

**HISTORIC DISTRICT &  
HISTORIC PROPERTY  
COMMISSION**

Lori Fusco, Chair  
Jeffrey Bendremer, Vice-Chair  
Gilbert Weatherly, Clerk  
Jacob Bittner, Member  
Catherine Lipper, Member

*Alternates*  
Pam Brown



**TOWN HALL  
238 Danbury Road  
Wilton, Connecticut  
06897**

**Historic District Commission Meeting Minutes  
Tuesday January 2, 2024 Electronic Meeting: 6:30 pm**

- I. Call to Order:** 6:34 pm
  - a. Attendance:** Fusco, Bendremer, Weatherly, Bittner and Lipper present.
  - b. Minutes December 5, 2023:** With no questions or comments Clerk asks for a motion to approve. Fusco moves, Bendremer seconds and the vote to approve is unanimous.
- II. Meeting Dates for 2024:** After discussion Weatherly moves to approve the second Tuesday of the month for the Commission's regular meetings for 2024. Bendremer seconds and the vote to approve is unanimous.
- III. Ambler Farm “Yellow House” Platt Raymond House:** Chair reports that First Selectwoman has approved the formation of a working group to explore options to address repair of the building. Ashley Kineon Executive Director and Patti Temple President of Friends of Ambler Farm participated in the discussion.
- IV. Grant Opportunities:** Chair identifies potential projects for grant application for further discussion at the next meeting.

**V. Local Historic District Training:** Fusco and Bendremer reported on their participation in last month's training events. Chair reports that approval for Wilton to host a regional meeting in 2024 has been granted.

**VI. Demolition Delay Ordinance-** Chair asks that Commissioners to review the existing ordinance, and the draft for the revised 180 day ordinance for discussion at the next meeting.

**VII. 31 West Church Street:** COA has been completed and the approved application has been added to the public record.

**VIII. Public Comment:** None

**IX. Adjournment:** 7:41 pm

**Submitted by Gil Weatherly, Clerk**

**Next Meeting February 13, 2024 6:30 pm**

**CERTIFICATE OF APPROPRIATENESS**

To be completed by Wilton Historic District and Historic Property Commission

Date of application original date 7/10/23 - resubmitted w/new plans 11/9/23 Application # \_\_\_\_\_

Applicant's name Robert A. Keleman, Westchurch St. Associates, LLC

Applicant's address 31 West Church St H.D. # 6

Upon action taken on: 12/15/23 Public Hearing  Yes  No

**This Certificate of Appropriateness is:**

**GRANTED**, subject to the following stipulations, which are acknowledged and agreed to by the applicant by virtue of his/her signature hereto. **Applicant must sign and return this certificate to the Historic District & Historic Property Commission within 30 days of the date below. Failure to sign and return this Certificate shall invalidate the certificate.**

1. This certificate is valid for 12 months from the date hereon. All work described in the application must be commenced and completed within this period. If the work is not completed, the Town, through its authorized agent, may order the removal of the work which was commenced or take such other action as is necessary to restore the structure to its appearance prior to the commencement of such work.

Extensions may be granted at the discretion of the Commission.

2. Additional Stipulations:  
Approved design plans by J.P. Turley + Assoc (9/20/23)  
Drawing # SR-002 - SR005

  
Applicant Signature (acknowledging stipulations)

~~NOT GRANTED~~

Signed: Wilton Historic District and Historic Property Commission

By   
Chairman

12/15/2023  
Date

WILTON HISTORIC DISTRICT AND HISTORIC PROPERTY COMMISSION

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

RECEIVED JUL 13 2023 PLANNING & ZONING

TO BE COMPLETED BY APPLICANT:

Date: July 10, 2023 Application #

Address of proposed work: 31 West Church Street Historic District # 6

West Church Street Associates, LLC
Owner: Robert A. Kelemen, managing member Phone: (home) 203-209-9667

