

OFFICE OF THE
FIRST SELECTMAN

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First Selectman

David K. Clune
Second Selectman

Michael P. Kaelin
Selectman

Lori A. Bufano
Selectman

Deborah McFadden
Selectman

TOWN HALL
238 Danbury Road
Wilton, CT 06897

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TOWN OF WILTON

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BY: *Q7*

**BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY FEBRUARY 20, 2018
TOWN HALL – MEETING ROOM B**

- PRESENT:** First Selectman Lynne Vanderslice, David Clune (arrived at 7:33PM), Michael Kaelin, Lori Bufano and Deborah McFadden
- GUESTS:** Trackside Executive Director Mark Ketley, Trackside Board Chair Artie DiRocco, Trackside Board Member John Priest and other members of the Trackside board, Chris Burney, Anne Kelly-Lenz, Sarah Taffel
- OTHERS:** Members of the Press and Members of the Public

A. Call to Order

Ms. Vanderslice called the meeting to order at 7:30PM

Ms. Vanderslice asked for a motion to amend Item B - Executive Session to include a discussion of the Director of Public Works and amend Item E to include an additional item as the first item titled Director of Public Works. Motion moved by Mr. Kaelin seconded by Ms. McFadden and carried 4-0.

B. Executive Session

Ms. Vanderslice asked for a motion to go into Executive Session to discuss a Town Assessor Candidate and to discuss the Director of Public Works search and to invite Sarah Taffel and Anne Kelly-Lenz for the discussion on the Town Assessor Candidate and Sarah Taffel for the discussion the Director of Public Works search. Motion moved by Ms. McFadden seconded by Ms. Bufano and carried 4-0.

Out of Executive Session at 8:00PM.

C. Consent Agenda

Motion made by Ms. McFadden to approve the February 5, 2018 Meeting Minutes as amended to show Mr. Kaelin only as Absent (With Notice). Motion seconded by Ms. Bufano and carried 4-0-1 with Mr. Kaelin abstaining.

Motion made by Ms. Bufano to approve the remaining consent agenda of February 3, 2018 Minutes and Refunds. Motion seconded by Ms. Fadden and unanimously carried 5-0.

Minutes

- Board of Selectmen Special Meeting – February 3, 2018
- Board of Selectmen Meeting – February 5, 2018

Refunds

- As per Tax Collector's Memo dated February 16, 2018

D. **Public Comment**

Peg Koellmer of **Olmstead Hill Road** – spoke with regard to the Trackside Budget. She noted that as she owns a business in Wilton and in trying to appeal to buyers and families with children, Trackside is an important institution for the Town with its different programs offered. She asks that the BoS take that in consideration when discussing the Trackside budget.

Paul Hannah of **Shagbark Place** – spoke in support of the Trackside Budget. As a previous First Selectman he gave background information on the formation of Trackside.

E. Discussion and/or Action

1. Director of Public Works

Ms. Vanderslice read the attached statement regarding the Director of Public Works open position.

After review, a motion was made by Mr. Clune to appoint Chris Burney to the new position of Director of Public Works and Facilities. Motion seconded by Ms. McFadden and unanimously carried 5-0.

Ms. Vanderslice thanked Jennifer Fascitelli and Interim Director Mike Ahern of Public Works and all members of the DPW department for all their efforts in the last five months in keeping DPW running.

She also thanked the Search Committee comprised of Chief John Lynch, Joe Fiteni, Lori Bufano and former Westport DPW Director Steven Edwards.

2. Facilities and Energy Budgets and Project Updates

Mr. Burney provided a review of the Facilities and Energy Budgets and Project Updates.

- Miller Driscoll – Mike Douyard (Project Manager) has resigned from Turner Construction. Project is wrapping up with minor punch list items. Contingency continues to remain at well over \$1million.
- Fire House #2 – Architect Rob Sanders submitted options and cost estimates. Committee met with the Fire Commission. Ongoing discussions including as to the appropriateness of the SOR.

- Police HQ – Committee meets monthly. Chair Keith Fordsman and Mr. Burney are working on an RFQ to be brought to the BoS.
- Facilities – Town facilities are now being brought under one umbrella. Meeting with facilities heads to determine what is/are major concerns
- Energy Budgets – are bundled into each department. CFO and Mr. Burney are working together to create a distinctive department for all utilities to make it easier to manage and control.
- Transfer Station Budget – Mr. Burney reviewed the Transfer Station budget.

3. Trackside Budget Request

Artie DiRocco and Mark Ketley of Trackside reviewed the Trackside Budget Requests. Mr. DiRocco and John Priest reviewed the various programs offered at Trackside.

4. General Budget Discussion

Ms. Vanderslice noted that at the next meeting she will provide amounts for the reduction in the budget due to the consolidation of the DPW and Facilities positions, also have reductions in the medical budget.

5. February 27, 2018 Bond Sale

Anne Kelly-Lenz reviewed the upcoming bond sale and noted Moody's reaffirmed the Town's Aaa credit rating.

