire Fighters

Plan 3 - Other Town Employees

Plan 1 - Police

Same

Same

Optional Forms:

Contingent beneficiary, ten year certain and life.

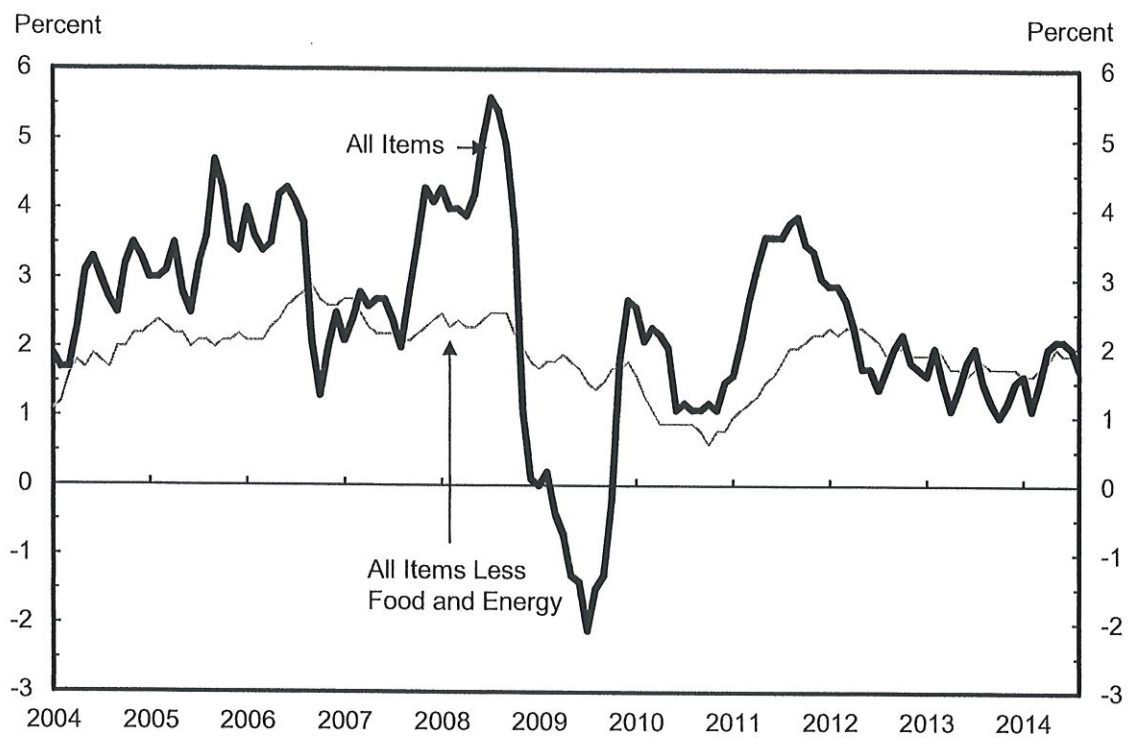
Cost of Living:

Review at least once every four years.
Recent cost of living adjustments have been as follows:

July 1, 1979: 4% per year since retirement (max. 44%)
July 1, 1983: 4% per year since retirement (max. 16%)
July 1, 1986: 2% per year since retirement (max. 6%)
July 1, 1988: 3% for all eligibles
July 1, 1989: 3% for all eligibles
July 1, 1993: Percentage of inflation since July 1, 1989
July 1, 1994: 2.5% for all eligibles
July 1, 1997: 4.0% for all eligibles
July 1, 1998: 4.22% for all eligibles
July 1, 1999: 1.45% for all eligibles
July 1, 2000: 3.19% for all eligibles
July 1, 2001: 2.86% for all eligibles
July 1, 2002: 1.3% for all eligibles
July 1, 2003: 2.3% for all eligibles
July 1, 2004: 2.5% for all eligibles
July 1, 2005: 3.0% for all eligibles
July 1, 2006: 0.0% for all eligibles
July 1, 2007: 1.98% for all eligibles
July 1, 2008: 2.50% for all eligibles
July 1, 2009: 0.0% for all eligibles
July 1, 2010: 0.0% for all eligibles
July 1, 2011: 0.0% for all eligibles
July 1, 2012: 2.5% for all eligible
July 1, 2013: ~~1.5%~~ for all eligible

1.25%

CPI-U 12-Month Changes, 2004 to Present



CONSUMER PRICE INDEX AUGUST 2014

The Consumer Price Index for All Urban Consumers (CPI-U) decreased 0.2 percent in August on a seasonally adjusted basis, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 1.7 percent before seasonal adjustment.

The seasonally adjusted decline in the all items index was the first since April 2013. The indexes for food and shelter rose, but the increases were more than offset by declines in energy indexes, especially gasoline. The energy index fell 2.6 percent, with the gasoline index declining 4.1 percent and the indexes for natural gas and fuel oil also decreasing.