Address: Phone: (business) 203-544-8461
(If different from above)

American Access, Inc (manufacturers provided drawings)
Architect: Phone: 888-790-9269

Architect Address:

Contractor: 101 Mobilty Phone: 860-904-6653

Contractor Address: 485 New Park Ave. West Hartford, CT 06110

4-6 weeks after approval & permits
Proposed date of Commencement: Proposed date of Completion: 2 weeks

Proposed Work is:

Change x Addition Demolition Moving New Construction

Describe proposed work on a separate sheet. Complete details must be provided, including drawings to scale and construction plans with elevations, as well as photographs of building exteriors affected by the proposed work; description and/or samples of any unique materials to be used; and other information that would be helpful in understanding the nature of the project.

Signature / Town Planner Date July 10, 2023

Return Completed Form and eight (8) additional collated copies of all application materials to:

Planning & Zoning Office, Wilton Town Hall Annex
238 Danbury Road, Wilton, CT 06897
203-563-0185

With Application Fee of \$50 made payable to Town of Wilton

To facilitate this application, the Historic District and Historic Property Commission suggests that you meet with them prior to the public hearing.

**BOUTON FUNERAL SERVICE**  
**FUNERAL HOME & CREMATION SERVICE**  
31 W. Church St., PO Box 147, Georgetown, CT 06829  
Tel: (203) 544-8461 ◊ Fax: (203) 375-7299

July 10, 2023

Wilton Historic Commission  
Wilton, CT

Proposal for handicap ramp off the side porch of the funeral home to the parking lot.  
Work being done by 101 Mobility of West Hartford, CT.

Ramp is Entrada Commercial Grade Ramp System , powder coated black aluminum with closed risers, toe guard, modular in design. Engineered to be ADA compliant, with 42 " high picket guard rails, , 12"X48" treads, aggressive anti-skid surface, 1,000 weight capacity, Meets, IBC, BOCA and ANSI A137.1-2012 ANS NFPA 101, Life Safety, Osha 1.

Total rise of 36" with loop and grab rail.

After approval and permits , manufacturing time is 4-6 weeks and installation within a week after delivery.

