

OFFICE OF THE  
FIRST SELECTMAN

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Lynne A. Vanderslice  
*First Selectwoman*

David K. Clune  
*Second Selectman*

Lori A. Bufano  
*Selectwoman*

Joshua S. Cole  
*Selectman*

Deborah A. McFadden  
*Selectwoman*

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

**BOARD OF SELECTMEN MEETING**  
**Monday November 18, 2019**  
**Meeting Room B, Town Hall**

**PRESENT:** First Selectwoman Lynne Vanderslice, David Clune, Lori Bufano, Joshua Cole, Deborah McFadden

**GUESTS:** Elaine Tai-Lauria, Kim Healy and members of the Wilton Library Association

**OTHERS:** Members of the Press and Members of the Public

**A. Call to Order**

Ms. Vanderslice called the meeting to order at 8:00pm.

Ms. Vanderslice asked for a motion to go into Executive Session to interview Kevin Ring for the vacancy on the Parks and Recreation Commission. Motion moved by Mr. Cole, seconded by Ms. Bufano and carried 4-0.

Out of Executive Session at 8:24pm.

**B. Public Comment**

None

**C. Consent Agenda**

Motion made by Mr. Cole seconded by Mr. Clune and carried 5-0 to approve the Consent Agenda as follows with correction to November 4, 2019 BoS Meeting Minutes as amended (on page 2 to remove under First Selectwoman's Report the word "from" after Sustainable CT Bronze award and under Selectman's report for Dave Clune correct the word "worked" and replace with "work"):

**Minutes**

- Board of Selectmen Meeting – November 4, 2019

**Refunds**

- As per Tax Collectors Memo dated – November 11, 2019

**D. Discussion and/or Action**

**1. Wilton Library 1str Qtr Review**

Executive Director Elaine Tai-Lauria and Treasurer Kim Healy of the Wilton Library Association provided updates. Ms. Tai-Lauria updated the board on the various programs as well as maintenance work done at the library. Ms. Healy provided a

financial overview, noting the Library is on track to stay within budget for both revenue and expenses. See attached report.

2. Financial Update  
Item tabled to next BoS meeting.
3. Annual Town Meeting And Adjourned Vote Date  
Ms. Vanderslice reviewed the date for the Annual Town Meeting (May 5, 2020) and the Adjourned Vote (May 9, 2020). After discussion and review, Ms. Vanderslice asked for a motion to set the Annual Town Meeting date to May 5, 2020 with an Adjourned Vote date of May 9, 2020. Motion moved by Ms. Bufano, seconded by Mr. Cole and carried 5-0.
4. Appointments – Town Officials (See Attached Schedule)  
Ms. Vanderslice reviewed the appointment of Town Officials (see attached listing). After discussion and review, Ms. Vanderslice asked for a motion to approve the appointment of Town Officials as listed. Motion moved by Mr. Cole, seconded by Ms. Bufano and motion carried 5-0.
5. Appointments
  - Parks & Recreation  
Motion made by Mr. Clune, seconded by Ms. McFadden to appoint Kevin Ring to the Parks and Recreation Commission. Motion carried 5-0.
  - Tree Committee  
Motion made by Mr. Clune, seconded by Mr. Cole to appoint Wayne Gura to the Tree Committee. Motion carried 4-1 with Ms. Bufano abstaining.
6. Reappointments  
Ms. Vanderslice asked for a motion to approve the board and commission reappointments per the attached listing. After review, motion made Mr. Clune to approve the reappointments as listed. Motion seconded by Ms. Bufano and carried 5-0.
7. Vacancies – Fire Commission, Council on Ethics  
Ms. Vanderslice announced vacancies on the Fire Commission and the Council on Ethics.

#### E. Selectmen's Reports

1. First Selectwoman
  - Census Complete Count Committee  
Ms. Vanderslice announced the town is seeking to create a Census Complete Count Committee to ensure all residents are counted. To date, the League of Women Voters expressed interest in participating. Anyone interested can contact Sarah Gioffre at [sarah.gioffre@wiltonct.org](mailto:sarah.gioffre@wiltonct.org) who will be organizing.
  - Poster Contest Results  
Ms. Vanderslice noted the list of winners of the Reduce Reuse Recycle Poster Contest. Posters are on display in Town Hall until the end of the month and winners will be permanently on display in the First Selectman's office.