The index for all items less food and energy was unchanged in August; this was the first month since October 2010 that the index did not increase. While the shelter index increased and the indexes for new vehicles and for alcoholic beverages also rose, these advances were offset by declines in several indexes, including airline fares, recreation, household furnishings and operations, apparel, and used cars and trucks.

The all items index increased 1.7 percent over the last 12 months, a decline from the 2.0 percent figure for the 12 months ending July, and the smallest 12-month change since March. The index for all items less food and energy also rose 1.7 percent over the last 12 months. The food index has risen 2.7 percent over the span, while the energy index has increased 0.4 percent.

Table A. Percent changes in CPI for All Urban Consumers (CPI-U): U.S. city average

	Seasonally adjusted changes from preceding month							Un-adjusted 12-mos. ended Aug. 2014
	Feb. 2014	Mar. 2014	Apr. 2014	May 2014	June 2014	July 2014	Aug. 2014	
All items	0.1	0.2	0.3	0.4	0.3	0.1	-0.2	1.7
Food4	.4	.4	.5	.1	.4	.2	2.7
Food at home5	.5	.4	.7	.0	.4	.2	2.9
Food away from home ¹3	.3	.3	.2	.2	.3	.2	2.5
Energy	-.5	-.1	.3	.9	1.6	-.3	-2.6	.4
Energy commodities	-1.3	-2.0	1.9	.6	3.0	-.3	-3.9	-2.4
Gasoline (all types)	-1.7	-1.7	2.3	.7	3.3	-.3	-4.1	-2.8
Fuel oil ¹	4.1	-2.9	-3.0	-1.4	-1.7	-.7	-1.2	-.2
Energy services7	2.6	-1.9	1.4	-.4	-.4	-.6	4.6
Electricity	-.2	1.1	-2.6	2.3	.2	-.3	.1	4.1
Utility (piped) gas service	3.6	7.5	.3	-1.7	-2.6	-.4	-2.8	5.8
All items less food and energy1	.2	.2	.3	.1	.1	.0	1.7
Commodities less food and energy commodities	-.1	.0	.1	.1	.1	.0	-.1	-.4
New vehicles1	.0	.3	.2	-.3	.3	.2	.4
Used cars and trucks	-.1	.4	.5	-.1	-.4	-.3	-.3	.0
Apparel	-.3	.3	.0	.3	.5	.2	-.2	.0
Medical care commodities6	-.3	.3	.5	.7	.3	-.1	2.6
Services less energy services2	.3	.3	.3	.1	.1	.0	2.5
Shelter2	.3	.2	.3	.2	.3	.2	2.9
Transportation services3	.2	.7	1.0	.1	-.7	-.6	1.5
Medical care services2	.3	.3	.3	.0	.1	.0	1.9

¹ Not seasonally adjusted.

Consumer Price Index Data for August 2014

Food

The food index rose 0.2 percent in August after increasing 0.4 percent in July. The food at home index was also up 0.2 percent, with the six major grocery store food group indexes split between three increases and three declines. The index for meats, poultry, fish, and eggs rose 1.5 percent in August, the largest increase among the groups. The index for beef and veal rose 4.2 percent, its largest increase since November 2003. The index for dairy and related products rose 0.6 percent, and the cereals and bakery products index advanced 0.2 percent. In contrast, the index for fruits and vegetables fell 0.8 percent in August, with the indexes for fresh fruits and fresh vegetables both declining. The index for nonalcoholic beverages also declined in August; its 0.2 percent decrease was its first decline since April. The index for other food at home, which rose 0.7 percent in July, decreased 0.2 percent in August. Over the last 12 months, the food at home index has risen 2.9 percent, with the index for meats, poultry, fish and eggs up 8.8 percent.

Social Security

Official Social Security Website

Cost-Of-Living Adjustment

History of Automatic Cost-Of-Living Adjustments

Automatic benefit increases, also known as cost-of-living adjustments or COLAs, have been in effect since 1975.

The 1975-82 COLAs were effective with Social Security benefits payable for June (received by beneficiaries in July) in each of those years. After 1982, COLAs have been effective with benefits payable for December (received by beneficiaries in January).

COLAs received in 1975-2013 are shown below.