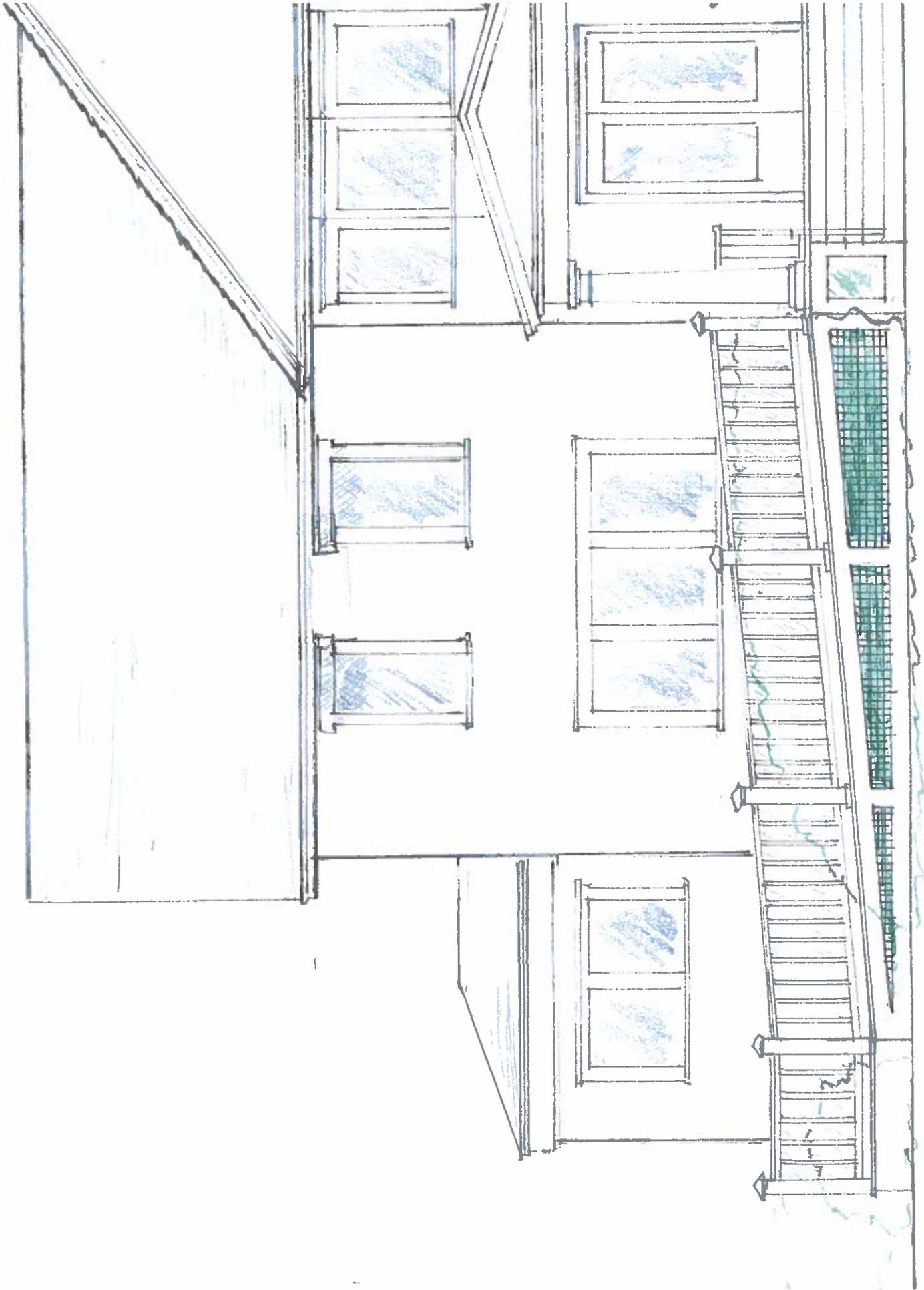
Entire ramp will be obscured by plantings and will not detract from our beautiful home but will aid the elderly and handicap for easy access to our facilities from the parking lot.