6. Senior Tax Relief

Ms. Vanderslice noted funding for Senior Tax Relief has been remained flat for several years. She noted that last year the town came very close to full utilization. She stated that she put this item on the agenda to obtain a sense of whether the BoS want to consider a small increase in the amount for referral to the Board of Finance. She notes that she does not think the BoS should make any decisions until the next meeting, when they decide on the final BoS request and will have a little better insight into the projected mil rate.

7. Appointments

- Real Estate Committee (Jeff Rutishauser, Tom McDevitt, Paul Behar)
Ms. Vanderslice noted at the last BoS meeting there was a discussion regarding the formation of a temporary committee to review and assess property owned by the Town, primarily developed property, but would also include a few parcels along Route 7. As discussed she spoke with BoF Chair Jeff Rutishauser, who has professional experience in real estate finance and management to assemble a group with the same professional experience. A document was provided to the BoS with the professional qualifications of three candidates, Mr. Rutishauser, Tom McDevitt and Paul Behar. As there was no request from the BoS members to meet with the individuals, Ms. Vanderslice suggested the BoS appoint the three individuals to a

Temporary Real Estate Study Committee and ask the committee to return to one of the BoS meetings in March to review with the Board the list of properties they suggest be studied.

After review, motion made by Ms. McFadden to appoint Jeff Rutishauser, Tom McDevitt and Paul Behar as members of the Temporary Real Estate Study Committee. Motion seconded by Ms. Bufano and unanimously carried 5-0.

F. Reports

1. First Selectman's Report

- Guide to Opening or Expanding a Business in Wilton
Ms. Vanderslice noted newer Wilton businesses had suggested the Town provide such a guide. She stated that in response Sarah Gioffre worked with the various departments to develop the Guide to Opening or Expanding a Business in Wilton, which will be available on the Town's Planning and Zoning website.
- Transportation Commission Redeker's Presentation
Ms. Vanderslice reviewed the presentation given by Transportation Commissioner Redeker. She noted that the Special Transportation Fund is scheduled to run at a deficit and to account for such, the Commissioner has recommended a number of reductions in spending and fare increases. She noted that the Commission indicated if a revenue source is found, these cuts and fare hikes will be pulled.
- ASML Announcement of \$100 million Investment in Wilton Facilities
Ms. Vanderslice reviewed the announcement that ASML will be investing \$100 million in Wilton Facilities and that we are fortunate to have such a growing business in Wilton, especially one in the high tech industry with well paying jobs.
- Lunches with Lynne – March 13, 2018
Ms. Vanderslice announced her next Lunches with Lynne will take place on March 13, 2018.

Ms. Vanderslice noted the next POCD meeting is Thursday February 22, 2018 and that the topic will be housing.

She also noted she will be testifying on February 26, 2018 in Hartford regarding the bill to postpone Wilton's revaluation implementation.

2. Selectmen's Reports

Deborah McFadden

Ms. McFadden noted that the NRVt has completed the Wilton Loop Extension from Twin Oaks and it is now open. She congratulated Mr. Burney on his new position.

Michael Kaelin

Mr. Kaelin reminded all of the importance of voting in the upcoming November elections.

David Clune

Mr. Clune noted that he has tested out the new extension of the NRV. He also encouraged attendance and participation at the POCD meeting.

Lori Bufano

Ms. Bufano also encouraged attendance and participation at the POCD meeting.

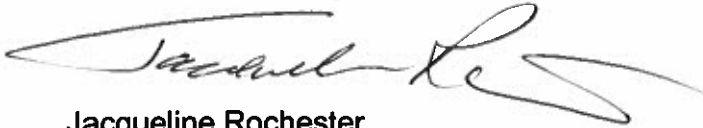
G. **Public Comment**

None

H. **Adjournment**

Having no further business, Ms. Vanderslice asked for a motion to adjourn. Motion made by Ms. McFadden to adjourn meeting at 9:27 PM. Motion was seconded by Mr. Kaelin and unanimously carried.

Next Meeting – February 27, 2018



Jacqueline Rochester
Recording Secretary
Taken from Video

When Tom left in September, we made the decision to proceed with a search for a new DPW Director.

Since Tom's departure, I have had the opportunity to better understand the department and its needs. It has become clear, that first and foremost strong management skills are critical for the next Director.

During this same time, I have come to realize there is an opportunity to reorganize the department in a manner that allows us to better serve the residents of Wilton. I am recommending that we consolidate the responsibilities of the DPW and the Facilities and Energy Director into one position- Director of Public Works and Facilities.

I also recommend, current Director of Facilities and Energy Chris Burney be promoted to this new position. Chris has extensive management experience across a number of different areas applicable to Public Works including engineering, facilities management, prior oversight responsibility for the daily operations of the New Haven DPW Department and Chair of the Emergency Operations Center Committee for Waterbury Hospital.

If the Board accepts this recommendation, I further recommend that Chris, Sarah Taffel and I develop a new combined job description which we will bring to the BOS at a future meeting for your approval.

I want to thank Interim Manager Mike Ahern and Jen Fascitelli, who is here, and the other members of the DPW for their efforts over the last 5 months. From a resident standpoint, things have been seamless, which is a testament to those employees.

I also want to thank the members of the search committee including Chief John Lynch, Lori Bufano, Joe Fiteni and former Westport DPW Director Steven Edwards.