Automatic Cost-Of-Living Adjustments

July 1975 -- 8.0%	January 1996 -- 2.6%
July 1976 -- 6.4%	January 1997 -- 2.9%
July 1977 -- 5.9%	January 1998 -- 2.1%
July 1978 -- 6.5%	January 1999 -- 1.3%
July 1979 -- 9.9%	January 2000 -- 2.5% ⁽¹⁾
July 1980 -- 14.3%	January 2001 -- 3.5%
July 1981 -- 11.2%	January 2002 -- 2.6%
July 1982 -- 7.4%	January 2003 -- 1.4%
January 1984 -- 3.5%	January 2004 -- 2.1%
January 1985 -- 3.5%	January 2005 -- 2.7%
January 1986 -- 3.1%	January 2006 -- 4.1%
January 1987 -- 1.3%	January 2007 -- 3.3%
January 1988 -- 4.2%	January 2008 -- 2.3%
January 1989 -- 4.0%	January 2009 -- 5.8%
January 1990 -- 4.7%	January 2010 -- 0.0%
January 1991 -- 5.4%	January 2011 -- 0.0%
January 1992 -- 3.7%	January 2012 -- 3.6%
January 1993 -- 3.0%	January 2013 -- 1.7%
	January 2014 -- 1.5%

January 1994 -- 2.6%

January 1995 -- 2.8%

⁽¹⁾ The COLA for December 1999 was originally determined as 2.4 percent based on CPIs published by the Bureau of Labor Statistics. Pursuant to Public Law 106-554, however, this COLA is effectively now 2.5 percent.

Related Information

COLA, tax, benefit
and
earning amounts
for 2014

The Story of
COLAs

Actuarial
resources

Press Release:
Social Security
Announces 1.5
Percent Benefit
Increase for 2014

Effect of COLA on
Social Security
Benefits


FINANCE DEPARTMENT
Tel (203) 563-0114
Fax (203) 563-0299



TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897

October 15, 2014

To: Board of Finance

From: Sandra L. Dennies, CFO 

Re: FY 15 Budget Status Report

Attached please find the September 30, 2014 Status Report for the FY 15 Budget. The fiscal year is 29.32% completed.

Revenues:

Taxes are on target with 52.84% having been collected to date. The breakdown shows that current taxes have been collected at a 53.23% rate with motor vehicle supplemental tax collections (0.41%) and yet to be billed in December, and Back Taxes 32.56%. Interest and Lien fees also reflect a 31.42% collection. Repayment of deferrals have been made in the amount \$78,168 while the balance is repayment of back taxes. The Town was about to foreclose on two properties where outstanding balances were from the 2006 Grand List forward. Both of them were paid off before foreclosure. Another property is undergoing foreclosure at this time with repayment to be well over \$130,000 including amounts deferred since 1995 (elderly couple is deceased and the family is continuing to discuss who is responsible for paying the taxes).

Education Intergovernmental revenue collections are at 9.28% as the majority of educational intergovernmental revenues are collected late in the second half of the fiscal year.

Town Intergovernmental revenues also reflect that stronger State collections occur in the second half of the fiscal year with 31.52% collected to date. Information regarding the grant amount is estimated by OPM each year in February with the release of the "Estimates of State Formula Aid to Municipalities" with the real information on revenues not known until the checks are received later in the spring.

Licenses, Permits & Fees total 32.29% collected to date. Town Clerk collections are noted especially in Conveyance Tax (\$217,309.37) with the bulk of collections from home sales in Wilton. Recording Fees are at \$28,346 of the \$120,000 budgeted. Finance Department revenues are up to 48.38% received against a \$15,000 budget from Private Duty collections and Alarm Registrations. Building Permits show a 28.19% collection of \$155,306 against a \$551,000 budget. Fire Department Fees for Permits are on target with 45.16% of a \$16,000 budget having been received. Environmental Affairs is also on target with 38.84% of the \$26,000 budget having been realized. Permits/Fees total \$472,741.57 received against a \$1,463,900 budget.

Other Revenues – The category of Other Revenues as a whole reflects a 24.19% collection. Comstock has taken in 42.40% of their \$7,500 budget, Swimming reflects a 118.97% collection of their \$40,000 budget and Environmental Affairs has issued fines and collected funds showing they have achieved 60% of their \$2,500 budget.

Interest income is reflecting municipal revenues of 19.52% at the end of September.

Total revenues are at the 51.57% mark.

Expenditures:

At the 29.32% year end completion mark, expenditures to the end of September total 28.31% for the budget overall.

Debt Service has experienced 53.92% completion. A total of \$4,908,546.35 was budgeted from the General Fund for debt on bonds and for the issuance costs of bonds to be sold in February.

Board of Education reflects expenditure levels of 21.01% as budgeted funds expended to date.

Board of Selectman Operating is approximately 40.17% expended. The Paramedic Service is showing an actual of \$266,496 out of a \$289,974 budget. That actual includes the encumbrance for Norwalk Hospital based upon the final negotiated agreement. Nursing and Homecare, Trackside and the Library all reflect encumbrances of the amount due this fiscal year. Georgetown Fire bill has been paid in full resulting in a 97.53% completion of budget. Swimming shows a total of \$65,209 having been spent of a total of \$90,173. All remaining departments are spending in amounts reflecting the percentage of the year completed.