Thank you,

Robert A. Kelemen  
Director/Owner

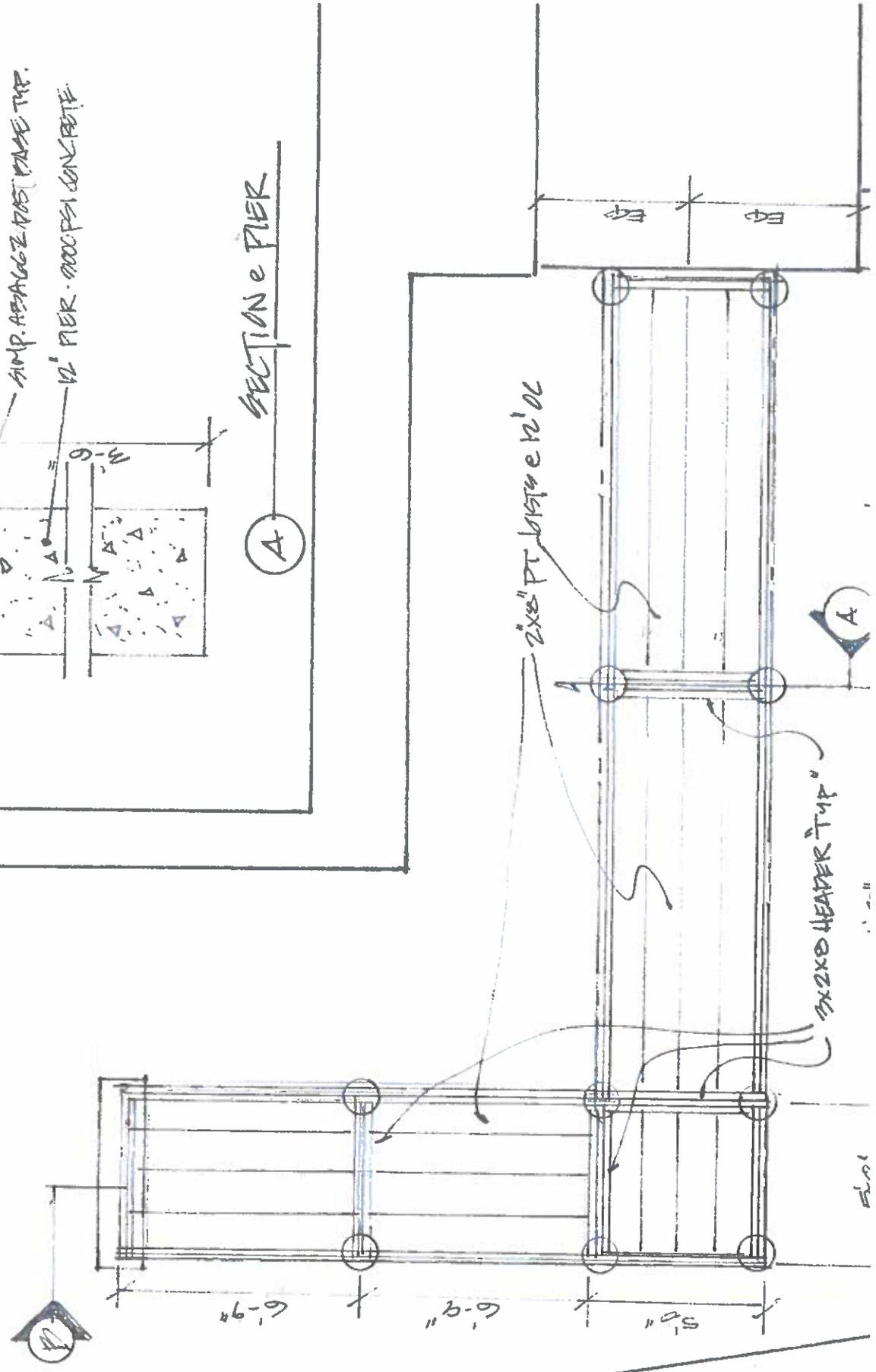
*See revised  
plans  
YAF  
11/9/23*





- 3/4" x 6" TREX DECK'S
- 2" x 6" PT DIST @ 12" OC
- SIMP. SENS 22x20 DB-4" @ 16"
- SIMP. LIKE DIST HANGER TYP.
- SIMP. HRS @ 16" PLATE
- 6" x 6" PT POST
- SIMP. A572 GR 50 POST BASE TYP.
- 12" PIER - 100% PSI CONCRETE