She also noted the winner of the Guess the Weight of the Bag of Recyclables.

- Election Day Thank You  
Ms. Vanderslice thanked the Registrars and all the volunteers for their work during the election. She also thanked the voters and all the candidates who ran.
- WestCOG Update  
Ms. Vanderslice gave an update on the last WestCOG meeting she attended.
- Ms. Vanderslice thanked Berkshire Hathaway who provided Lunch to the town on November 14, 2019.
- On behalf of residents, town employees and herself, Ms. Vanderslice recognized and thanked Mr. Clune for his service and thoughtful counsel while serving on the Board of Selectmen.

## 2. Selectmen

Ms. McFadden

Ms. McFadden commented on Mr. Clune' service and the turnout for the election. She also commented on a presentation on election security given by Congressman Jim Himes and Secretary of State Denise Merrill and other events that took place.

Mr. Cole

Mr. Cole congratulated the Wilton Education Foundation on fundraiser held on Saturday. He also noted that the Wilton Chamber is doing a ribbon cutting on Thursday November 21, 2019 for Sunrise Senior Living - open house is from 3-7pm. He also commended Mr. Clune for his service to the town.

Ms. Bufano

Ms. Bufano also thanked Mr. Clune for his service to the town. She noted that the EDC is working on a few things, including a future website with the tagline Wander Wilton

Mr. Clune

Mr. Clune thanked the board and the town for the work they do. He noted that he enjoyed working with the board over the past 4 years and discussed some suggestions for the board to consider going forward.

## F. Public Comment

None

## G. Adjournment

Having no further business, Ms. Vanderslice asked for a motion to adjourn. Motion made by Mr. Clune to adjourn meeting at 9:14pm. Motion was seconded by Ms. McFadden and carried 5-0.

Next Meeting – December 2, 2019



Jacqueline Rochester  
Recording Secretary  
Taken from Video



Wilton Library Association  
Monthly Financial Summary  
SEPTEMBER 2019

	YTD		Full Year	
	2019-2020	2018-2019	% Change	19-'20 Est. 19-20 Budget % Change
<b>REVENUE</b>				
Town Grant	700,526	689,856	1.5%	2,802,105 2,802,105 0.0%
Book Sale/Other Revenue	58,860	78,656	-25.2%	264,200 264,200 0.0%
Annual Appeal	15,035	15,876	-5.3%	243,000 243,000 0.0%
Other Donations	30,738	24,534	25.3%	170,000 170,000 0.0%
Fundraising Events	21,145	16,360	29.2%	180,000 180,000 0.0%
<b>TOTAL REVENUE</b>	<b>826,304</b>	<b>825,282</b>	<b>0.1%</b>	<b>3,659,305 3,659,305 0.0%</b>
<b>EXPENSES</b>				
Salaries & Benefits	577,043	576,817	0.0%	2,577,105 2,577,105 0.0%
Building Utilities & Maint	51,471	58,912	12.6%	226,000 226,000 0.0%
Technology & Supplies	29,583	33,265	11.1%	159,200 159,200 0.0%
Insurance, Audit & Other	38,800	40,468	4.1%	104,000 104,000 0.0%
Library Content & Programs	86,965	72,372	-20.2%	387,000 387,000 0.0%
Development & Fundraising	72,042	68,759	-4.8%	141,000 141,000 0.0%
Tech Special Projects/Reserve	-	-	0.0%	65,000 65,000 0.0%
<b>TOTAL EXPENSES</b>	<b>855,904</b>	<b>850,593</b>	<b>-0.6%</b>	<b>3,659,305 3,659,305 0.0%</b>
<b>Surplus ( Deficit)</b>	<b>(29,599)</b>	<b>(25,311)</b>	<b>16.9%</b>	<b>- - 0.0%</b>

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**BOARD OF SELECTMEN MEETING  
MONDAY, November 18, 2019**

Move to appoint the following Town officials for a period of **12/1/2019 to 11/30/2021**:

Town Clerk: Lori Kaback

Registrar of Vital Statistics: Lori Kaback

Assistant Town Clerk: Kathy Cooper

Assistant Registrar of Vital Statistics: Kathy Cooper

Assistant Town Clerk: Ann Fiteni

Assistant Registrar of Vital Statistics: Ann Fiteni

Emergency Management Director: John Lynch

Tax Collector: Philip Damato

Tree Warden: Lars Cherichitti

Hearing Officer: Christopher Gardner

Treasurer: Anne Kelly-Lenz

Town Counsel: Ira Bloom (Berchem Moses)

Barrington Bogle: Health Director/Sanitarian for a four year period of **12/1/2019 to 11/30/2023**

Medical Advisor: Dr. Joseph Hufnagel for a one year period of **12/1/2019 to 11/30/2020**

**Approved – BoS Meeting 11/18/2019**

	Person	Party	StartDate	EndDate	StartDate	EndDate	Joined_Board	10yr_Anniv
Conservation Commission Tree Committee	MacQuarrie, Scott	R	10/31/2016	10/30/2019	10/31/2019	10/30/2022	10/07/2019	10/07/2029
Conservation Commission Tree Committee	Van Acker, Margaret	D	10/31/2016	10/30/2019	10/31/2019	10/30/2022	10/07/2019	10/07/2029
Conservation Commission Tree Committee	Young, Kimberley	D	10/31/2016	10/30/2019	10/31/2019	10/30/2022	11/19/2018	11/19/2028
Commission on Social Services	Eason, Genevieve	D	12/01/2017	11/30/2019	12/01/2019	11/30/2021	04/04/2016	04/04/2026
Commission on Social Services	O'Connell, Michael	R	12/01/2017	11/30/2019	12/01/2019	11/30/2021	10/07/2013	10/07/2023
Conservation Commission	DiLoreto, Susan	R	12/01/2016	11/30/2019	12/01/2019	11/30/2022	12/20/2011	12/20/2021
Conservation Commission Deer Committee	MacQuarrie, Scott	R	12/01/2016	11/30/2019	12/01/2019	11/30/2022	03/15/2010	03/15/2020
Council on Ethics	Brown, Rhonda	D	12/01/2016	11/30/2019	12/01/2019	11/30/2022	06/03/2019	06/03/2029
Council on Ethics	Miller, Jeffrey M	D	12/01/2016	11/30/2019	12/01/2019	11/30/2022	12/18/2017	12/18/2027
Energy Commission	Griffin, Eileen A	D	12/01/2017	11/30/2019	12/01/2019	11/30/2021	02/05/2018	02/05/2028
Energy Commission	Hemmerle, Glenn	R	12/01/2017	11/30/2019	12/01/2019	11/30/2021	12/02/2013	12/02/2023
Historic District and Historic Property Comm	Al Fink, Debra	U	12/01/2016	11/30/2019	12/01/2019	11/30/2022	09/12/2018	09/12/2028
Inland Wetlands Commission	Craig, Elizabeth	D	12/01/2016	11/30/2019	12/01/2019	11/30/2022	12/08/2010	12/08/2020
Inland Wetlands Commission	Mandel, Kathie	D	12/01/2016	11/30/2019	12/01/2019	11/30/2022	01/23/2017	01/23/2027
Police Commission	Mason, Matthew	R	12/01/2017	11/30/2019	12/01/2019	11/30/2021	12/22/2015	12/22/2025
Police Commission	Sauvigne, Donald	R	12/01/2017	11/30/2019	12/01/2019	11/30/2021	12/06/2011	12/06/2021
Wilton Invest Committee for ERP	Ruffel, Charles	U	12/01/2017	11/30/2019	12/01/2019	11/30/2021	01/08/2018	01/08/2028
Wilton Invest Committee for ERP	Serenbetz, Warren	R	12/01/2017	11/30/2019	12/01/2019	11/30/2021	01/08/2018	01/08/2028
Wilton Invest Committee for ERP	VonSteenburg, Paul	U	12/01/2017	11/30/2019	12/01/2019	11/30/2021	01/09/2017	01/09/2027