Board of Selectman Capital - This segment of the budget shows a 33.99% expenditure rate. The Tax Collector has totally expended its capital funds for the computer software system. Fire, with nearly 80% spent, is making expenditures in all requested categories. Parks and Recreation has purchased the equipment and is at an overall 82.35% expenditure rate. Police are currently spending for their computer software and vehicle accessories bringing their capital spending to 39.20 %. Public Works expenditures are at 38.99% as it has purchased a loader.

Charter Authority has not been drawn down to date leaving \$1,192,707.

Total expenditures then are at 28.31% which is appropriate given the 29.32% of the year's completion.

Dennies, Sandy

From: Bruce Hampson <behampson@optonline.net>
Sent: Tuesday, October 14, 2014 11:51 AM
To: Brennan, Bill
Cc: McArdle, Richard; PATRICE GILLESPIE; 'Ryan Link'; Dennies, Sandy; Rochester, Jacqueline; Creeth, Richard
Subject: CT CLEAN ENERGY COMMUNITIES -- WILTON FY 2015 RENEWAL ENERGY PURCHASE
Attachments: 3D_Wilton_2015_Agreement_093014.pdf

Bill:

Attached is a contract to purchase the FY 2015 Renewal Energy Credits (REC's) that we have pledged to purchase as a CT Clean Energy Community.

This is the same firm that we have used in the past.

I gave Rich McArdle an estimate of \$2,410 back in February for the FY 2015 commitment. The actual is \$1,663.15.

3Degrees will invoice for the REC's when they receive the signed contract.

Rich:

3Degrees Tax ID is 20-8434582 . This is not an Invoice. They will send that upon receipt of the contract.

Regards,

Bruce



2 Embarcadero Center, Suite 2950
San Francisco, CA 94111

T: 866.476.9378
F: 415.680.1561
3degreesinc.com

3Degrees Purchase and Sale Agreement

Agreement Date: September 30, 2014

Agreement Number: 6060
3Degrees Contact: Lance Mayhew
Email: lmayhew@3degreesinc.com

Buyer Details:

Town of Wilton
238 Danbury Road
Wilton, CT 06897
Contact: Bruce Hampson
Phone: 203.858.8219
Email: behampson@optonline.net

Total Contract Value: \$1,663.15
Name On Certificate: Town of Wilton, CT

Renewable Energy Certificate Product Type	Applicable Standard	Reporting Year	Quantity (REC)	Price (\$/REC)
U.S. Green Power REC	Green-e Energy National Standard Version 2.4	2015	1,147 RECs	\$1.45/REC

1 REC = 1 MWh

Billing Details:

Town of Wilton
238 Danbury Road
Wilton, CT 06897
Contact: Bruce Hampson
Phone: 203.858.8219
Email: behampson@optonline.net

Additional Details:

Town of Wilton CT 2015 REC purchase
CT Clean Energy Communities Renewable Pledge (17%)
Total School & Municipal electrical kWh = 6,750,403

IN WITNESS WHEREOF, the parties understand and agree to the Terms and Conditions as provided in Exhibit A and agree to be bound thereby.

3Degrees Group, Inc.

Signature:
Title:
Name:
Date:

Town of Wilton

Signature:
Title:
Name:
Date:

Recording Channel 79 Programs – Problem on October 6

Here is the background on the equipment failure we experienced while recording the October 6 Board of Selectmen meeting.

Three Systems Record Each Live Meeting

We record all meetings using three separate systems. This provides double backup in case of an equipment problem. See below for more details on these systems.

What Went Wrong on October 6

On October 6, during the live broadcast of the Board of Selectmen meeting, all three of these recorders ran into problems. This is an unlikely occurrence that has not happened in the last seven years. Only a single person is present during the live broadcast. The video engineer has his hands full operating the cameras, titling equipment and the sound control board. There is no studio engineer present who could monitor and troubleshoot the recording equipment during the live program.

Another Recording of the October 6 Meeting Has Been Located

A resident made a personal off-air recording at her home and made this recording available to the Town. This recording of the meeting is now available on the Town web site and is being broadcast on Channel 79.

Preventing This Problem in the Future

We are having Cablevision install a DVR in our control room so we can record each live meeting off-the-air as it is being broadcast. This will provide yet another backup, based on up-to-date Cablevision equipment.

We have reset and tested our current recording equipment. For the next meeting, we will have a computer technician on hand as well as the recording engineer.

I apologize for these problems. We will do our best to ensure reliable recording in the future.

Details of the Recording Equipment

We use one piece of equipment for rebroadcast on Channel 79 (a Windows-based Tightrope Media Server), a second recorder for converting to a Web format (an external digital recorder) and a third method for archival storage (a DVD recorder).

nNova Digital Recorder Digital video files were corrupted.	Tightrope Cablecast SX2 Network error message prevented recording	Panasonic DVD Recorder Second half of the DVD recording was unreadable