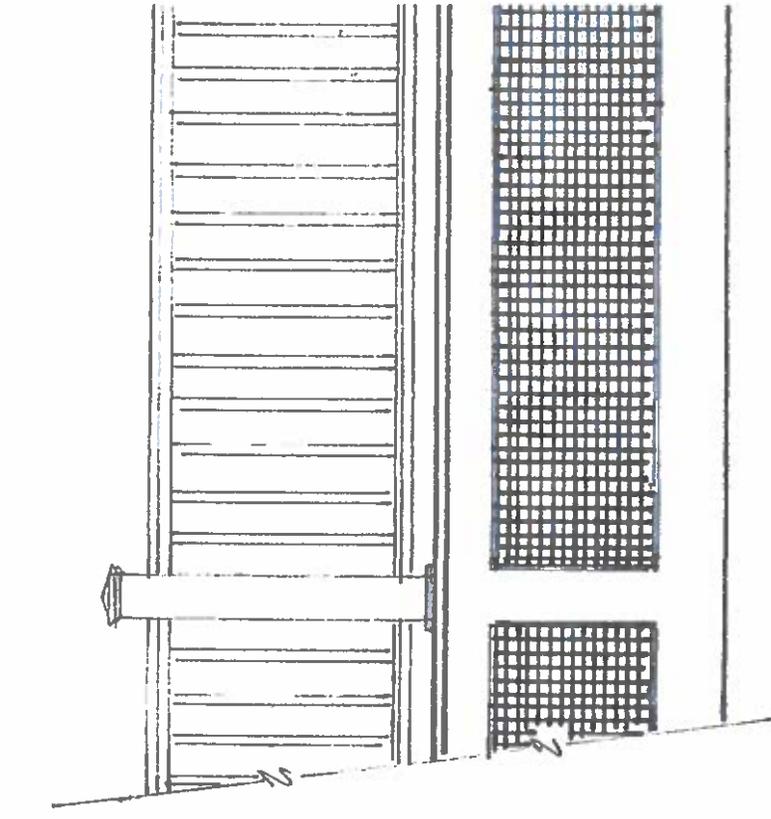
SECTION A PIER



3x2x8 HEADER TYP.

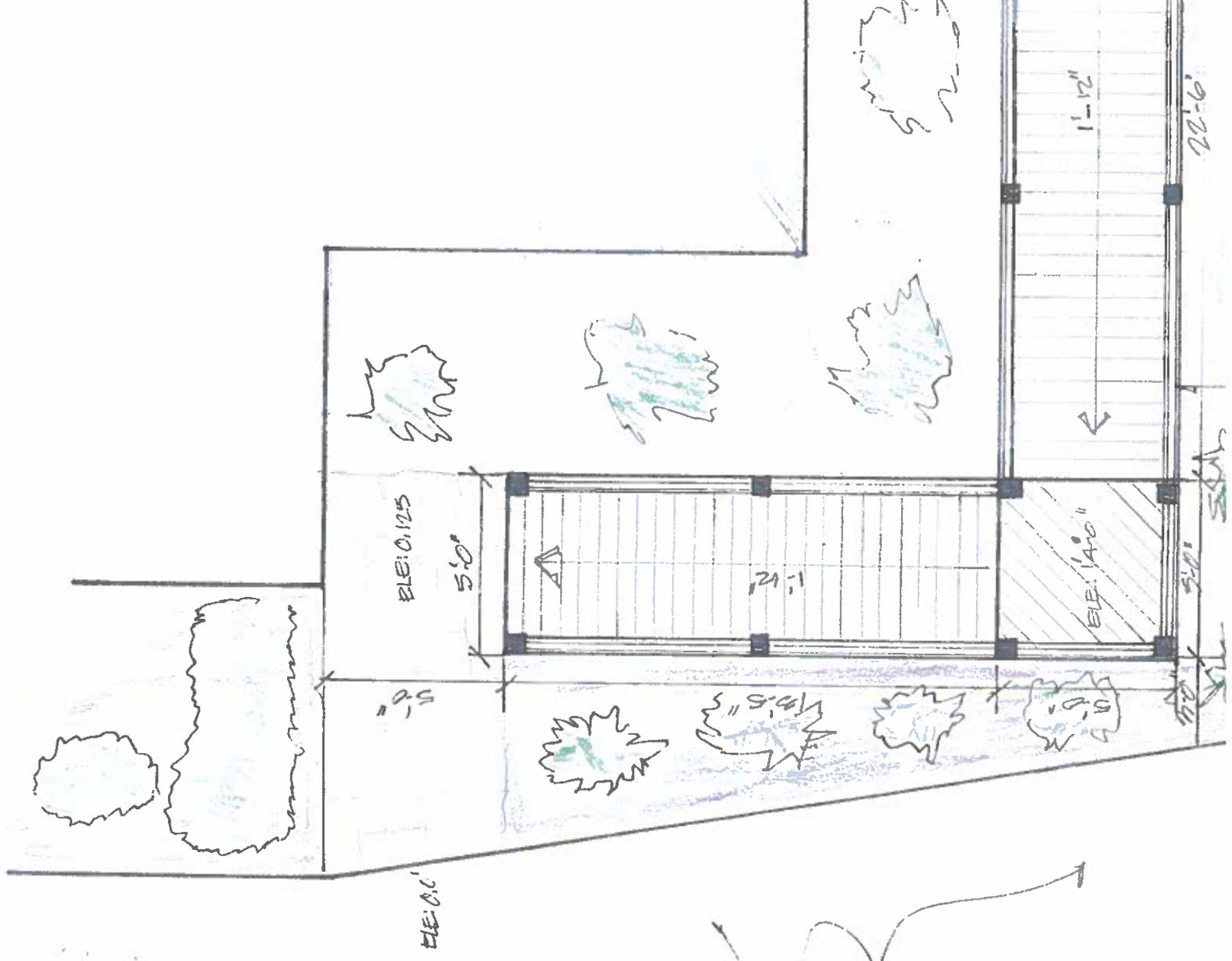
2x6" PT DIST @ 12" OC

PLAN



1  
SO. ELEVATION  
SCALE 1/2" = 1'-0"

ELEV. 0'-0" EXTS



ELE: 0'-125

5'-0"

21'-1"

ELE: 1'-0"

5'-0"

22'-6"

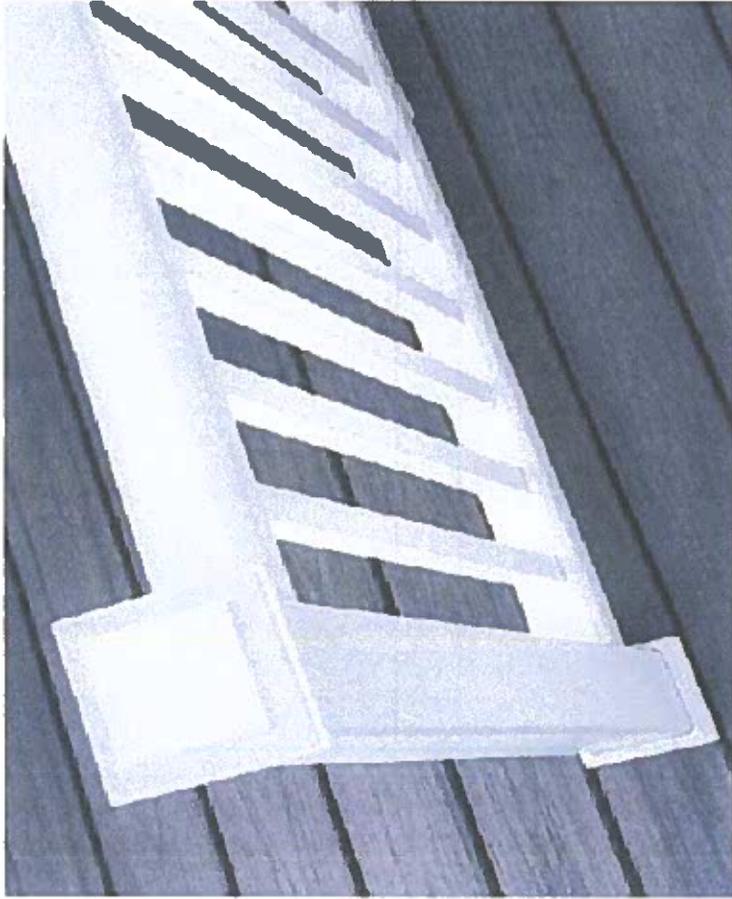
ELE: 0'-0"





ISLAND MIST

TREX TRANSCEND



○ MAIN GAUARD RAILS

